



**TOWN OF EASTHAM, MASSACHUSETTS**

CAPITAL IMPROVEMENT PLAN

Fiscal Year 2026 -2030

AND

FISCAL YEAR 2025 CAPITAL BUDGET



# TOWN OF EASTHAM, MASSACHUSETTS

## Fiscal Year 2025 Capital Budget and Five-Year Capital Improvement Plan

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# TOWN OF EASTHAM, MASSACHUSETTS

## SECTION 1: Fiscal Year 2025 Capital Budget and Five-Year Plan Summary Information

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**TOWN OF EASTHAM, MASSACHUSETTS**

FY 2025 Capital Budget and Five Year Capital Improvement Plan for Fiscal Year 2026 through 2030 and Years 6-10 Thereafter

ASSET TYPE/ITEM	Classification	Dept.	FY 2025		FY 2026		FY 2027		FY 2028		FY 2029		FY 2030		Thereafter
			Amount	Src.	Amount	Src.	Amount	Src.	Amount	Src.	Amount	Src.	Amount	Src.	(Yrs 6-10) Amount
Sign Trailer (Message Board)	Operational Equip	Police Dept.					20,000	FC							
Speed Trailer	Operational Equip	Police Dept.											15,000	FC	
Building Video Surveillance System	Computer Hardware	Police Dept.					20,000	FC							
Interior Furnishings	Operational Equip	Police Dept.													
Speed Display Road Signs	Operational Equip	Police Dept.	15,000	FC	15,000	FC	15,000	FC	15,000	FC					30,000
Body Camera Equipment	Operational Equip	Police Dept.	50,000	FC					FC						50,000
Records Management Applications	Operational Equip	Police Dept.					100,000	FC			80,000	FC			
Electronic Recording Device (Dispatch phones and radios)	Operational Equip	Dispatch	25,000	FC											
CAD Software Replacements	Software/Applications	Dispatch					100,000	FC							
Dispatch Equipment Replacement Program	Operational Equip	Dispatch	25,000	FC	5,000	FC	5,000	FC	5,000	FC	5,000	FC	5,000	FC	25,000
Furniture and Shelving Replacements	Operational Equip	Library					7,500	FC							
Outdoor Hold Pickup Lockers	Operational Equip	Library													
Accessibility Equipment	Operational Equip	Library			5,000	FC									
Kitchen Appliance Replacement	Operational Equip	COA	5,000	FC											20,000
Furniture Replacements	Operational Equip	COA											10,000	FC	20,000
Beach Equipment Replacement Program (Recurring)	Operational Equip	Beach/Rec	20,000	FC	10,000	FC	10,000	FC	10,000	FC	10,000	FC	10,000	FC	50,000
Elections Equipment Replacement Program (Recurring)	Operational Equip	Clerk	5,000	CL	5,000	CL	5,000	CL	5,000	CL	5,000	CL	5,000	CL	25,000
Permit Tracking Software	Software/Applications	Comm. Dev.													
Office Furnishings	Operational Equip	Comm. Dev.			20,000	FC									
Elementary School equipment Replacement Program (Recurring)	Operational Equip	Education	30,000	FC	35,000	FC	35,000	FC	35,000	FC	40,000	FC	40,000	FC	200,000
Playground Repair/Upgrade/Replacement	Operational Equip	Education	50,000	CPA							400,000	CPA			
Elementary School Generator Replacement	Operational Equip	Education					100,000	FC							
<b>Subtotal Equipment</b>			<b>477,250</b>		<b>357,250</b>		<b>639,750</b>		<b>262,250</b>		<b>827,250</b>		<b>257,250</b>		<b>1,746,250</b>
<b>TOTAL CAPITAL PLAN EXPENDITURE AMOUNTS</b>			<b>5,561,000</b>		<b>138,315,100</b>		<b>2,737,000</b>		<b>3,807,500</b>		<b>4,885,000</b>		<b>3,575,000</b>		<b>130,358,750</b>

**ANTICIPATED FUNDING SOURCES**

(CL) Capital Levy (Recurring)	427,500	427,500	452,500	452,500	452,500	452,500
(CEX) Capital Levy Exclusion						
(BI) Bond Issuance		135,338,000		2,000,000	2,000,000	2,000,000
(LI) Lease Issuance	505,000		480,000		500,000	
(FC) Free Cash	2,052,000	1,435,000	1,454,500	1,230,000	1,482,500	1,072,500
Less: Offset from OAF articles						
Adjusted Free Cash Request						
(CPA) Community Preservation Act	50,000		25,000		425,000	25,000
(AF) Ambulance Fund	215,000	15,000	15,000	15,000	15,000	15,000
(CF) Cable Fund		10,000	10,000	10,000	10,000	10,000
(Ch90) Chapter 90	450,000		200,000			
(OAF) Other Available Fund						
(Grt) Grant	1,761,500	989,600				
Other/To Be Determined	100,000	100,000	100,000	100,000		130,358,750
<b>TOTAL ANTICIPATED FUNDING</b>	<b>5,561,000</b>	<b>138,315,100</b>	<b>2,737,000</b>	<b>3,807,500</b>	<b>4,885,000</b>	<b>3,575,000</b>
Capital Plan Funding Surplus (Deficit)	-	-	-	-	-	-

Note: Ambulance Fund amounts committed for lease payments:

Ambulances	118,420	118,420				
Quint	114,766	114,766	114,766	114,766	114,766	114,766
Ambulance 3 Replacement	120,000	120,000	120,000	120,000	120,000	120,000
Ambulance 1 Replacement			120,000	120,000	120,000	240,000
Ambulance 2 Replacement					120,000	480,000

## CAPITAL BUDGET EVALUATION CRITERIA

Item/Request	Type	Dept.	N/R/A/M	Amount	Department		Review		FY 2025	Funding Sources	Comments
					Category	Priority	Category	Priority	Recommendation		
<b>LAND, BUILDINGS, FACILITIES</b>											
Town Hall Repair & Maint Prgm (Recurring)	Extraordinary Maint	Gen Govt	M	145,000			II. Essential	2	145,000.00	FC	
Senior Center Repair & Maint Prgm (Recurring)	Extraordinary Maint	COA	M	48,000			II. Essential	2	48,000.00	FC	
Public Works Facility Repair & Maint Prgm (Recurring)	Extraordinary Maint	DPW	M	25,000			II. Essential	2	25,000.00	FC	
Recretaion/Sticker Building Repair & Maint Prgm (Recurring)	Extraordinary Maint	Recreation	M	5,000			II. Essential	2	5,000.00	FC	
Police Station Repair & Maint Prgm (Recurring)	Extraordinary Maint	Police	M	66,000			II. Essential	2	66,000.00	FC	
Fire Station Repair & Maint Prgm (Recurring)	Extraordinary Maint	Fire	M	165,000			II. Essential	2	165,000.00	FC	
Town Hall Annex Repair & Maint Prgm (Recurring)	Extraordinary Maint	Gen Govt	M	25,000			II. Essential	2	25,000.00	FC	
Library Building Repair & Maint Prgm (Recurring)	Extraordinary Maint	Library	M	35,000			II. Essential	2	35,000.00	FC	
Elementary School Building Repair & Maint Prgm (Recurring)	Extraordinary Maint	Schools	M	71,000			II. Essential	2	71,000.00	FC	
Transfer Station Facility Repair & Maint Prgm (Recurring)	Extraordinary Maint	DPW	M	5,000			II. Essential	2	5,000.00	FC	
Land, Parks & Cemetary Facility Repair & Maint Prgm (Recurring)	Extraordinary Maint	Various	M	60,000			II. Essential	2	60,000.00	FC	
<b>INFRASTRUCTURE</b>											
<b>Local Road Improvements</b>											
Intersection Improvement & Upgrade	Renovation/Const	DPW	M	325,000			III. Important	2	325,000.00	FC	
<b>Route Six Corridor Improvements</b>											
Planning & Design of Roadways	Planning/Engineering	DPW	M/N	150,000			IV. Desirable	4	150,000.00	FC	
<b>Town Landings</b>											
Hemenway Landing - Town	Renovation/Const	DPW	M/N	100,000			III. Important	3	100,000.00	FC	
Hemenway Landing - Grant	Renovation/Const	DPW		460,000			III. Important	3	460,000.00	Grt	
Collins Landing - Town	Renovation/Const	DPW		50,000			III. Important	3	50,000.00	FC	
Collins Landing - Grant	Renovation/Const	DPW		150,000			III. Important	3	150,000.00	Grt	
Thumpertown Rd. Beach Landing - Town	Renovation/Const	DPW		102,000			III. Important	3	102,000.00	FC	
Thumpertown Rd. Beach Landing - Grant	Renovation/Const	DPW		509,000			III. Important	3	509,000.00	Grt	
Salt Pond Landing - Town	Renovation/Const	DPW		25,000			III. Important	3	25,000.00	FC	
Salt Pond Landing - Grant	Renovation/Const	DPW		500,000			III. Important	3	500,000.00	Grt	
Cole Road Beach Landing - Town	Renovation/Const	DPW		40,000			III. Important	3	40,000.00	FC	
<b>Community Development</b>											
T-Time/TCP/COA Site Design/Development Engineering	Planning/Engineering	Gen Govt	N	100,000			I. Imperative	1	100,000.00	FC	
<b>WasteWater Infrastructure</b> (Amounts represent 100% of cost estimate, expect significant funding from outside sources)											
<b>Other Projects</b>											
Eastham Community Internet	Planning/Engineering	Gen Govt	N	100,000			IV. Desirable	4	100,000.00	Grant	
Abelino's Creek study and mitigation - Town	Planning/Engineering	Gen Govt					III. Important	3	-		
Abelino's Creek study and mitigation - Grant	Renovation/Const	Gen Govt		142,500			III. Important	3	142,500.00	Grant	
<b>DPW Recurring Maintenance Programs</b>											
Stormwater Systems Maintenance Program (Recurring)	Routine Maint	DPW	M	50,000			II. Essential	2	50,000.00	FC	
Parking Lot Maintenance Program (Recurring)	Routine Maint	DPW	M	20,000			II. Essential	2	20,000.00	FC	
Town-wide Sign Replacement	Routine Maint	DPW					III. Important	3	-		
<b>VEHICLES &amp; FLEET ASSETS</b>											
Gen. Govt. Fleet Replacement Program (Recurring)	Vehicles	GenGovt	R	12,500			III. Important	2	12,500.00	CL	
Gen. Govt. Fleet Replacement Program (Recurring) Supplemental	Vehicles	GenGovt	R	10,000			III. Important	2	10,000.00	FC	
DPW Fleet Replacement Program (Recurring)	Vehicles	DPW	R	88,750			II. Essential	2	88,750.00	CL	
DPW Fleet Replacement Program (addl for Maint Div.)	Vehicles	DPW	R	60,000			III. Important	2	60,000.00	FC	
Dump Truck	Vehicles	DPW	R	200,000			III. Important	2	200,000.00	Ch90	
2009 Skid Steer	Vehicles	DPW	R	30,000			II. Essential	1	30,000.00	FC	

Item/Request	Type	Dept.	N/R/A/M	Amount	Department		Review		FY 2025	Funding Sources	Comments
					Category	Priority	Category	Priority	Recommendation		
2009 Excavator	Vehicles	DPW	R	250,000			II. Essential	1	250,000.00	Ch90	
Fire Department Fleet Replacement Program (Recurring)	Vehicles	Fire Dept	R	30,000			II. Essential	2	30,000.00	CL	
Fire Department Fleet Replacement Program (Recurring) (addl)	Vehicles	Fire Dept.	R	40,000			II. Essential	2	40,000.00	FC	
Ambulance Replacement	Vehicles	Fire Dept.	R	480,000			III. Important	2	480,000.00	LI	
1993 Rigd Hull Inflatable Boat (Cove)	Vehicles	Fire Dept.	R	200,000			III. Important	3	200,000.00	AF	
Police Department Fleet Replacement Program	Vehicles	Police Dept.	R	134,000			II. Essential	2	134,000.00	CL	
Police Department Fleet Replacement Program (additional)	Vehicles	Police Dept.	R	20,000			II. Essential	2	20,000.00	FC	
PD Motorcycle (3 year lease)	Vehicles	Police Dept.	R	25,000			III. Important	3	25,000.00	LI	
Senior Center Fleet Replacement Program	Vehicles	COA	R	15,000			II. Essential	2	15,000.00	CL	
Beach & Recreation Fleet Replacement Program	Vehicles	Beach/Rec	R	15,000			II. Essential	2	15,000.00	CL	
<b>DEPARTMENTAL EQUIPMENT</b>											
Energy Efficiency & Solar Program	Operational Equip	GenGovt.	N	25,000			III. Important	3	25,000.00	FC	
PC's and component replacement program (Recurring)	Computer Hardware	Technology	R	20,250			II. Essential	1b	20,250.00	CL	
PC's and component Replacement Program (Addl.)	Computer Hardware	Technology	R	15,000			II. Essential	1b	15,000.00	FC	
Servers/Network Component Replacement Program (Recurring)	Computer Hardware	Technology	R	57,000			I. Imperative	1a	57,000.00	CL	
Servers/Network Component Replacement Program (Addl. Recurring)	Computer Hardware	Technology	R	20,000			I. Imperative	1a	20,000.00	FC	
Media Equipment Replacement Program (Recurring)	Computer Hardware	Technology	R	10,000			II. Essential	2	10,000.00	FC	
Equipment Replacement Program (Recurring)	Operational Equip	DPW	R	5,000			II. Essential	2	5,000.00	CL	
Mowers	Operational Equip	DPW	R	15,000			II. Essential	2	15,000.00	FC	
Sweeper for Loader (Power Broom)	Operational Equip	DPW	R	15,000			II. Essential	2	15,000.00	FC	
Medical/Rescue Equipment Replacement Program (Recurring)	Operational Equip	Fire Dept.	R	15,000			I. Imperative	1	15,000.00	AF	
Fire Suppression Equipment Replacement Program (Recurring)	Operational Equip	Fire Dept.	R	25,000			II. Essential	2	25,000.00	CL	
PD Departmental Equipment Replacement Program	Operational Equip	Police Dept.	R	20,000			II. Essential	2	20,000.00	CL	
PD Departmental Equipment Replacement Program (Additional)	Operational Equip	Police Dept.	R	10,000			II. Essential	2	10,000.00	FC	
Speed Display Road Signs	Operational Equip	Police Dept.	R	15,000			III. Important	3	15,000.00	FC	
Body Camera Equipment	Operational Equip	Police Dept.	N	50,000			III. Important	2	50,000.00	FC	
Electronic Recording Device (Dispatch phones and radios)	Operational Equip	Dispatch	R	25,000			II. Essential	2	25,000.00	FC	
Dispatch Equipment Replacement Program	Operational Equip	Dispatch	R	25,000			II. Essential	2	25,000.00	FC	
Kitchen Appliance Replacement	Operational Equip	COA	R	5,000			III. Important	2	5,000.00	FC	
Beach Equipment Replacement Program (Recurring)	Operational Equip	Beach/Rec	R	20,000			III. Important	2	20,000.00	FC	
Elections Equipment Replacement Program (Recurring)	Operational Equip	Clerk	R	5,000			II. Essential	2	5,000.00	CL	
Elementary School equipment Replacement Program (Recurring)	Operational Equip	Education	R	30,000			II. Essential	2	30,000.00	FC	
Playground Repair/Upgrade/Replacement	Operational Equip	Education	R	50,000			III. Important	3	50,000.00	CPA	
				5,561,000.00							

