



TOWN OF EASTHAM
 PLANNING BOARD
 2500 State Highway
 Eastham, MA 02642

Case # _____

Map _____ Parcel _____

SITE PLAN APPROVAL WAIVER APPLICATION

Date: _____

Filing Fee: \$50.00

Owner: _____

Applicant*: _____

Owner's Address: _____

Applicant's Address: _____

Signature of Owner: _____

Signature of Applicant: _____

Contact Person: _____

Phone Number: _____

Location: _____ Lot #(s): _____ Block #: _____

Recording, Barnstable Registry of Deeds, Book _____ Page _____

Registration, Barnstable County Land Registry, Doc. # _____ Book _____ Page _____

Total Acreage: _____ Number of Lots Involved: _____

Public Ways to be used: _____

Existing Private Ways to be used: _____

Names of proposed new ways: _____

Briefly describe the scope and purpose of this project: _____

Received by Eastham Town Clerk:

Building Inspector Letter of Denial:

Date: _____

Date: _____

Time: _____

Attached: Y _____ N _____

Signature: _____

*If applicant is not the owner of record of the property, written authorization from the owner must accompany this application.

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Application Instructions: Site Plan Approval Waiver

Completed form, plans and supporting information must be received by the Planning Board with the appropriate fee at least thirty-five (35) days prior to the earliest meeting at which the case could be heard.

1. Ten (10) copies of the application along with six (6) sets of plans and supporting information shall be filed with the Planning Board.
2. All plans shall be prepared by a Registered Professional Land Surveyor and a Registered Professional Civil Engineer.
3. All plans shall be on standard 11" x 17" sheets, and each sheet shall be at a defined scale suitable for the content of the topic covered on the sheet and shall include the following:
 - d. the location and boundaries of the lot, adjacent streets/ways and the names of direct abutters
 - e. existing and proposed topography showing two foot contours showing "benchmark" used and significant land features, natural and man-made, including, but not limited to, the location of wetlands, streams, bodies of water, drainage swales and area subject to flooding
 - f. existing structures and proposed alterations, including dimensions and all elevations
 - g. the existing and proposed location of loading areas, driveways, walkways, access and egress points, and the location and number of parking spaces
 - h. the location and description of all proposed site wells, water supply systems, storm drainage systems, utilities, sites for enclosed refuse containers and location and capacity of septic systems
 - i. proposed landscape plan showing the location and description of screening, fencing, plantings, significant trees and finished grade contours
 - j. the location and description of existing signs (a photograph is acceptable) and the location and a sketch of proposed signs
 - k. the location and description of existing and proposed open space or recreation areas
 - l. a lighting plan showing existing and proposed exterior lighting, including building and ground lighting
 - m. a plan for control of erosion, if applicable

If waivers from submission of any required elements are being requested, please submit a separate letter explaining the waivers being requested and reasons the waivers should be granted.

Questions regarding the applicability of any of these requirements to a specific project can be addressed to the Town Planner.