
REPORT OF THE TOWN MANAGER

TO: SELECT BOARD
FROM: JACQUI BEEBE, TOWN MANAGER
SUBJECT: TOWN MANAGER REPORT
DATE: JUNE 3, 2024



TOWN MEETING/ELECTION FOLLOW-UP

- **The Town Meeting** was successful, albeit very chilly! Intrepid residents showed up, voted, and most stayed until the end. All Select Board warrant items, including operating and capital budgets, were passed. There were thoughtful questions and discussions regarding the need for both proposed overrides.
- **Town Meeting approved CPA funding to complete an exterior renovation of the 580 Massasoit property**, including replacing aluminum siding with materials more in keeping with original, replacing windows, creating walkways and parking, (improving access), and replacing/renovating the front porch and front exterior. We will be meeting with the Friends of the COA group over the summer to get a better sense of their needs and then develop the timeline for the project. We will not be going out to bid with this until fall of 2024.
- **Both overrides were approved by voters at the Town Election on 5/21/24.** The general override for education passed 739-398, and the additional police officers 845-291.
- The Charter Amendment combining the Historical Commission with the Board of Cemetery Commissioners also passed 1008-111.
- **Jamie Demetri** was returned to the Board for another term (939 votes), and we welcome new Select Board member **Bob Bruns** (917 votes).

PROJECT/ SCHEDULING UPDATES

Strategic Plan

- **The Strategic Planning Committee is on target to complete the new draft of the plan (2025-2029) by the end of the fiscal year.** They will be scheduled to present to the Select Board at your **July 22, 2024, meeting.**

Route 6 Corridor:

- EPG traffic engineer, Jim FitzGerald met with public safety to staff review the draft route 6 plan and make necessary adjustments.

- Kayla is scheduling the next presentation for the Board in June, just prior to a meeting to review the plan with the MA DOT.

Eastham Water Project

- We will be scheduling time with EPG and the Select Board in June or July to discuss contract 23 issues, the Tower update and the close-out schedule for the construction project! The beginning of construction, in July of 2015, seems like yesterday!

Annual Project Update Workshop and Goal Setting

- We are placing a **town project update (workshop) on the August 19th agenda**, and follow-up with **Select Board goal setting on the September 23d meeting agenda**. This way, the Board can set goals for 24/25 after a review of the new Strategic Plan, and status update of all current projects.

CAPITAL PROJECTS

Eastham Wastewater Project

- The Town has offered wastewater contracts (3) for the project and have executed contracts with Environmental Partners Group (EPG) for the **design of the Collection System** and to provide **Owner's Project Manager Services for our Wastewater design and treatment plant. OPM responsibilities will continue into the construction phase.**
- **We are still negotiating terms of the contract with Gutteridge, Haskins and Davey (GHD), our current Wastewater consultants for the treatment plant design.**

Town Hall Exterior Renovation

- On target for an end of June completion for the Town Hall renovation project .Work still to be completed: replacement of two air conditioning condensing units, repair, and painting of the cupola, completing masonry and walkways and installing the new flagpole. They will restore the site and loam/seed after all construction is complete.

HR UPDATES

- **Positions Openings. We are currently advertising for the two new Patrol Officer positions, one Firefighter/Paramedic and some seasonal positions, including, DPW/Transfer Station and Highway, Assistant Harbormaster, and Beach and Recreation positions.**
- **Resignation/Retirement. Fire Chief, Dan Keene, has resigned, effective September 6, 2024. The Chief is retiring after a lengthy career of service to Sandwich and Eastham. We wish him a happy and healthy retirement and will miss his positive energy and professionalism. We will be discussing a process for the next Chief over the next two weeks.**