<b>Recommended Spending:</b>		5,561,000.00
<b>Funding Provided By:</b>		
427,500.00	Capital Levy	
	Capital Exclusion	
2,052,000.00	Free Cash	
	Bond Issuance	
505,000.00	Lease Issuance	
450,000.00	Chapter 90	
1,861,500.00	Grant	
-	Donation	
215,000.00	Ambulance Fund	
-	Media Fund	
50,000.00	CPA	
<u>5,561,000.00</u>		
-	Balance (Over)/Under Funded	

# TOWN OF EASTHAM, MASSACHUSETTS

## CAPITAL IMPROVEMENT & MAINTENANCE PROGRAM

### REQUEST EVALUATION CRITERIA

CRITERIA AND STRATEGIC PLAN AREA	HIGHEST IMPACT (Score of 4)	MEDIUM IMPACT (Score of 3)	LOW IMPACT (Score of 2)	NO IMPACT OR NOT APPLICABLE (Score of 0)
<p><b>PUBLIC HEALTH AND SAFETY -</b> degree to which project meets public health and safety needs/issues.</p>	<p>Project is necessary to <u>alleviate a significant, existing, documented</u> health or safety hazard. This could include:</p> <ul style="list-style-type: none"> <li>Proposed project meets the minimum requirements/mandates of a local, state or federal law pertaining to health and safety of the community.</li> <li>Project directly pertains to the delivery of public safety through police protection.</li> <li>Project required to achieve adopted LOS for health or safety standards.</li> </ul>	<p>Project is necessary to <u>prevent the onset</u> of a likely health and safety hazard or <u>alleviate an existing, minor</u> hazard. If problem does not currently exist, failure to act would result in hazard being present within 1-2 years. May include:</p> <ul style="list-style-type: none"> <li>Enhancement of current health and safety programs or projects.</li> <li>Related to, but not exclusive impact on traffic control on Town's public ways.</li> <li>Addresses local, state or federal laws pertaining to health and safety, but goes beyond minimum requirement to additional enhancements.</li> </ul>	<p>Project is needed to <u>maintain the current level of</u> health and safety services provided to residents. Failure to complete projects may result in appearance of hazard with 2-5 years. May include:</p> <ul style="list-style-type: none"> <li>Repair or maintenance of regular facilities in order to maintain a health and/or safe condition.</li> <li>Maintain existing traffic LOS and/or prevents formation of a safety problem.</li> </ul>	<p>Project <u>does not relate to, nor have any impact on</u> public health and safety issues with the Town.</p>

# TOWN OF EASTHAM, MASSACHUSETTS

## CAPITAL IMPROVEMENT & MAINTENANCE PROGRAM

### REQUEST EVALUATION CRITERIA

CRITERIA AND STRATEGIC PLAN AREA	HIGHEST IMPACT (Score of 4)	MEDIUM IMPACT (Score of 3)	LOW IMPACT (Score of 2)	NO IMPACT OR NOT APPLICABLE (Score of 0)
<p><b>EDUCATION</b> - applicability of project to educational priorities of the Town.</p>	<p>Project is intended <u>directly</u> for the purpose of educating the Town's children and is <u>essential</u> in order to meet state and local educational standards.</p> <p>This includes repair/maintenance of, as well as new buildings and structures used for classrooms, school-sponsored recreational activities, administrative support to schools and other related projects.</p>	<p>Project will be used <u>primarily</u> for education of the Town's children, but may include other ancillary uses.</p> <p>Project is important, but not required in meeting minimum educational standards.</p>	<p>Project will be used <u>minimally</u> for direct education of the Town's children.</p> <p>Primary use of the project will be other than education purposes.</p> <p>This project is not required toward meeting any educational standards, but may enhance existing programs/facilities.</p>	<p>Project is <u>not intended</u> to be used for educational purposes.</p>
<p><b>ECONOMIC DEVELOPMENT</b> - degree to which project meets economic development objectives of Town plans.</p>	<p>Project would have <u>significant impact</u> on the ability to retain and expand business within the Town. May include:</p> <ul style="list-style-type: none"> <li>• Significant impact on increasing year-round job opportunities, particularly high-paying jobs.</li> <li>• Strong contribution to retaining existing and attracting new businesses to the Town.</li> <li>• Significant private contributions to project's future development.</li> <li>• Substantially increases attraction for additional tourists to the Town.</li> </ul>	<p>Project would make a <u>major contribution</u> to the Town's ability to retain and expand business. May include:</p> <ul style="list-style-type: none"> <li>• Create expanded job opportunities, year-round and seasonal.</li> <li>• Measurable retention of existing business and/or possible attraction of new business to Town.</li> <li>• May involve private contributions to the project directly or indirectly.</li> <li>• Increases attraction of additional tourists to the Town.</li> </ul>	<p>Project would have <u>some contribution</u> to the Town's ability to retain and expand businesses. May include:</p> <ul style="list-style-type: none"> <li>• Minimal impact on expanded job opportunities, or preventing loss of jobs.</li> <li>• Some potential for attraction of new business to Town.</li> <li>• Little to no private contributions to the project directly or indirectly.</li> <li>• May have some slight impact on attracting additional tourists to the Town.</li> </ul>	<p>Project <u>does not have any impact</u> on the Town's ability to retain and expand businesses, create jobs, tourism or the tax base.</p>

# TOWN OF EASTHAM, MASSACHUSETTS

## CAPITAL IMPROVEMENT & MAINTENANCE PROGRAM

### REQUEST EVALUATION CRITERIA

CRITERIA AND STRATEGIC PLAN AREA	HIGHEST IMPACT (Score of 4)	MEDIUM IMPACT (Score of 3)	LOW IMPACT (Score of 2)	NO IMPACT OR NOT APPLICABLE (Score of 0)
<b>INFRASTRUCTURE AND PROTECTION OF CAPITAL ASSETS</b> - degree to which project maintains and protects capital assets of the Town.	<ul style="list-style-type: none"> <li>• Project is critical to save structural integrity of existing asset or repair significant structural deterioration.</li> <li>• Failure to act would result in complete loss of the asset or would require significantly more funds if repairs are delayed.</li> <li>• Project would meet the needs of the community for a minimum of 20 years.</li> </ul>	<ul style="list-style-type: none"> <li>• Project is necessary to repair or replace assets before a partial loss of structural integrity causes the need for significant repairs.</li> <li>• Project would last a minimum of 10 years.</li> </ul>	<ul style="list-style-type: none"> <li>• Project will improve appearance, public accessibility and/or defer future maintenance of this type for a minimum of 5 years.</li> <li>• Project would meet the needs of the community for a minimum of 5 years.</li> </ul>	Project does not improve or protect existing capital assets.

# TOWN OF EASTHAM, MASSACHUSETTS

## CAPITAL IMPROVEMENT & MAINTENANCE PROGRAM

### REQUEST EVALUATION CRITERIA

CRITERIA AND STRATEGIC PLAN AREA	HIGHEST IMPACT (Score of 4)	MEDIUM IMPACT (Score of 3)	LOW IMPACT (Score of 2)	NO IMPACT OR NOT APPLICABLE (Score of 0)
<p><b>ENVIRONMENT AND NATURAL RESOURCES</b> - degree to which project conserves and protects natural and historical resources of the Town.</p>	<p>Project is critical to the preservation of a well-documented natural or historic Town resource. Other applicable criteria may include:</p> <ul style="list-style-type: none"> <li>● Failure to approve project would result in damage or deterioration of key natural resource.</li> <li>● If not approved, project would have long-lasting negative impacts on the Town's water supply or coastal resources.</li> <li>● Failure to approve project would result in a loss of critical resources.</li> <li>● Project significantly impacts ACEC, WP or GP designated area.</li> <li>● Project is critical to protect/ stabilize a Town-owned significant historic resource.</li> </ul>	<p>Project will have substantial impacts on the ability to preserve or maintain a key natural or historic resource for the Town. Other applicable criteria may include:</p> <ul style="list-style-type: none"> <li>● Project may repair natural ecological deterioration and may result in improved access by residents to enjoy resources.</li> <li>● Maintains or improves the ecology of freshwater ponds, wetlands or natural habitats.</li> <li>● Project impacts GP designated district or other significant areas of concern.</li> <li>● Project will improve/restore a historic resource such as a physical record.</li> </ul>	<p>Project will improve, but is not necessary for the maintenance of a key natural or historic resource for the Town. Other applicable criteria may include:</p> <ul style="list-style-type: none"> <li>● May improve access by the public to enjoy the resource.</li> <li>● May add and/or expand the greenbelt system within the Town or otherwise expand the amount of natural habitat.</li> <li>● Project is necessary to conserve/retain existing historic materials and/or features.</li> </ul>	<p>Project does not relate to or have any impact on preservation or maintenance of natural or historic resources.</p>

# TOWN OF EASTHAM, MASSACHUSETTS

## CAPITAL IMPROVEMENT & MAINTENANCE PROGRAM

### REQUEST EVALUATION CRITERIA

CRITERIA AND STRATEGIC PLAN AREA	HIGHEST IMPACT (Score of 4)	MEDIUM IMPACT (Score of 3)	LOW IMPACT (Score of 2)	NO IMPACT OR NOT APPLICABLE (Score of 0)
<p><b>QUALITY OF LIFE</b> - degree to which project addresses Town-wide quality of life for its residents.</p>	<ul style="list-style-type: none"> <li>● Project is critical to the continuation or needed expansion of an existing cultural and/or human service.</li> <li>● Project is required to respond to a documented health, cultural and/or human service need.</li> <li>● Project significantly expands the quality of life for the resident of the Town.</li> </ul>	<ul style="list-style-type: none"> <li>● Project maintains or enhances the ability to deliver cultural and/or human services.</li> <li>● Project enhances the existing quality of life within the Town.</li> </ul>	<ul style="list-style-type: none"> <li>● Project supports the delivery of cultural and/or human services.</li> <li>● Project supports the existing quality of life within the Town.</li> </ul>	<ul style="list-style-type: none"> <li>● Project is not related to the delivery of cultural and/or human services.</li> <li>● Project does not impact the quality of life within the Town.</li> </ul>
<p><b>FINANCING</b> - availability of non-general fund financing/overall financial feasibility.</p>	<p>Project has a highly positive fiscal impact due to the following:</p> <ul style="list-style-type: none"> <li>● Implementing the project would result in significant increased revenues to the Town or significantly expands the non-residential tax base.</li> <li>● Non-general fund revenues sufficient to support 75-100% of project expense have been identified and applied for.</li> </ul>	<p>Project has a generally positive fiscal impact due to the following:</p> <ul style="list-style-type: none"> <li>● Implementing the project would result in some increased revenues to the Town or increases the non-residential tax base somewhat.</li> <li>● Non-general fund revenues sufficient to support 25-74% of project expense have been identified.</li> </ul>	<p>Project has a neutral to slightly positive fiscal impact due to the following:</p> <ul style="list-style-type: none"> <li>● Additional revenues would not offset additional costs.</li> <li>● Project supported by 1-25% of non-general fund revenues.</li> </ul>	<p>Project has a negative fiscal impact due to the following:</p> <ul style="list-style-type: none"> <li>● None of the cost of the project will be funded by non-general funds.</li> <li>● Project would not bring in additional revenues.</li> </ul>

# TOWN OF EASTHAM, MASSACHUSETTS

## CAPITAL IMPROVEMENT & MAINTENANCE PROGRAM

### REQUEST EVALUATION CRITERIA

CRITERIA AND STRATEGIC PLAN AREA	HIGHEST IMPACT (Score of 4)	MEDIUM IMPACT (Score of 3)	LOW IMPACT (Score of 2)	NO IMPACT OR NOT APPLICABLE (Score of 0)
<p><b>OPERATING BUDGET IMPACT</b> - degree to which project is required to reduce or eliminate short-term operating costs and its impact on future operating costs.</p>	<p>Project has a highly positive impact on the operating budget due to:</p> <ul style="list-style-type: none"> <li>● Implementing project would substantially decrease current operating fund expenditures due to current excessive maintenance, patching, etc. costing more than 50% of the cost of the project, pro-rated over 3 years.</li> <li>● 100% of future operating costs can be absorbed within existing budgets once project is completed.</li> <li>● Not doing project would result in significant increase operating costs to the Town in the near future (i.e., major repair vs. replacement).</li> </ul>	<p>Project has a generally positive impact on the operating budget due to:</p> <ul style="list-style-type: none"> <li>● Implementing project may moderately decrease current operating fund expenditures due to ongoing repairs, maintenance, etc. costing between 25-50% of the cost of the project, pro-rated over 3 years.</li> <li>● Project would result in minimal increase in future operating costs for the benefits gained.</li> <li>● Not doing project would result in noticeable, but not significant increase operating funds to repair or make financial asset usable in the short term.</li> </ul>	<p>Project has a neutral to slightly positive impact on the operating budget due to:</p> <ul style="list-style-type: none"> <li>● Implementing project may decrease or have a neutral effect on current operating fund expenditures due to ongoing repair, maintenance, etc. costing up to 25% of the cost of the project, pro-rated over 3 years.</li> <li>● Project would increase future operating costs with only minimal benefits received.</li> <li>● Not doing project would result in the need for minimal additional operating funds for repair/maintenance of current assets.</li> </ul>	<p>Project has a negative impact on the operating budget due to:</p> <ul style="list-style-type: none"> <li>● Significant increase in current operating fund expenditures required maintaining, repairing or otherwise operating project.</li> <li>● Project requires significant increase in future operating fund expenditures without documented benefits.</li> </ul>

# TOWN OF EASTHAM, MASSACHUSETTS

## CAPITAL IMPROVEMENT & MAINTENANCE PROGRAM

### REQUEST EVALUATION CRITERIA

CRITERIA AND STRATEGIC PLAN AREA	HIGHEST IMPACT (Score of 4)	MEDIUM IMPACT (Score of 3)	LOW IMPACT (Score of 2)	NO IMPACT OR NOT APPLICABLE (Score of 0)
<p><b>PLANNING AND RELATIONSHIP TO EXISTING PLANS</b> - how the project addresses implementation of previously developed plans of the Town to protect and enhance human and physical assets.</p>	<p>Project is specifically included in a plan adopted by a state, regional or local legislative body such as:</p> <ul style="list-style-type: none"> <li>● Specifically listed in the Town's Strategic Plan.</li> <li>● Included within the prior 5-year Capital Improvement Plan.</li> <li>● Listed as a priority in the 5-year Capital Improvement Plan of the LCP (once adopted).</li> <li>● Project included in a State Bond Bill.</li> <li>● Project is specifically listed in a plan adopted by the Select Board.</li> </ul>	<p>Project is part of an Executive Order or Plan of Action adopted by the School Board and/or Town Administrator, such as:</p> <ul style="list-style-type: none"> <li>● Project generally supports the policies and/or resolves adopted by the Select Board.</li> <li>● Project is included in the current Transportation Improvement Program (TIP).</li> <li>● Project specifically included in a plan adopted by the School Board or the Town Administrator.</li> </ul>	<p>Project is included as part of a Town Department work plan, or part of a functional service delivery system such as:</p> <ul style="list-style-type: none"> <li>● Project supports Department mission and prioritizes needed action.</li> <li>● Project needed to accomplish a major service effort.</li> <li>● Project supports a plan adopted by the School Board and/or the Town Administrator.</li> </ul>	<p>Project is not related to the plans, policies or resolves adopted by the Select Board or other agencies of the Town.</p>
<p><b>USAGE AND SERVICE DEMAND</b> - degree to which project is used by population and manner in which it is used.</p>	<ul style="list-style-type: none"> <li>● Project will be in continuous usage or will be used year-round.</li> <li>● Project will serve 50-100% of the population of the Town.</li> <li>● Project serves three or more functions and/or needs of the Town.</li> </ul>	<ul style="list-style-type: none"> <li>● Project will be used the majority of the year.</li> <li>● Project will serve 25-75% of the population or is designed for a sub-area of the Town.</li> <li>● Project serves at least two functions and/or needs of the Town.</li> </ul>	<ul style="list-style-type: none"> <li>● Project will be used seasonally.</li> <li>● Project will serve 5-25% of the population or is designed for a limited service area.</li> <li>● Project serves a single service area and/or need of the Town.</li> </ul>	<ul style="list-style-type: none"> <li>● Project will be only intermittently used.</li> <li>● Project will provide limited services to a limited service area.</li> </ul>

## FLEET INVENTORIES & CONDITION ASSESSMENTS

Date of Update		9/1/2023	CONDITION ASSESSMENT (POINTS)																						
Department	Model Year	Manufacturer	Make/Model	Description	VIN #	Plate #	Expected			Years in Service	Function	Drive System	GVW	FEV Policy	Exempt	Combined MPG	Engine Miles	Engine Hours	Age	Miles/Hours	Type of Service	M&R			Total Points
							Est. Cost	Max Life (Years)	In-Service Date													Reliability	Costs	Condition	
RP General Govt	2017	FORD	ESCAPE		1FMCU076HUB06359	M96826	\$25,000	10	7/1/17	6	Admin	2WD	4,620	N	24	16,006		6	1	1	2	2	2	14	
RP General Govt	2017	FORD	ESCAPE		1FMCU074HUB06358	M92801	\$25,000	10	7/1/17	6	Admin	2WD	4,620	N	24	20,414		6	2	1	2	2	2	15	
RP General Govt	2020	Nissan	Leaf S		1N4AZ1BP6C307708	M8000	\$32,000	10	1/1/21	2	Admin	2WD	4,600	N	111	4,469		2	0	1	1	1	1	6	
RP General Govt	2020	Nissan	Leaf S		1N4AZ1BP8C307435	M9077	\$32,000	10	1/1/21	2	Admin	2WD	4,600	N	111	6,961		2	0	1	1	1	1	6	
RP COA	2010	TOYOTA	SIENNA VAN		5TDJK4CC1AS030781	M81709	\$26,490	8	7/1/10	13	Transport	4WD	4,297			137,514		13	12	3	4	4	3	39	
RP COA	2015	TOYOTA	SIENNA VAN		5TDJK3DC2F5108503	M92805	\$32,455	8	7/1/15	8	Transport	4WD	5,995			108,098		8	10	3	2	2	2	27	
RP COA	2020	TOYOTA	SIENNA VAN		5TZZ3DC3LS0712140	M4032	\$30,000	8	9/1/20	3	Transport	4WD	5,995			10,033		3	1	3	1	1	1	10	
COA	2018	FORD	CCRTA - ECONOLINE VAN (14-pass)		1FDFE4F6JDC17294	M2750A	\$68,852	8	7/1/18	5	Transport	2WD	14,500			14,039		5	1	3	1	2	2	14	
COA	2019	DODGE	CCRTA - CARAVAN (2019)		2C7WDGBGKR521443	M4070A	\$48,400	8	7/1/19	4	Transport	4WD	4,483		20	14,513		4	1	3	1	2	2	13	
COA	2019	DODGE	CCRTA - CARAVAN (2020)		2C7WDGBGKX808353	M8523A	\$48,400	8	7/1/21	2	Transport	AWL Other	4,483		20	2,248		2	0	3	1	1	1	8	
RP RECREATION	2014	CHEVROLET	EXPRESS VAN		1GNWGFPA4E1146232	M90149	\$40,000	10	7/1/14	9	Transport	2WD	8,600	N		39,672		9	3	3	1	2	1	19	
RP RECREATION	2018	CHEVROLET	SILVERADO		1GCRCEH2J2107154	M98617	\$40,000	10	7/1/18	5	Utility	2WD	6,900	N		20,423		5	2	3	1	1	1	13	
RECREATION	2005	FORD	ECONOLINE VAN	Trs. from COA	1FBNE31L15HA04346	M46984	\$40,000	8	7/1/05	18	Transport	2WD	8,600			41,617		18	4	3	4	4	4	37	
RP POLICE	2018	FORD	EXPLORER	Unit 2	1FMSK8D83JG43241	8HG278	\$53,000	9	7/1/18	5	Admin	AWL Other	6,180			67,301		5	6	1	3	3	3	21	
RP POLICE	2022	FORD	EXPLORER - Hybrid	Unit 1	1FMSK8F8WNA10940	3FXJ55	\$55,000	9	11/1/22	0	Admin	AWL Other	6,180			11,100		0	1	1	1	1	1	5	
RP POLICE	2016	FORD	EXPLORER	Unit 4	1FMSK8D81GG843650	782ZK8	\$53,000	9	7/1/16	7	Admin	AWL Other	6,180			102,202		7	10	1	3	3	3	27	
RP POLICE	2023	Chevrolet	Tahoe	Unit 3	1GN5KLEDOPR174454	MPF868	\$65,000	3	5/12/23	0	Patrol	4WD	7,500			14,700		0	1	5	1	1	1	9	
RP POLICE	2017	FORD	F150	Unit 6	1FTEW1E7HF9C91807	MPD185	\$55,000	10	7/1/17	6	Utility	4WD	7,000			15,441		6	1	3	2	2	3	17	
RP POLICE	2022	FORD	EXPLORER	Unit 8	1FMSK8AB2NGB49373	MPJ221	\$55,000	5	2/2/23	0	Patrol	AWL Other	4,551			21,109		0	2	5	1	1	1	10	
RP POLICE	2018	FORD	EXPLORER	Unit 10	1FMSK8ARSJGB68121	MPD731	\$53,000	5	7/1/18	5	Patrol	AWL Other	6,342			120,000		5	11	5	2	2	3	28	
RP POLICE	2020	FORD	EXPLORER	Unit 9	1FMSK8AB9LGD00819	MPF790	\$53,000	5	12/15/20	2	Patrol	AWL Other	6,342			66,677		5	6	5	2	2	2	19	
RP POLICE	2020	FORD	EXPLORER	Unit 5	1FMSK8AB8LGC99596	MPF789	\$53,000	5	3/10/21	2	Patrol	AWL Other	6,342			68,805		2	6	5	2	2	3	20	
RP POLICE	2021	FORD	EXPLORER - Hybrid	Unit 7	1FMSK8AW7MNA20798	MPF874	\$55,000	5	5/6/22	1	Patrol	AWL Other	6,342			47,473		1	4	5	2	1	2	15	
RP POLICE	2021	DODGE	CHARGER	Unit 12	2C3CDX8G5M6H2202	1TLK19	\$52,000	5	12/3/21	1	Patrol	AWL Other	5,000			40,819		1	4	5	2	2	2	16	
POLICE	2022	DECATUR	SPEED TRAILER	Radar	1A9S30E9S9C872268	MP731J	\$7,655	7	9/15/22	0	FleetEquip		900			1		0	0	2	1	1	1	5	
POLICE	2017	SOLARTECH	TRAILER	Sign Board	4G6M2M1313H1462107	M99713	\$16,750	10	7/1/17	6	FleetEquip		2,050			1		6	0	2	2	3	2	15	
POLICE	2004	CHEVROLET	SILVERADO	Transfer from RecDept.	1GHC29U14E306452	M70668	\$30,000	10	7/1/04	19	Utility	2WD	5,443	N		91,618		19	9	3	5	3	5	44	
POLICE	2013	FORD	TAUROS	Unit 11	1FAHP2H89DG22415	389TM6	\$53,000	5	7/1/13	10	Patrol	AWL Other	4,234			100,419		10	10	5	2	3	3	33	
FIRE	1998	STEWART	LMTV (High Wtr/All Terrain Veh.)		AT8744BDCG	MF8217	\$104,626	25	7/1/98	25	HeavyEquip		22,770			6,230	1,685	25	0	3	1	3	2	34	
FIRE	2013	E ONE	PUMPER		4EN6AAH85D2007871	MF8221	\$498,483	20	7/1/13	10	HeavyEquip		45,000			33,516	2,245	10	3	3	3	3	3	25	
FIRE	2005	E ONE TYPHOON	CUSTOM RESCUE PUMPER		4EN6AAA8251000567	MF7468	\$350,000	20	7/1/05	18	HeavyEquip		45,000			23,902	2,595	18	2	3	3	3	3	32	
FIRE	2019	FORD	F-550 Forestry Truck		1FD0WSHTK8ED68809	MF9099	\$175,124	20	7/1/19	4	HeavyEquip		19,500			6,911	818	4	0	3	1	1	1	10	
FIRE	2016	FORD	F550 AMBULANCE		1FDUF5HT1GEA85239	MFA940	\$253,328	5	7/1/16	7	Ambulance		18,000			156,640	5,324	7	12	4	5	4	3	35	
Fire	2016	POLARIS	6 Wheel ATV				\$19,000	15	7/1/16	7	FleetEquip					301	86	7	0	2	1	2	2	14	
FIRE	2016	TRAILER	UTILITY (ATV Trailer)		5B5PS1424FH005515	MF8721	\$2,652	25	7/1/16	7	FleetEquip		7,000			1		7	0	2	1	1	1	12	
FIRE	2019	EZLOAD	TRAILER (Surf Rescue boat)		1ZETAAGB4KA005347		\$969	25	7/1/19	4	FleetEquip		1,250			1		4	0	2	1	1	1	9	
Fire	1993	AVON	Rigid Hull Inflatable Boat (Cove)					20	7/1/00	23	FleetEquip					10,001	577	23	1	2	5	5	5	41	
FIRE	2006	KARAVAN	BOAT TRAILER FOR 19'		5KTBS20166F000737	MF8809	\$500	25	7/1/06	17	FleetEquip		1,200			1		17	0	2	1	1	2	23	
FIRE	2011	MAGNUM	LIGHT TOWER TRAILER		5AULS1619B8012622	MFA325	\$8,260	20	7/1/11	12	FleetEquip		1,890			1	352	12	0	2	1	1	2	18	
FIRE	2018	EXHAUL	6X12 Trailer		5WFBE1217W083570	MFC766	\$9,700	25	7/1/18	5	FleetEquip		2,900			1	1	5	0	2	1	1	1	10	
FIRE	2020	ZODIAC	SURF RESCUE BOAT		FR-XMPD575F11920		\$9,000	20	7/1/20	3	FleetEquip					5,000	32	3	0	2	1	1	1	8	
FIRE	2022	FORD	F-550 AMBULANCE		1FDUF5HTONEE91459	MFA945	\$550,000	5	9/1/21	2	FleetEquip		19,500			26,059	817	2	2	2	1	1	1	9	
FIRE	2022	FORD	F-550 AMBULANCE		1FDUF5HT9EE68293	MF6253	\$550,000	5	9/1/21	2	FleetEquip		19,500			21,418	708	2	2	2	1	1	1	9	
FIRE	2022	PIERCE	75' QUINT PUMPER			MF6270	\$1,500,000	5	9/1/21	2	FleetEquip		19,500			5,767	338	2	0	2	1	1	1	7	
FIRE	2022	RAM	1500 BIG HORN		1CGRRFFGONN295350		\$56,000	7	9/1/22	1	FleetEquip		7,500			5,000		1	0	2	1	1	1	6	
RP FIRE	2017	FORD	EXPLORER - Chief Command Veh		1FMSK8D87HGE01316	MFG260	\$46,507	7	7/1/17	6	Utility		6,180			82,510		6	8	3	2	1	2	22	
RP FIRE	2017	FORD	EXPLORER - DC Comm. Veh.		1FMSK8D87HGE01317	MFG261	\$46,507	7	7/1/17	6	Utility		6,180			60,400		6	6	3	2	1	2	20	
RP DPW	2009	CHEVROLET	Pickup-Dump truck		1GBE5C3969F405684	M82203	\$95,000	10	7/1/09	14	Utility		24,097			21,836	-	14	2	3	2	3	2	26	
RP DPW	2015	CHEVROLET	SILVERADO - PICKUP DUMP TRUCK		1GB3KYC1FF182347	M91422	\$95,000	10	7/1/15	8	Utility		53,371			34,862	-	8	3	3	1	1	1	17	
RP DPW	2012	CHEVROLET	PICKUP - DUMP TRUCK		1GB3KZCG6CF134831	M87300	\$95,000	10	7/1/12	11	Utility		13,200			71,335	-	11	7	3	2	2	2	27	
RP DPW	2015	CHEVROLET	SILVERADO TRUCK		1GC0KUEG4F2546036	M95300	\$65,000	8	7/1/15	8	Utility		9,500			50,720	-	8	5	3	1	1	1	19	
RP DPW	2010	CHEVROLET	SILVERADO PICKUP		1GC3KV8G4AF153588	M82293	\$65,000	8	7/1/10	13	Utility		9,200			47,114	-	13	4	3	2	2	2	26	
RP DPW	2010	CHEVROLET	SILVERADO PICKUP		1GC3KVBG1AF153581	M2248A	\$65,000	8	7/1/10	13	Utility		9,200			63,098	-	13	6	3	2	2	2	28	
RP DPW	2017	CHEVROLET	SILVERADO																						

Date of Update		9/1/2023	CONDITION ASSESSMENT (POINTS)																					
Department	Model Year	Manufacturer	Make/Model	Description	VIN #	Plate #	Est. Cost New	Expected Max Life (Years)	In-Service Date	Years in Service	Function	Drive System	GVW	FEV Policy Exempt	Combined MPG	Miles	Engine Hours	Miles/Type of Service			M&R Condition			Total Points
																		Age	Hours	Service	Reliability	Costs	Condition	
DPW	2011	JOHN DEERE	LOADER		1DW544KZVA0633138	M85251	\$200,000	20	7/1/11	12	HeavyEquip	30,500				85,000	8,406	12	8	3	2	2	2	29
DPW	2019	VOLVO	L70H - Loader		VCE0L70HT05623790	M6134A	\$204,311	20	7/1/19	4	HeavyEquip	29,750				2,000	1,772	4	0	3	1	1	1	10
DPW	2022	JCB	437		JCB4A9AFVM2474217		\$200,000	20	9/15/22	0	HeavyEquip					1,000	863	0	0	3	1	1	1	6
DPW	2021	JCB	Backhoe 3CX15		JCB3CXAPTM2998866	M1506B	\$200,000	20	2/22/22	1	HeavyEquip					1,000	214	1	0	3	1	1	1	7
DPW	2009	BOBCAT	SKID STEER		A31N35966	No Plate	\$30,000	15	6/15/09	14	HeavyEquip					1,000	1,206	14	0	3	5	5	5	32
DPW	2021	Avant	GREEN MACHINE		104561	M1507B	\$88,000	10	2/22/22	1	HeavyEquip					1,000	312	1	0	3	3	3	3	13
DPW	2009	CAT	EXCAVATOR		CAT0314DLBY00301	No Plate	\$250,000	20	2/22/09	14	HeavyEquip					50,000	5,458	14	4	3	5	5	5	36
DPW	2007	MORBARK	TORNADO CHIPPER		4S8S2161X7W024697	M79534	\$35,000	20	7/1/07	16	FleetEquip	7,500				50,000	5,000	16	4	2	2	2	2	28
DPW	2010	KUBOTA	TRACTOR w/ Boom Mower		M96SDSC70049	M82797	\$68,500	20	7/1/10	13	FleetEquip					2,000	2,040	13	0	2	2	2	2	21
DPW	2012	BARBER	SURF RAKE		1H9GU13182N485323	M88708	\$50,000	15	7/1/12	11	FleetEquip	4,000				10,000	1,000	11	0	2	2	2	2	19
DPW	2020	VIBROSCREEN	SCM-40		2V9TAFE7LPO22109	M2048	\$65,000	15	9/30/21	1	HeavyEquip					1,000	100	1	0	3	1	1	1	7
DPW	2015	ATLAS	COMPRESSOR/TRAILER		4500A1013FR049683	M95034	\$20,000	15	7/1/15	8	FleetEquip					1,000	51	8	0	2	2	2	2	16
DPW	2016	CAM	UTILITY TRAILER		5JPBU2526GP040553	M92823	\$10,000	20	7/1/16	7	FleetEquip	16,100				1		7	0	2	1	1	1	12
DPW	2016	CAM	UTILITY TRAILER		5JPBU2226GP041845	M95049	\$10,000	20	7/1/16	7	FleetEquip	9,996				1		7	0	2	1	1	1	12
DPW	1996	HOMEMADE	Homemade Trailer		(M55455)	M55455	\$500	20	7/1/96	27	FleetEquip	1,000				1		27	0	2	3	3	3	38
DPW	2020	SOLAR TECH	Sign Trailer		4GM2M1311L1462597	M6763A	\$18,500	15	7/1/20	3	FleetEquip	2,050				1		3	0	2	1	1	1	8
DPW	1999	SHADOW	UTILITY TRAILER		4U01S1629XA993695	M5253A	\$20,000	20	7/1/99	24	FleetEquip	7,000				1		24	0	2	3	3	3	35
Trs St	2001	PETERBILT	Roll Off Truck		1NP5L80X21N567104	M88189	\$220,000	20	7/1/01	22	HeavyEquip					407,716	-	22	12	3	3	3	2	45
Trs St	2020	PETERBUILT	Roll Off Truck		1NPCLPEX4LD732558	M6759A	\$220,000	20	7/1/20	3	HeavyEquip	72,000				101,637	-	3	10	3	2	1	1	20
Trs St	2004	MACK	Tractor Truck		1M1AA18Y54N155444	M79281	\$120,000	20	7/1/04	19	HeavyEquip	99,000				286,060	-	19	12	3	2	2	2	40
Trs St	2010	SPECTEC	Ejector Trailer		1S9ES3828AS188366	M83224	\$125,000	20	7/1/10	13	FleetEquip	80,000				1	-	13	0	2	2	2	2	21
Trs St	2016	SPECTEC	Ejector Trailer		1S9ES3823GS188896	M97091	\$125,000	20	7/1/16	7	FleetEquip	80,000				1	-	7	0	2	2	2	2	15
Trs St.	2015	SPECTEC	Ejector Trailer		1S9ES3821FS188698	M95050	\$125,000	20	7/1/15	8	FleetEquip	80,000				1	-	8	0	2	2	2	2	16
NAT. RES.	2002	KUBOTA	TRACTOR		54558	No plate	\$40,000	15	3/18/02	21	HeavyEquip					1	436	21	0	3	2	2	2	30
NAT. RES.	2022	SAFE BOAT	23' Center Console (Harbor Boat)		EG002579J222	No Plate	\$150,000	20	6/1/23	0	FleetEquip					1	41	0	0	2	1	1	1	5
NAT. RES.	2011	EASTERN	Cuddy Cabin (Boat)		SCG22614C111	No Plate	\$50,000	20	4/26/11	12	FleetEquip					1		12	0	2	2	2	2	20
NAT. RES.	2008	CAROLINA SKIF	J14 (Boat)		EKHJ886D808	No Plate	\$8,000	20	4/1/08	15	FleetEquip					1		15	0	2	2	2	2	23
NAT. RES.	2005	CAROLINA SKIF	198DLX (Boat)		EKHH1120H405	No Plate	\$8,000	20	6/5/05	18	FleetEquip					1		18	0	2	2	2	2	26
NAT. RES.	2024	LOADRITE	AB25T8400 Boat Trailer		5A4FSWZ25R2015089	No Plate	\$20,000	20	7/5/23	0	FleetEquip					1		0	0	2	1	1	1	5
NAT. RES.	2002	SHORE LANDER	Boat Trailer		1MDAS4W233A233659		\$5,000	20	7/1/02	21	FleetEquip					1		21	0	2	1	2	2	28
NAT. RES.	2019	LOADRITE	Boat Trailer		5A4YMFN11K2000739	M4074	\$5,000	20	7/1/19	4	FleetEquip					1		4	0	2	1	2	2	11
NAT. RES.	2009	LOAD RITE	Boat Trailer		5A4XRJ1X92018078	M81719	\$5,000	20	7/1/19	4	FleetEquip					1		4	0	2	1	2	2	11
INVENTORY/EQUIPMENT OWNED - NOT IN SERVICE, NOT TO BE REPLACED																								
DPW	1987	TROJAN	UTILITY LOADER		3128001	M99981		20	7/1/87	36	HeavyEquip					-	2,354	36	12	3	3	3	3	60
DPW	1990	FORD	DUMP TRUCK		1FDXK64P6LVA35793	M97291		20	7/1/90	33	HeavyEquip	26,500				18,755	-	33	1	3	3	3	3	46
DPW	1991	INTERNATIONA	4800		1HTSENEN3MH332231	M56794		20	7/1/91	32	HeavyEquip	28,000				27,080	-	32	2	3	3	3	3	46
DPW	1993	INTERNATIONA	Tanker		1HTSCPM3PH481910	M97292		20	7/1/93	30	HeavyEquip					13,927	-	30	1	3	3	3	3	43
DPW	2006	STECO	PUSHOUT SEMI TRAILER		5HWES382261254230	M46547		20	7/1/06	17	FleetEquip	80,000				-	-	17	12	2	3	3	3	40
DPW	2006	STECO	SEMI TRAILER		5EWES382661254231	M46547		20	7/1/06	17	FleetEquip	80,000				-	-	17	12	2	3	3	3	40
DPW	2000	INTERNATIONA	DUMP		1HTSDAAR6YH268681	M63168		20	7/1/00	23	HeavyEquip					53,000	-	23	5	3	3	3	3	40
NAT. RES.	2003	MAGIC- TILT	BOAT TRAILER		1M58R191X31E90723	M97295		20	7/1/03	20	FleetEquip	4,000				-	-	20	12	2	3	3	3	43
DPW	1998	CHEVROLET	PICKUP		1GCCS1446WK208634	M98609		8	7/1/98	25	Utility	6,400				113,859	-	25	11	3	3	3	3	48
DPW	1999	CHEVROLET	GMC 400		1GBJK34R7XF078005	M96917		8	7/1/99	24	Utility					34,626	-	24	3	3	3	3	3	39
DPW	2006	FORD	EXPLORER		1FMEU73896ZA13141	M3032A		8	7/1/06	17	Admin					107,350	-	17	10	1	3	3	3	37

STATUS OF UNSPENT ARTICLES AND OTHER AVAILABLE FUNDS

**TOWN OF EASTHAM, MASSACHUSETTS**

## Ambulance Fund Projection - FY 2024 - 2030

	FISCAL YEAR						
	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
Beginning Balance, 7/1	1,515,650.00	1,562,464.00	1,299,278.00	1,226,092.00	1,146,326.00	1,041,560.00	911,794.00
Annual Receipts expected	715,000.00	770,000.00	770,000.00	790,000.00	790,000.00	790,000.00	790,000.00
MA CPE program revenue	115,000.00	110,000.00	100,000.00	100,000.00	75,000.00	75,000.00	-
Ambulance replacement reserve							
Operating Budget Utilization	(550,000.00)	(575,000.00)	(575,000.00)	(600,000.00)	(600,000.00)	(625,000.00)	(625,000.00)
Capital Plan projected funding		(215,000.00)	(15,000.00)	(15,000.00)	(15,000.00)	(15,000.00)	(15,000.00)
Ambulance Lease Payment	(118,420.00)	(118,420.00)	(118,420.00)				
Amb. Lease Pymt. FY 25 (5 Yrs.)		(120,000.00)	(120,000.00)	(120,000.00)	(120,000.00)	(120,000.00)	(120,000.00)
Amb. Lease Pymt. FY 27 (5 Yrs.)				(120,000.00)	(120,000.00)	(120,000.00)	(120,000.00)
Quint Lease Payment	(114,766.00)	(114,766.00)	(114,766.00)	(114,766.00)	(114,766.00)	(114,766.00)	(114,766.00)
Net	46,814.00	(263,186.00)	(73,186.00)	(79,766.00)	(104,766.00)	(129,766.00)	(204,766.00)
Ending Balance, 6/30	1,562,464.00	1,299,278.00	1,226,092.00	1,146,326.00	1,041,560.00	911,794.00	707,028.00

Ambulance Reserve Balance
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**TOWN OF EASTHAM, MASSACHUSETTS**

## Chapter 90 Fund Projection

	FISCAL YEAR						
	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
Beginning Balance, 7/1	1,100,000.00	1,100,000.00	900,000.00	1,150,000.00	1,200,000.00	1,450,000.00	1,700,000.00
Annual allotment		250,000.00	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00
Excavator		(250,000.00)					
DPW Fleet replacements		(200,000.00)		(200,000.00)			
Net	-	(200,000.00)	250,000.00	50,000.00	250,000.00	250,000.00	250,000.00
Ending Balance, 6/30	<u>1,100,000.00</u>	<u>900,000.00</u>	<u>1,150,000.00</u>	<u>1,200,000.00</u>	<u>1,450,000.00</u>	<u>1,700,000.00</u>	<u>1,950,000.00</u>

**TOWN OF EASTHAM, MASSACHUSETTS**

## PEG Access Fund Projection

	<b>FISCAL YEAR</b>						
	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
Beginning Balance, 7/1	96,773.00	74,773.00	62,773.00	40,773.00	18,773.00	(3,227.00)	(25,227.00)
Annual Franchise Fees expected	240,000.00	240,000.00	240,000.00	240,000.00	240,000.00	240,000.00	240,000.00
Less: Payment to LCTV	(127,000.00)	(127,000.00)	(127,000.00)	(127,000.00)	(127,000.00)	(127,000.00)	(127,000.00)
Capital Payment from Comcast							
Operating Budget Utilization	(125,000.00)	(125,000.00)	(125,000.00)	(125,000.00)	(125,000.00)	(125,000.00)	(125,000.00)
Capital Budget Utilization	(10,000.00)	-	(10,000.00)	(10,000.00)	(10,000.00)	(10,000.00)	(10,000.00)
Net	(22,000.00)	(12,000.00)	(22,000.00)	(22,000.00)	(22,000.00)	(22,000.00)	(22,000.00)
Ending Balance, 6/30	74,773.00	62,773.00	40,773.00	18,773.00	(3,227.00)	(25,227.00)	(47,227.00)

**TOWN OF EASTHAM, MASSACHUSETTS**

Outstanding Article Balances 11/15/2023

<u>Org</u>	<u>Object</u>	<u>Description</u>	<u>2024 Revised</u>		<u>2024</u>	
			<u>Budget</u>	<u>2024 Actual</u>	<u>Encumbrances</u>	<u>2024 Available</u>
0212304R	584000	NAUSET ESTUARY STUDY	75,000.00	0.00	0.00	75,000.00
0212306R	584000	TOWN LANDINGS & CULVERTS	175,000.00	0.00	0.00	175,000.00
0212307R	585100	GENERAL GOV FLEET	25,000.00	0.00	0.00	25,000.00
0212308R	584000	WINDMILL WEEKEND CELEBRATION	10,000.00	10,000.00	0.00	0.00
0212309R	584000	TOWN-WIDE BRANDING- WAYFINDING	10,000.00	0.00	0.00	10,000.00
0215501R	585300	PC'S OFFICE EQUIPMENT	74,571.52	26,473.51	0.00	48,098.01
0215502R	585300	SERVER OFFICE EQUIPMENT	135,932.89	5,040.00	18,107.13	112,785.76
0215503R	585300	MEDIA OFFICE EQUIPMENT	16,692.69	0.00	0.00	16,692.69
0215504R	585300	TOWN-WIDE MIS	55,839.10	6,938.50	929.00	47,971.60
0216101R	585200	TOWN CLERK ELECTION EQUIPMENT	5,000.00	0.00	0.00	5,000.00
0217201R	585103	DNR BOAT TRAILER	20,000.00	8,378.00	0.00	11,622.00
0217501R	584000	COMMUNITY HOUSE PLAN	898,702.90	15,494.54	819,276.54	63,931.82
0217502R	584000	STRATEGIC PLAN	13,800.00	0.00	0.00	13,800.00
0217503R	584000	LOCAL ROADS PLAN & DESIGN	47,238.31	20,075.63	27,162.68	0.00
0217505R	584000	T-TIME, TCP & COA DESIGN	163,700.00	0.00	14,200.00	149,500.00
0217506R	584000	BUSINESS IMPROVEMENT PROGRAM	75,000.00	0.00	0.00	75,000.00
02181300	590286	FY07-ART 13 REC IRRIGATE FIELD	9,384.47	0.00	0.00	9,384.47
02181300	590378	FY10-ART 13 REC BACKSTOP	10,280.00	0.00	0.00	10,280.00
02181300	590424	N/R SAND DRIFT FENCE	4,289.26	0.00	0.00	4,289.26
02181300	590473	FY13-ART 29 MATCHING GRANT	117,118.07	0.00	0.00	117,118.07
02181300	590479	FY14-ART 13 N/R HERRING GATES	4,924.89	0.00	0.00	4,924.89
02181300	590577	FY17-ART 13 T.H. A/C UNITS	1,320.00	0.00	0.00	1,320.00
02181300	590579	FY17-ART 13 N/R PAINT EXTERIOR	4,281.21	0.00	0.00	4,281.21
02181300	590584	FY17-ART 13 DPW RD MAINTENANCE	9,768.74	0.00	0.00	9,768.74
02181300	590596	FY18 ART-13 LASERFICHE	6,196.62	0.00	0.00	6,196.62
02181300	590599	FY18-ART 13 N/R BOAT MOTOR	131.06	0.00	0.00	131.06
02181300	590600	FY18 ART 13 HERRING GATES	430.00	0.00	0.00	430.00
02181300	590611	FY18-ART 13 REC LOT REPAIR	6,000.00	0.00	0.00	6,000.00
02181300	590614	FY18-ART 13 RD MAINTENANCE	2,834.01	0.00	2,834.01	0.00
02181300	590628	FY18-ART 11 EMPL CONTRACTS	7,678.74	0.00	0.00	7,678.74
02181300	590635	FY19-ART13 PLOTTER/SCANNER	6,660.00	0.00	0.00	6,660.00

**TOWN OF EASTHAM, MASSACHUSETTS**

Outstanding Article Balances 11/15/2023

<u>Org</u>	<u>Object</u>	<u>Description</u>	<u>2024 Revised</u>	<u>2024</u>		
			<u>Budget</u>	<u>2024 Actual</u>	<u>Encumbrances</u>	<u>2024 Available</u>
					<u>/Requisitions</u>	
02181300	590637	FY19-ART13 COPIER/POSTAGE MACH	5,000.00	0.00	0.00	5,000.00
02181300	590639	FY19-ART13 REC BUILD FURNISH	278.93	0.00	0.00	278.93
02181300	590644	FY19-ART13 SOUNDPROOF ROOM	7,485.00	0.00	0.00	7,485.00
02181300	590645	FY19-ART13 SLIDEOUT STAGE	6,960.90	0.00	0.00	6,960.90
02181300	590649	FY19-ART 13 ROAD MAINTENANCE	568.80	0.00	0.00	568.80
02181300	590655	FY19-ART13 STAIRS SUNKEN MEAD	44,137.14	5,288.18	39,093.52	-244.56
02191316	590683	FY19 DPW COPIER	3,217.74	0.00	0.00	3,217.74
02191320	590687	FY19 EES ROUTINE PAINTING	4,257.79	0.00	0.00	4,257.79
02191321	590688	FY19 UPGRADE/ADA BATH HOUSES	25,665.13	0.00	0.00	25,665.13
02191322	590689	FY19 BEACH SHACK REPLACEMENT	9,000.00	0.00	0.00	9,000.00
02191324	590691	FY19 RECYCLING COMPACTOR	27,438.08	0.00	0.00	27,438.08
02191336	590703	FY19 COASTAL EROSION PLANNING	7,397.50	0.00	0.00	7,397.50
0219301R	585103	TOWNHALL BUILD & MAINT PROGRAM	43,025.63	0.00	0.00	43,025.63
0219302R	585103	GENERAL BUILD & MAINT PROGRAM	321,770.50	1,593.00	0.00	320,177.50
0219303R	585103	SOLAR & ENERGY UPGRADES	75,600.94	0.00	0.00	75,600.94
02200130	558046	FY21 NAUSET CAPITAL ENCUMBERED	10,226.07	0.00	0.00	10,226.07
02200130	558047	FY22 NAUSET CAPITAL	27,961.64	0.00	0.00	27,961.64
02200130	558048	FY23 NAUSET CAPITAL	107,412.57	0.00	0.00	107,412.57
02200307	585300	FY20 NR PORTABLE GPS	2,500.00	0.00	0.00	2,500.00
02200313	584000	FY20 EES INDR/OUTDR LIGHTING	163.45	0.00	0.00	163.45
02200314	584000	FY20 EES WATER HEATER/KITCHEN	2,500.00	0.00	0.00	2,500.00
02200315	584000	FY20 RINSE TWR/WTR FLL STATION	12,000.00	0.00	0.00	12,000.00
02200318	585200	FY20 T.S CONTAINER MAINT/UPGRD	419.00	0.00	0.00	419.00
02200319	585200	FY20 SNOW & ICE SANDERS	1,900.00	0.00	0.00	1,900.00
02200401	585104	RADIO REPLACEMENTS	24,723.93	1,100.00	0.00	23,623.93
02200801	579027	FAMILY SUPPORT PACKAGE	206,770.35	0.00	0.00	206,770.35
02200801	579031	FAMILY SUPPORT HOUSING	272,964.14	0.00	0.00	272,964.14
02200801	579032	FAMILY SUPPRT SCHOOL MEALS	360,700.00	0.00	0.00	360,700.00
0221001R	585100	PD FLEET REPLACEMENT PROGRAM	166,785.64	48,751.65	96,470.24	21,563.75
0221002R	585200	PD EQUIPMENT REPLACE PROGRAM	42,120.62	13,924.09	10,049.90	18,146.63
0221003R	585103	EPD BUILD & REPAIR PROGRAM	102,269.68	0.00	0.00	102,269.68

**TOWN OF EASTHAM, MASSACHUSETTS**

Outstanding Article Balances 11/15/2023

<u>Org</u>	<u>Object</u>	<u>Description</u>	<u>2024</u>			
			<u>2024 Revised Budget</u>	<u>2024 Actual</u>	<u>Encumbrances /Requisitions</u>	<u>2024 Available</u>
0221004R	585200	SPEED TRAILER & SIGNS	26,001.00	0.00	0.00	26,001.00
0221005R	585103	INTERIOR FURNISHING REPLACE	20,000.00	0.00	18,956.79	1,043.21
02210401	580000	T-TIME MASTER PLAN	1,632.72	0.00	0.00	1,632.72
02210403	580000	SEASHORE LAND TRANSFER	75,000.00	0.00	6,950.00	68,050.00
02210404	512000	BEACH ENFORCEMENT	14,536.66	0.00	0.00	14,536.66
02211304	585103	PUBLIC WORKS FACILITY UPGRADES	75,000.00	0.00	0.00	75,000.00
02211306	585103	SALT POND SHED	6,156.65	0.00	0.00	6,156.65
02211309	585103	BEACH BATH HOUSE ASSESSMENT	40,000.00	0.00	0.00	40,000.00
02211323	585103	SEMI-TRAILER	90,000.00	0.00	0.00	90,000.00
02211324	585103	SHOP/MECHANIC TOOLS	55.94	0.00	0.00	55.94
02211325	585103	PORTABLE WELDER	6,500.00	0.00	0.00	6,500.00
02211327	585103	TRASH COMPACTORS	115,000.00	0.00	0.00	115,000.00
02211334	585103	PERMIT TRACKING SOFTWARE	25,000.00	0.00	0.00	25,000.00
02211336	584000	HARBOR MANAGEMENT PLAN IMPLEM	73,168.00	1,686.00	2,314.00	69,168.00
0222001R	585100	EFD FLEET REPLACE PROGRAM	39,516.01	0.00	0.00	39,516.01
0222002R	585103	EFD SUPPRESSION/RADIO PROGRAM	188,487.19	3,736.42	9,565.00	175,185.77
0222003R	585103	EFD MEDICAL EQUIPMENT PROGRAM	75,854.39	1,535.06	0.00	74,319.33
0222004R	585103	EFD BUILDING & REPAIR PROGRAM	199,320.47	4,789.00	0.00	194,531.47
0222005R	585103	EFD SPECIALTY GEAR PROGRAM	21,099.70	0.00	0.00	21,099.70
0222006R	585103	DEFIBRILLATOR REPLACEMENT	100,000.00	0.00	0.00	100,000.00
0230001R	585103	EES BUILD & REPAIR PROGRAM	101,030.90	57,552.23	0.00	43,478.67
0230002R	585103	EES GROUNDS MAINT PROGRAM	1,419.38	0.00	0.00	1,419.38
0230003R	585103	EES EQUIPMENT MAINT PROGRAM	30,000.00	0.00	0.00	30,000.00
0242201R	585103	DPW FLEET REPLACEMENT PROGRAM	159,176.41	66,664.70	0.00	92,511.71
0242202R	585103	DPW PARKING LOT MAINT PROG	106,325.47	0.00	0.00	106,325.47
0242203R	585103	DPW STORMWATER SYSTEM PROGRAM	111,742.50	3,900.00	0.00	107,842.50
0242204R	585103	DPW TOWN SIGN REPLACEMENT PROG	45,374.60	1,257.40	0.00	44,117.20
0242207R	585103	DPW FACILITY REPAIR	110,000.00	0.00	0.00	110,000.00
0242208R	585103	LAND, PARK & CEMETERY	49,121.96	0.00	0.00	49,121.96
0242209R	585103	TRACTOR TRUCK	200,000.00	0.00	0.00	200,000.00
0242210R	585103	INTERSECTION IMPROVEMENTS	50,000.00	0.00	0.00	50,000.00

**TOWN OF EASTHAM, MASSACHUSETTS**

Outstanding Article Balances 11/15/2023

<u>Org</u>	<u>Object</u>	<u>Description</u>	<u>2024 Revised</u>		<u>2024</u>	
			<u>Budget</u>	<u>2024 Actual</u>	<u>Encumbrances</u>	<u>2024 Available</u>
0243301R	585103	TS FACILITY REPAIRS & MAINT	10,000.00	0.00	0.00	10,000.00
0251101R	584000	WASTEWATER PLANNING	59,951.72	31,798.24	21,768.04	6,385.44
0251102R	584000	WATER QUALITY & WASTEWATER	192,240.42	30,941.86	129,138.76	32,159.80
0254101R	585100	COA Fleet Replacement Program	55,000.00	0.00	0.00	55,000.00
0254102R	585103	COA Kitchen Replace Program	40,000.00	0.00	0.00	40,000.00
0254103R	585103	COA BUILD & REPAIR PROGRAM	65,671.64	0.00	0.00	65,671.64
0254104R	585103	COA FURNITURE	20,000.00	0.00	0.00	20,000.00
0261001R	585103	LIBRARY BUILDING & REPAIR	10,000.00	0.00	0.00	10,000.00
0261002R	585103	OUTDOOR DRIVE-BOOK DROP	10,124.00	0.00	0.00	10,124.00
0261003R	585103	LIBRARY FURNITURE & SHELVES	7,500.00	0.00	0.00	7,500.00
0263501R	585100	BEACH FLEET REPLACEMENT PROGRA	45,000.00	0.00	0.00	45,000.00
0263502R	585103	BEACH EQUIPMENT REPLACEMENT PR	45,967.62	0.00	0.00	45,967.62
0263503R	585103	RECREATION BUILD REPAIR & MAIN	5,000.00	0.00	0.00	5,000.00

CURRENT AND PROJECTED DEBT SERVICE BALANCES & EXPENDITURES

**TOWN OF EASTHAM, MASSACHUSETTS**

## Projected Outstanding Debt Balances

	<u>6/30/2024</u>	<u>6/30/2025</u>	<u>6/30/2026</u>	<u>6/30/2027</u>	<u>6/30/2028</u>	<u>6/30/2029</u>	<u>6/30/2030</u>
<b>Existing Bond Issues</b>	89,276,397	85,684,495	82,266,953	79,167,481	76,009,760	72,877,440	72,877,440
<b>Cumulative New Issues</b>		7,000,000	6,825,000	11,988,000	141,635,067	141,282,133	136,595,867
<b>Anticipated Bond Issues</b>							
Water Final	7,000,000						
Town Landing/Stormwater			5,338,000				
Wastewater Implementation				130,000,000			
Roadway Planning							
Bathhouse Replacement							
Subtotal anticipated bond issues	7,000,000	-	5,338,000	130,000,000	-	-	-
Less: Principal Payments on new issues	-	(175,000)	(175,000)	(352,933)	(352,933)	(4,686,267)	(4,686,267)
<b>Total Outstanding Debt Projected</b>	<b>96,276,397</b>	<b>92,509,495</b>	<b>94,254,953</b>	<b>220,802,548</b>	<b>217,291,893</b>	<b>209,473,307</b>	<b>204,787,040</b>

**TOWN OF EASTHAM, MASSACHUSETTS**

Projected Debt Service Requirements

	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>
<b>Existing Bond Issues</b>							
Principal	3,588,103	5,230,249	5,384,987	5,053,682	5,088,352	5,044,026	3,920,727
Interest & Fees	2,132,806	3,026,493	2,658,149	2,579,297	2,414,301	2,252,811	2,114,727
Total existing debt service	5,720,909	8,256,742	8,043,136	7,632,979	7,502,653	7,296,837	6,035,454
<b>Anticipated Bond Issues</b>							
<b>Water Final</b>							
Principal	-	175,000	175,000	175,000	175,000	175,000	175,000
Interest & Fees	-	138,250	134,750	131,250	127,750	124,250	120,750
Projected debt service	-	313,250	309,750	306,250	302,750	299,250	295,750
<b>Town Landings</b>							
Principal				177,933	177,933	177,933	177,933
Interest & Fees				183,716	177,489	171,261	165,033
Projected debt service	-	-	-	361,650	355,422	349,194	342,967
<b>Wastewater Implementation</b>							
Principal						4,333,333	4,333,333
Interest & Fees						-	-
Projected debt service	-	-	-	-	-	4,333,333	4,333,333
<b>Upcoming Project 1</b>							
Principal							
Interest & Fees							
Projected debt service	-	-	-	-	-	-	-
<b>Total New Issue Projected Debt Service</b>							
Principal	-	175,000	175,000	352,933	352,933	4,686,267	4,686,267
Interest & Fees	-	138,250	134,750	314,966	305,239	295,511	285,783
Projected debt service	-	313,250	309,750	667,900	658,172	4,981,778	4,972,050
<b>Grand Total Projected Debt Service</b>							
Principal	3,588,103	5,405,249	5,559,987	5,406,615	5,441,285	9,730,293	8,606,994
Interest & Fees	2,132,806	3,164,743	2,792,899	2,894,263	2,719,540	2,548,322	2,400,510
Projected debt service	5,720,909	8,569,992	8,352,886	8,300,879	8,160,825	12,278,615	11,007,504

**CAPITAL BUDGET GUIDELINES & INSTRUCTIONS TO DEPARTMENTS**

## Capital Improvement Program - Introduction

The Town's Capital Improvement Program (CIP) is comprised of two parts – a capital budget, which provides for funding of approved capital items in the upcoming years spending plan; and a capital plan which identifies the timing for replacement and possible funding sources to replace, renovate, upgrade Town/departmental assets (facilities, equipment, and infrastructure).

The Town's Charter requires us to present a capital budget for the upcoming fiscal year, as well as a capital plan for the subsequent five years. As part of this process, Town Administration provides oversight and due diligence to ensure we are good stewards of the funding provided by the community, and that the acquisition of these assets are prioritized to meet the operational needs of the Town while at the same time living within our financial means. The capital plan and capital budget are presented and vetted through our Finance Committee and Select Board to assure the public of those efforts and to ensure the requests meet town goals and objectives and are in the community's interest. Both the Select Board and Finance Committee provide their recommendation to Town Meeting in this regard.

Department Heads play a key role in developing the long-term capital plan and in identifying capital needs for the upcoming capital budget. By working together, Department Heads, Town Administration, elected and appointed officials can develop a plan that can be supported by our community. Some of the benefits of a properly developed and vetted CIP include:

- Coordination between capital needs, operating budgets, and operational impacts.
- Enhanced credit rating, stability of the tax rate, and avoidance of dramatic shifts in debt service requirements.
- Identification of the most economical means of financing capital projects
- Increased opportunities for obtaining federal, state, or grant funding
- Coordination of public facilities with other development and redevelopment policies and plans.
- Opportunity to focus attention on community objectives and fiscal capacity
- An informed community that is aware of our future needs and projects and how those align with our strategic and other plans.
- Ability to coordinate with our neighbors to reduce duplication
- An improved project planning and design effort to ensure we achieve community goals in an efficient and cost-effective manner.

The enclosed Capital Plan & Budget Guidelines provides department heads with the information needed to prepare a complete capital plan as well as to provide the detail information needed to properly consider, analyze and prioritize requests for funding by Town Meeting. If there are any questions regarding the capital planning process or the capital budget, please contact Rich Bienvenue at [rbienvenue@eastham-ma.gov](mailto:rbienvenue@eastham-ma.gov)

**TOWN OF EASTHAM, MASSACHUSETTS**  
CAPITAL IMPROVEMENT PLAN & CAPITAL BUDGET INSTRUCTIONS  
FISCAL YEAR 2025

**Capital Budget Guidelines**

Town departments are provided with an annual operating budget to pay for the day-to-day costs of running their operations. These include salaries and expenses for expendable items typically consumed in those activities and within the town's fiscal year. Costs associated with acquiring non-expendable supplies or equipment (assets) with a useful life (or financial impact) of greater than one year, and with a cost exceeding \$5,000 are provided through a capital budget. These items include department equipment and vehicles, as well as facilities, infrastructure and major repairs and renovations.

All capital budget items must appear on the Town-wide Capital Plan which indicates the planned replacement of all town assets and estimates the associated costs. To this end, each department has been provided with materials related to the Town's capital planning and budget process. These include:

- Capital Improvement Program - Introduction
- An Introduction to Fleet Inventory Replacement Guidelines
- Fleet Asset Condition Assessment Guidelines
- Fleet Asset Inventory List
- Capital Plan Template
- Capital Budget Request Submission Form
- Instructions for Completing the Capital Budget Request Submission Form

Please use these materials to document your department's capital needs in the upcoming years using the following guidelines. As you move through the capital planning process, it is expected that there will be questions or uncertainties – meet frequently with Town Administration and our Finance team to address these questions and to ensure we are providing a complete plan, properly addressing timing and funding considerations, and providing the information necessary to properly evaluate and prioritize your funding requests.

The following procedures should be undertaken with a first draft provided/uploaded to your Budget Share File no later than September 15, 2023.

## **Fleet (vehicle) assets**

Update your department’s fleet asset inventory list. Include all vehicles, heavy equipment, trailers, and other rolling stock – *please ensure this listing is complete!* This information will be used to help provide a complete capital plan and to ensure all rolling stock is properly registered and insured. In addition, providing the information requested on the inventory list allows us to update the vehicle condition assessments and keep track of that condition over time. Furthermore, some of the information requested is necessary for us to meet reporting requirements required for our participation in the Green Communities program.

- Update information related to existing fleet inventory by completing the departments fleet inventory spreadsheet – the input fields are self-explanatory. Finance Department staff will validate the data and update the inventory listing as appropriate and communicate any changes back to you. **Those columns shaded green require your input. Do not enter information in those cells shaded red, these are pre-formulated.**
- For the “Function” field, use the most appropriate selection from the drop-down menu that best describes the intensity of use for that vehicle on a scale from 1 – 5. Selecting “admin” function is the least intensive use (a value of 1) and is appropriate for most passenger vehicles. A passenger vehicle that also performs additional operational functions may be appropriate for the “Utility” selection to indicate a higher intensity of use. A police department patrol vehicle “patrol” represents the highest intensity of use (a value of 5). Trailers and related type fleet equipment should use the “FleetEquip” function.
- Depending on how the vehicle is used enter either odometer mileage or engine hours (the most appropriate), not both. Typically, passenger cars and trucks will use mileage, heavy equipment will use engine hours.
- FEV (Fuel Efficient Vehicle) Policy Exempt field can be left blank – will be completed by Finance.
- Condition Assessment points will auto generate from prior data entry except for those **highlighted green** – these are more subjective and require you to enter a value between 1 and 5 based upon the Fleet Asset Condition Assessment Guidelines.
- The condition assessment for each vehicle will update automatically and is color coded depending upon the information that is entered. This should assist you in further completing your department’s capital replacement plan, in others that are charged with evaluating and recommending your requests.

When updating the fleet inventory list, also consider opportunities to “right-size” your department’s fleet assets. Would a different mix of vehicles or equipment improve operations or be more cost-efficient? These considerations should be applied when completing the capital plan and replacement of fleet inventory.

## **Preparation of your 5-Year Capital Plan**

The capital plan template provides space to list departmental assets by four (4) broad categories:

1. Facilities and Land; 2. Infrastructure; 3. Fleet Inventory; 4. Equipment. Update this template to **include all assets for which your department is responsible**, regardless of whether the asset is slated for replacement in the next five years.

Assets planned for replacement in the next five years should include an estimated amount in the year the purchase/replacement is anticipated. Significant assets (estimated over \$100,000) that are anticipated to be purchased/replaced, etc. in years 6-10 should include a “placeholder” amount in the *Thereafter* column to identify a significant purchase/investment is on the horizon.

- Ensure the fleet inventory listed on the Capital Plan matches those listed on the Fleet Inventory Listing.

For those assets identified for replacement in the upcoming five-year plan, please select an appropriate “classification” from the drop-down menu to indicate the type of expenditure expected. These options are:

*Routine maintenance; extraordinary maintenance; Renovation/Construction; Planning/Engineering; Acquisition; Stewardship; Vehicles; Heavy Equipment; Operational Equipment; Computer Hardware; Software/Applications.*

In addition to providing an estimated amount for each capital item on the five-year plan, also indicate the anticipated funding source for each item to the best of your ability. Potential funding sources are indicated on a drop-down menu and are defined at the bottom of the Capital Plan template in the section entitled *Anticipated Funding Sources*. Please consult with the Finance Director with questions on potential funding sources. If you are unclear as to the funding source, please label the source as “other.”

Although we ask that you identify a funding source for each item in the five-year plan. **Do not complete the Anticipated Funding Source section at the bottom of the template** – Finance Department staff will finalize this section after reviewing drafts of your submissions with each department and the Town Administrator.

In addition to each departmental capital plan, we also prepare a town-wide maintenance & repair plan, a town-wide infrastructure plan, and a town-wide technology plan. Accordingly, most requests for building maintenance (routine & extraordinary) and infrastructure should be referred to the DPW Director for evaluation and placement on the town-wide plan. Most requests (some exceptions for department specific operational applications) for technology hardware and software should be referred to the IT Director for inclusion in the town-wide technology plan. New facilities, additions, major renovations, or infrastructure can be retained by the Department, at least through the conceptual and planning phase.

General Guidelines for placement of asset funding on the Capital Plan:

- Assets not listed on a previous Capital Plan typically do not appear for potential funding in the five-year plan.
- Typically, those assets listed as “thereafter” will first move into the five-year plan in year 5.
- Typically, requests for funding assets in the upcoming years Capital Budget will have previously appeared in the Capital Plan in years 1 through 3 – movement of assets between these years is acceptable based upon your annual assessment of need and an ongoing/updated condition assessment of your assets.
- **Requests included in FY 2025 are those assets that are being recommended for funding in the FY 2025 Capital Budget and should be ready for submittal, review, and submission to Town Meeting.**

**Capital Budget Requests**

For those items listed on the Capital Plan for the upcoming fiscal year, complete a Capital Budget Submission Form for each request. Please follow the separate instructions on how to complete this form, which include your prioritization of need and justifications for the request. **The Capital Budget Request Form is not required for those items not requested to be funded in the upcoming year.**

All Capital Budget Request will be evaluated and prioritized by Town Administration based upon your submission forms, and subsequent follow-up and supplemental information. These forms will also serve as a basis for review by the Finance Committee and Select Board as part of their consideration of budget requests and ultimately for their recommendation to the Town Meeting.

Please contact the Finance Director for assistance in completing these forms, if needed.

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**TOWN OF EASTHAM, MASSACHUSETTS**  
FLEET INVENTORY (VEHICLES) INSTRUCTIONS & GUIDELINES  
FISCAL YEAR 2025

Reliable vehicles and equipment maintained in good working order are essential for each of our department's operations and activities. Vehicles and equipment that break down frequently due to age or excessive use interfere with workforce planning and can lead to disrupted services. Equipment may become obsolete or difficult to maintain. Good, working equipment is also an important factor in maintaining employee morale and productivity. When maintenance costs, downtime and inefficiency become excessive and detract from the organizations ability to function effectively, a viable and comprehensive replacement program is needed to ensure vehicles and equipment are replaced at an optimum time.

Community demand for services creates the need for fleet vehicles and equipment. A sustainable, effective, and supported fleet replacement program provides those citizens with the best value for their tax dollars. Good stewardship of our community's tax dollars requires that department managers continuously evaluate the need for the vehicles and equipment maintained in our fleet to ensure it is "right sized" for our current and projected needs. Additionally, having a basis for completing a vehicle and equipment condition assessment is important to ensure that we only replace vehicle assets at an optimum time to minimize our total cost of ownership.

Some of the symptoms of an ineffective fleet replacement program that department managers should consider include:

- Aging fleet requires frequent repairs, more costly repairs limiting the ability to do planned maintenance.
- Over and under-utilized units
- Inventory of decommissioned (reserve) units retained for back-up service or parts
- Assets are sold for low residual returns
- No one knows when a fleet asset will be replaced, resulting in funds being spent on maintenance rather than replacement.
- Unavailability of funds for replacement assets which impacts operations
- Complaints from operators about poor function, dependability, or safety concerns
- Staffing changes to provide for servicing of fleet assets

To assist and inform the fleet replacement program and the capital planning process, the Town has adopted guidelines developed by the American Public Works Association for Planned Fleet Replacement. These guidelines should be considered when finalizing and prioritizing capital requests and are required to be updated for all fleet assets being proposed for funding to Town Meeting.

The attached assessment guidelines indicate the grading process for fleet vehicles and the resulting condition assessments. Please update the information in the annual fleet inventory listing to ensure it is as up to date and accurate as possible so we may properly assess our fleet replacement needs. In addition, as part of submitting your department's capital plan, document your considerations regarding the rightsizing of your department's fleet inventory.

**TOWN OF EASTHAM, MASSACHUSETTS****FLEET ASSET CONDITION ASSESSEMENT GUIDELINES**

<b>FACTOR</b>	<b>POINTS</b>
Age	One point for each year of age, based upon in-service date
Miles/Hours	One point for each 10,000 miles of use or 1,000 engine hours
Type of Service	1 - 5 points are assigned based on the type of service the fleet asset receives. A police patrol vehicle is a 5 because of its intensive use. An administrative vehicle is a 1.
Reliability	Points are assigned depending on the frequency that a vehicle is in the shop for repair. 1 In repair on average once every three months, or less 2 3 In repair on average once per month 4 5 In repair on average two or more times per month
Maint & Repair Costs	1 - 5 points are assigned based on total life M&R costs (excluding accident damage). 1 Lifetime M&R costs less than 20% of the vehicle purchase price 2 3 Lifetime M&R costs greater than 60% of the vehicle purchase price 4 5 Lifetime M&R costs greater than vehicle purchase price
Condition assessment	Subjective factor taking into consideration body and interior condition, rust, accident history, anticipated repairs, etc. 1 Good 2 3 Fair 4 5 Poor

<b>ASSESSMENT OF TOTAL POINTS</b>	
Under 18 points	Excellent condition
18 - 22 points	Good condition
23 - 27 points	Qualifies for replacement
28 points and above	Needs immediate consideration

Date of Update	9/1/2023	CONDITION ASSESSMENT (POINTS)																						
Department	Model	Year	Manufacturer	Make/Model	VIN #	Plate #	Est. Cost New	Expected Max Life (Years)	In-Service Date	Years in Service	Function	Drive System	GVW	FEV Policy Exempt	Combined MPG	Miles	Engine Hours	Age	Miles/Hours	Type of Service	M&R			Total Points
																					Reliability	Costs	Condition	
EXAMPLE 1	2012	FORD	SAMPLE VEHICLE	54646546465	XDF-349	\$40,000	8	7/1/13	10	Utility	2wd	6,000		20	63,400	10	6	3	3	2	3	27		
EXAMPLE 2	2019	FORD	INTERCEPTOR	54666666558	FLT-123	\$54,000	5	1/1/20	3	Patrol	AWL, Other	5,000		24	42,000	3	4	5	2	2	2	18		
								7/1/22	1							1	FALSE	FALSE				1		
								7/1/22	1							1	FALSE	FALSE				1		
								7/1/22	1							1	FALSE	FALSE				1		
								7/1/22	1							1	FALSE	FALSE				1		
								7/1/22	1							1	FALSE	FALSE				1		
								7/1/22	1							1	FALSE	FALSE				1		
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								7/1/22	1							1	FALSE	FALSE				1		
								7/1/22	1							1	FALSE	FALSE				1		

**TOWN OF EASTHAM, MASSACHUSETTS**  
CAPITAL REQUEST SUBMISSION FORM INSTRUCTIONS  
FISCAL YEAR 2025

(Note: Only complete the CRS Form for items requesting funding in FY 2025)

**INSTRUCTIONS FOR COMPLETING THE CAPITAL REQUEST SUBMISSION FORM**

The Capital Request Submission Form is used to document and summarize information pertaining to requests for funding from the Town Capital Improvement & Maintenance Plan in the upcoming fiscal year. All requests submitted for funding consideration should prepare this form. Town Administration will review these requests for need and prioritize for funding within the annual Capital Plan article, or for other approvals/funding, if necessary.

This form is in an excel workbook. The first sheet of the workbook is the form template – please type the requested information in each of the designated areas. The second sheet of the workbook contains the lists to populate template drop-down menus – do not change these lists. Save each request as a separate excel file.

**FORM HEADER**

Complete the header of the request form using the following as a guideline:

**Request Title:** Provide a sufficiently descriptive title. If the request is part of a multi-year or multi-phase request, this should clearly be identified in the title.

**Amount:** Provide a cost estimate for the request. Be prepared to discuss what is included in this request, the narrative description should describe the basis of the estimate and what it includes (or doesn't) i.e. purchase of a piece of equipment, but not the installation, or that the estimated cost is all inclusive.

**New/Replace/Addition:** Select an appropriate classification from the drop-down menu.

New	Represents a request for an item that does not currently exists in the Town's inventory or Capital Plan.
Replacement	Represents a request for an item to replace existing assets. This also includes requests for departmental routine, recurring replacement programs.
Addition	Represents a request for item that is in addition, or an improvement to, an existing asset. i.e. building of additional office space to existing building or additional module or functionality to an existing software application.
Maintenance	Represent requests for extraordinary, or non-routine maintenance outside of a departmental operating budget to maintain or repair existing town assets.

**Department:** Select the appropriate department from the drop-down menu. Department Heads are responsible for responding to all information pertaining to requests of their department.

**Type:** Select the appropriate type of request from the drop-down menu.

Land	Open space or conservation land for municipal use.
Facilities	Includes buildings and operating facilities (i.e. transfer station) as well as non-vertical structures (i.e. parks, playgrounds, beach facilities).
Infrastructure	Includes water mains, sewers, storm-water systems, roadways, sidewalks and the like.
Vehicles	Includes all rolling stock including administrative vehicles, police and fire vehicles, DPW heavy equipment (i.e. loaders), trailers, boats and the like.
Equipment	Includes departmental equipment used in operations, such as computer hardware, network equipment, and applications; hose, breathing apparatus, recreation equipment, diagnostic tools and the like.

**INSTRUCTIONS FOR COMPLETING THE CAPITAL REQUEST SUBMISSION FORM**

**Classification:** Select the appropriate classification from the drop-down menu. The options for these drop-downs change depending upon the entry made for the request Type but are self-evident.

**Category:** Categorize this request using the drop-down menu and the following characterizations:

I. Imperative	Must do – projects cannot reasonably be postponed in order to avoid harmful or otherwise undesirable consequences. <ul style="list-style-type: none"> <li>a. Corrects a condition immediately dangerous to public health or safety</li> <li>b. Satisfies a legal, regulatory or statutory obligation or requirement</li> <li>c. Alleviates an emergency service disruption or deficiency</li> <li>d. Prevents irreparable damage to a valuable public facility</li> </ul>
II. Essential	Should do – Projects that address clearly demonstrated needs or objectives. <ul style="list-style-type: none"> <li>a. Rehabilitates or replaces an obsolete public facility or attachment thereto</li> <li>b. Stimulates economic growth and private capital investment</li> <li>c. Reduces future operating and maintenance costs</li> <li>d. Leverages available state or federal funding</li> </ul>
III. Important	Could do – Projects that benefit the community but may be delayed without detrimental effects to basic services. <ul style="list-style-type: none"> <li>a. Provides a new or expanded level of service</li> <li>b. Promotes intergovernmental cooperation</li> <li>c. Reduces energy consumption</li> <li>d. Enhances educational, cultural, or natural resources</li> </ul>
IV. Desirable	Nice to do – Desirable projects that are not included within a two-year program because of funding limitations.

**Priority:** Assign a numeric priority ranking for this request for your departmental operation. Priority rankings should be in order of importance of all the requests. If there are more than one high priority requests, feel free to add an additional modifier to indicate the requests relative importance. i.e. 1a vs. 1b, etc.

**DESCRIPTION FIELD**

**Provide a basic description of the proposed project or purchase. Include:**

- Location, type of building/facility, intended use(s), expected useful life
- Project/purchase timeline and if any time constraints or deadlines are involved
- Basis for cost estimate and the primary cost drivers
- Stakeholders involved

Provide additional attachments as necessary.

**INSTRUCTIONS FOR COMPLETING THE CAPITAL REQUEST SUBMISSION FORM**

For multi-year or multi-phase projects clearly identify which phase of the project this request covers and the timelines and anticipated costs of the remainder of the project and whether those need to be completed as a result of this request or could be further deferred.

**BENEFITS/IMPACTS**

Provide your justification for the request in this area. Highlight the specific benefits that will directly result from completing the request. These details may depend on the chosen priority level. For instance, if the request is for an enhancement, you should fully describe all new benefits the request offers, including cost savings and efficiencies. Just as importantly, state how the project will benefit community and administrative stakeholders. You should also explain what will happen if the request is not approved by fully describing the potential consequences to the community. This information is particularly important for projects categorized as “imperative” or “essential.”

**JUSTIFICATION**

Succinctly summarize in one or two sentences the important element(s) of your request explained in the benefits/impacts section above.

**OPERATING BUDGET IMPACT**

Explain the requests' temporary and/or long-term impact on the operating budget. Oftentimes, capital requests can result in either new, or additional operating costs. Some may only be necessary for a project’s duration (i.e. increased use of one facility while another is renovated). Others may be longer lasting, such as a new facility resulting in increased (or decreased) energy costs, or a need to hire additional personnel.

In addition to your narrative description, if possible, estimate and assign a dollar value to the impacts to the operating budget and indicate if these are one-time impacts, or annually recurring impacts.

**FUNDING**

Provide your recommended funding source for this request. Also, indicate if non-taxpayer support is available for this request (i.e. grant or other available fund). If so, discuss attempts to secure that funding and whether or not those attempts were successful. Some requests could also be funded through the imposition of local option fees and if those are available, or reasonable to impose, this should also be discussed. If other funds are available, but not recommended as a funding source, please explain why. Some of the typical funding sources available to provide funding for the Capital Plan include:

Tax levy; Free Cash; Stabilization Funds; Ambulance Receipts Fund; Cable Franchise Fee Fund; C&I Water Protection Trust; Bond Issuance; Lease programs; Local option revenues; State Chapter 90 allocations; Grant programs – such as Green Communities Program, Community Compact Program, PARC funds; Assistance to Firefighters Grant, to name just a few.

**TOWN OF EASTHAM, MASSACHUSETTS**  
 CAPITAL IMPROVEMENT & MAINTENANCE PROGRAM  
 CAPITAL REQUEST SUBMISSION FORM - Fiscal Year 2025

47/101

<b>Request Title:</b>		<b>Amount:</b>		<b>New/ Replace/ Addition</b>	
<b>Department:</b>	<b>Type:</b>	<b>Classification:</b>	<b>Category:</b>	<b>Priority:</b>	

**DESCRIPTION:** *Provide a project description, including an overview of its timeline, location(s), stakeholders, cost drivers, supporting detail and expected useful life.*

**BENEFITS/IMPACTS:** *Highlight project benefits, including efficiencies created, service enhancements, cost savomgs, Select Board/Strategic Goals achieved. Describe short and long-term consequences of not completing the project.*

**JUSTIFICATION:** *Succinctly summarize your request and statement of need.*

**OPERATING BUDGET IMPACT:** *Describe how this request/project impacts operating budgets. i.e. Does it increase/reduce energy costs? Reduce current maintenance, staffing, or support costs?*

**FUNDING:** *Describe how you anticipate funding this request. Are there any grant opportunities available and have we pursued those options?*

# TOWN OF EASTHAM, MASSACHUSETTS

## SECTION 2: Town-Wide Infrastructure Improvement Capital Plan

- FY 2025 Requested Capital Budget and Five-Year Capital Plan
- FY 2025 Capital Request Submission Forms
- Additional Materials

**TOWN OF EASTHAM, MASSACHUSETTS**

FIVE YEAR CAPITAL PLAN for Fiscal Year 2025 through 2030

TOWN-WIDE INFRASTRUCTURE IMPROVEMENT CAPITAL PLAN

ASSET TYPE/ITEM	FY 2025		FY 2026		FY 2027		FY 2028		FY 2029		FY 2030		Thereafter Amount
	Amount	Source	Amount	Source	Amount	Source	Amount	Source	Amount	Source	Amount	Source	
<b>INFRASTRUCTURE</b>													
<b>ROCK HARBOR</b>													
Harbor Improvements													
Dredging Phase 1 - maitnenance dredging									250,000	FC			
Dredging Phase 2 - Full dredge													1,000,000
Dock and Ramp Improvements			600,000	BI									
Subtotal Rock Harbor	-		600,000		-		-		250,000		-		1,000,000
<b>LOCAL ROAD IMPROVEMENTS</b>													
Intersection Improvement & Upgrades	575,000	FC											
Bridge/HerringBrook Rd.													
Nauset/Old Orchard Rd.													
Bridge/Bayview Rd.			250,000	FC									
Herringbrook/Kingsbury Beach Rd.			250,000	FC									
Other Roads					250,000	FC	250,000	FC	250,000	FC	300,000	FC	3,000,000
<b>Complete Streets Program</b>													
Planning & Design of MultiModal Roadways													
Construction of MultiModal Roadways													
Subtotal Local Road Improvements	575,000		500,000		250,000		250,000		250,000		300,000		3,000,000
<b>ROUTE SIX CORRIDOR IMPROVEMENTS</b>													
Planning & Design of MultiModal Roadways	150,000	FC											
Engineering & Design of MultiModal Roadways							2,000,000	BI					5,000,000
Construction of MultiModal Roadways													75,000,000
Subtotal Public Works Facility Plan	150,000		-		-		2,000,000		-		-		80,000,000
<b>TOWN LANDINGS</b>													
Landing Planning & Permitting													
<b>Hemenway Landing:</b>													
Design Engineering	92,000	Grt											
Permitting & Construction - Grant Funding	368,000	Grt											
Permitting & Construction - Town Funding	100,000	FC	1,500,000	BI									
<b>Collins Landing:</b>													
Design Engineering	30,000	Grt											
Permitting & Construction - Grant Funding	120,000	Grt											
Permitting & Construction - Town Funding	50,000	FC	1,500,000	BI									
School House/Ministers Pond Landing													
<b>Thumpertown Rd. Beach Landing:</b>													
Design Engineering	101,000	Grt											
Permitting & Construction - Grant Funding	408,000	Grt											
Permitting & Construction - Town Funding	102,000	FC											
<b>Salt Pond Landing:</b>													
Design Engineering	500,000	Grt											
Permitting & Construction	25,000	FC	1,500,000	BI									
<b>Cole Road Beach Landing:</b>													
Design Engineering													
Permitting & Construction - Grant Funding			276,600	Grt									
Permitting & Construction - Town Funding	40,000	FC	85,000	FC									
Subtotal Town Landings	1,936,000		4,861,600		-		-		-		-		-
<b>COMMUNITY DEVELOPMENT</b>													
T-time Site/TCP/COA Site Design, Development, Engineering	100,000	FC											
Subtotal Community Development	100,000		-		-		-		-		-		-
<b>WASTEWATER</b>													



# TOWN OF EASTHAM, MASSACHUSETTS

## SECTION 3: Town-Wide Building Maintenance & Replacement Capital Plan

- FY 2025 Requested Capital Budget and Five-Year Capital Plan
- FY 2025 Capital Request Submission Forms
- Additional Materials











# TOWN OF EASTHAM, MASSACHUSETTS

## SECTION 4: Administration & General Government Capital Plan

- FY 2025 Requested Capital Budget and Five-Year Capital Plan
- FY 2025 Capital Request Submission Forms
- Department Vehicle/Fleet Inventory & Condition Assessment
- Additional Materials



Date of Update		CONDITION ASSESSMENT (POINTS)																						
Department	Model	Year	Manufacturer	Make/Model	VIN #	Plate #	Expected			Years in Service	Function	Drive System	GVW	FEV Policy Exempt	Combined MPG	Miles	Engine Hours	Age	Miles/Hours	Type of Service	M&R			Total Points
							Est. Cost New	Max Life (Years)	In-Service Date												Reliability	Costs	Condition	
RP General Govt	2017	FORD	ESCAPE	1FMCU0F76HUB06359	M96826		\$25,000	10	7/1/17	6	Admin	2WD	4,620	N	24	16,006	6	1	1	2	2	2	14	
RP General Govt	2017	FORD	ESCAPE	1FMCU0F74HUB06358	M92801		\$25,000	10	7/1/17	6	Admin	2WD	4,620	N	24	20,414	6	2	1	2	2	2	15	
RP General Govt	2020	Nissan	Leaf S	1N4AZ1BP6LC307708	M8000		\$32,000	10	1/1/21	2	Admin	2WD	4,600	N	111	4,469	2	0	1	1	1	1	6	
RP General Govt	2020	Nissan	Leaf S	1N4AZ1BP8IC307435	M9077		\$32,000	10	1/1/21	2	Admin	2WD	4,600	N	111	6,961	2	0	1	1	1	1	6	

# TOWN OF EASTHAM, MASSACHUSETTS

## SECTION 5: Town Clerk Capital Plan

- FY 2025 Requested Capital Budget and Five-Year Capital Plan
- FY 2025 Capital Request Submission Forms
- Department Vehicle/Fleet Inventory & Condition Assessment
- Additional Materials



# TOWN OF EASTHAM, MASSACHUSETTS

## SECTION 6: Technology Capital Plan

- FY 2025 Requested Capital Budget and Five-Year Capital Plan
- FY 2025 Capital Request Submission Forms
- Department Vehicle/Fleet Inventory & Condition Assessment
- Additional Materials



Summary: IT Department maintains a town-wide network to consolidate administration and IT services. Network operates in virtual environment and has approximately 70 points of contract/users. Network also provides for centralized management, security, data security, disaster recovery and back-up as well as print, applications, file management, phone and internet services. Equipment utilized to operate the network is required for efficient operations, follow a routine replacement schedule with predictable useful lives. Down time due to inoperable network equipment or user access results in severe disruption of operations and this equipment lends itself well to a regular replacement program. Copiers and public safety department applications are provided via operating lease agreements and are funded through the operating budgets.

PC's & Equipment: The Town has deployed approximately 70 PC's throughout its workforce. We replace approximately 20 each year, time/priority permitting. Average cost of PC's and ancillary hardware (monitors, cables, etc.) is \$1,350. Estimate of 5 year life results in 5 year cost of \$101,250, annualized to \$20,250 per year. Deployment is roughly TH 25; PD 8; FD 8; COA 5; DPW 8; rec 5; library 10; plus additional, and laptops.

Switches & Network Equip.: IT Dept. maintains one "core" switch at its network hub at Town Hall (est. \$36,000). In addition, we have deployed switches across the network at various facilities (primarily 48 port) these include: 2 for channel 18 support; 1 at TH; 3 at PD (additional for phones, dispatch and security system); 1 at FD; 3 at DPW campus; 1 each at library, COA and Rec bldg. for a total of 13 switches. Assuming an average of \$3,500 per switch \* 13 switches = 45,500 + 36,000 for the core switch for a total replacement cost of \$81,500. Estimated useful life with a high level of maintenance and routine configuration is 10 years, resulting in an annual cost of \$8,150.

Servers & virtual hosts: Currently network operates primarily on virtual servers allowing for easier management and remote access. System consists of 3 virtual hosts (\$23,000 each) on which we have spun 10 virtual servers into operation (nominal cost). We operate one MSA with 24 hard drives and 48 TB memory storage (\$24,000 replacement cost). Hard drives need to be replaced periodically during the life span of the hosts and MSA. Also maintain 1 physical server on our network (replacement cost of \$6,000). All servers, hosts and storage devices have an estimated useful life of 7 years and a total replacement cost of \$99,000. MSA could have a 10 year life, but in lieu of adding additional cost for replacement of hard drives, simply used a shorter life to represent the additional ongoing maintenance/component costs. Annualized costs for these network devices is \$14,100.

Firewalls, back-up & security: Network is equipped with two barracuda devices for backup functions. One located at TH one located at PD. These are procured on a 3 year cycle in conjunction with the support/maintenance/replacement agreement. In addition, network is equipped with sophos and checkpoint firewall devices - 2 at TH, 2 at library; 1@COA. (able to remove additional devices due to fiber expansion to town facilities and expanded network). Firewall devices are estimated 10 year lives. Barracuda devices @ \$15k every 4 years each = \$60,000 10 year cost, which is \$6,000, annualized. Firewalls range \$5 - \$24k, use average of \$12,000 \* 5 devices = 60,000 for 10 year replacement costs, which is \$6,000 annualized.

Wireless Devices: 22 wireless access points @ average of \$1,100 each, estimated 10 year life. Deployed as follows: TH - 8; PD - 2; FD - 1; DPW - 3; Library 2 outside, 4 inside; COA & Rec 1 each.  $22 * 1100 + 24,200 / 10 \text{ years} = 2,420$  annualized.

#### 5 Year Cost

Calculation: PC's \$20,250 + Network Equip 8,150 + Servers 14,100 + Firewall/security 12,000 + Wireless 2,420 = 57,000 (rounded) annual funding.

#### Planned Replacement

<u>Vehicle</u>	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>	<u>Year 5</u>
PC's & equipment	20,250.00	20,250.00	20,250.00	20,250.00	20,250.00
Network equipment	28,150.00	8,150.00	8,150.00	8,150.00	8,150.00
Servers & hosts	14,100.00	14,100.00	14,100.00	14,100.00	14,100.00
Firewalls, back-up, s	24,000.00	12,000.00	12,000.00	12,000.00	12,000.00
Wireless Prg.	2,420.00	2,420.00	2,420.00	2,420.00	2,420.00
	68,670.00	36,670.00	36,670.00	36,670.00	36,670.00
	88,920.00	56,920.00	56,920.00	56,920.00	56,920.00
	316,600.00				

# TOWN OF EASTHAM, MASSACHUSETTS

## SECTION 7: Public Works Department Capital Plan

- FY 2025 Requested Capital Budget and Five-Year Capital Plan
- FY 2025 Capital Request Submission Forms
- Department Vehicle/Fleet Inventory & Condition Assessment
- Additional Materials







**TOWN OF EASTHAM, MASSACHUSETTS - Public Works Department Fleet Replacement Program**

Summary	DPW maintains a fleet of utility & light duty vehicles as indicated below. These vehicles are replaced on a periodic cycle on a regular basis and are good candidates for a replacement program due to the operational needs and impact. DPW staff provides for a high level of maintenance and care to fleet vehicles which have historically prolonged useful life of these assets and reduced the amount of turnover of the fleet over time.
1/2 Ton Pick-up Utility Vehicles	The Departments plan provides for 3 Utility vehicles for each of the DNR staff. Department needs for Highway & public works functions indicate 5 1/2 ton pick-up trucks (6 staff). This is a total of 8 vehicles @ cost of \$55k each (including cost of plow kit installed on each). Vehicles are estimated to be in service for 8 years, or a replacement of 1 vehicle per year.
1 Ton Light Duty Vehicles	DPW operations call for the utilization of 3 1-ton vehicles for various purposes. These have a cost of \$75k each (w/ plow kits) w/ an expected service life of 12 years each - or 1 replaced every 4 years.
Other Vehicles	DPW provides a vehicle for in-town travel for DPW director as well as two vehicles for maintenance staff. These vehicles are not provided for in the fleet replacement program as it is anticipated re-deployment of older vehicles coming out of regular service will be sufficient for these needs.
5 Year Cost Calculation:	1/2 Ton utility vehicles \$55,000 annually; 1-ton light duty vehicle \$75,000 every 4 years = \$18750 annually + 55000 = 73,750 annually.

**Planned Replacement**

<u>Vehicle</u>	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>	<u>Year 5</u>
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**TOWN OF EASTHAM, MASSACHUSETTS - Public Works Department Equipment Replacement Program**

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Summary  
Not currently budgeted as a recurring funding program. The following items may lend themselves to such a program.

Containers  
Currently have 8, would like to have 10. Cost about \$12,000 each with a usefull life of 5-10 years. (TOE typically gets 10 year life due to good maintenance practices.

Sanders  
Currently have 5 sanders for the 1-ton trucks, 1 for a half-ton truck. Would like to outfit all 8 1/2 tons with a sander to improve operational efficiency. Costs is \$20k for larger sander, \$6,500 for the smaller. Both have estimated life of 10 years.

5 Year Cost Calculation:

**Planned Replacement**

<u>Vehicle</u>	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>	<u>Year 5</u>
Squad					
Fire Chief					
Deputy Chief					

Date of Update		9/1/2023	CONDITION ASSESSMENT (POINTS)																					
Department	Model Year	Manufacturer	Make/Model	Description	VIN #	Plate #	Est. Cost	Expected			Function	Drive System	GVW	FEV Policy Exempt	Combined MPG	Miles	Engine Hours	Age	Miles/Hours	Type of Service	M&R			Total Points
								Max Life (Years)	In-Service Date	Years in Service											Reliability	Costs	Condition	
RP DPW	2009	CHEVROLET	Pickup-Dump truck		1GBES3969F405684	M82203	\$95,000	10	7/1/09	14	Utility	24,097			21,836	-	14	2	3	2	3	2	26	
RP DPW	2015	CHEVROLET	SILVERADO - PICKUP DUMP TRUCK		1GB83KYG1FF182347	M91422	\$95,000	10	7/1/15	8	Utility	53,371			34,862	-	8	3	3	1	1	1	17	
RP DPW	2012	CHEVROLET	PICKUP - DUMP TRUCK		1GB83KZCG6CF134831	M87300	\$95,000	10	7/1/12	11	Utility	13,200			71,335	-	11	7	3	2	2	2	27	
RP DPW	2015	CHEVROLET	SILVERADO TRUCK		1GC0KUEG4FZ546036	M95030	\$65,000	8	7/1/15	8	Utility	9,500			50,720	-	8	5	3	1	1	1	19	
RP DPW	2010	CHEVROLET	SILVERADO PICKUP		1GC3KVBG4AF153588	M82293	\$65,000	8	7/1/10	13	Utility	9,200			47,114	-	13	4	3	2	2	2	26	
RP DPW	2010	CHEVROLET	SILVERADO PICKUP		1GC3KVBG1AF153581	M2248A	\$65,000	8	7/1/10	13	Utility	9,200			63,098	-	13	6	3	2	2	2	28	
RP DPW	2017	CHEVROLET	SILVERADO		1GC2KUEG2H2182985	M99026	\$65,000	8	7/1/17	6	Admin	9,500			58,091	-	6	5	1	1	1	1	15	
RP DPW	2021	FORD	F-350 PICK UP		1FDRF3H65MED08723	M28778	\$65,000	8	9/30/21	1	Utility	6,203			1,000	-	1	0	3	1	1	1	7	
RP DPW	2022	FORD	F-350 PICK UP		1FTRF38N5EUG16738	M49788	\$63,000	8	8/2/23	1	Utility				615	-	1	0	3	1	1	1	7	
RP NAT. RES.	2012	CHEVROLET	SILVERADO		1GC0KVC1C2337261	M88707	\$65,000	8	7/1/12	11	Utility	9,500			95,649	-	11	9	3	2	2	2	29	
RP NAT. RES.	2017	CHEVROLET	SILVERADO		1GC0KUEG4H2348446	M95835	\$65,000	8	7/1/17	6	Utility	9,500			38,007	-	6	3	3	1	1	1	15	
RP NAT. RES.	2022	FORD	F-250 PICK UP		1FT7X2B6XNEE91498	M37358	\$65,000	8	3/16/23	0	Utility	6,500			3,529	-	0	0	3	1	1	1	6	
MAINT.	2011	CHEVROLET	EXPRESS		1GCSGAFX1B1100054	M82284	\$30,000	8	7/1/11	12	Admin	7,300			61,964	-	12	6	1	3	4	3	29	
MAINT.	2013	FORD	TRACON VAN		NM0LS6AN6DT166237	M89395	\$30,000	8	7/1/13	10	Admin	5,005			61,313	-	10	6	1	4	4	3	28	
DPW	2006	PETERBILT	335 6-Wheeler DUMP TRUCK		2NPLH28X06M655873	M74752	\$200,000	20	7/1/06	17	HeavyEquip				57,407	-	17	5	3	2	2	2	31	
DPW	2006	PETERBILT	335 6-Wheeler DUMP TRUCK		2NPLH28X26M655874	M74751	\$200,000	20	7/1/06	17	HeavyEquip				46,519	-	17	4	3	2	2	2	30	
DPW	2023	MACK	6-WHEEL DUMP TRUCK		1M2GR2AC6PM001791	M28098	\$200,000	20	11/14/22	0	HeavyEquip				2,086	-	0	0	3	1	1	1	6	
DPW	2019	FREIGHTLINER	114SD - 10-Wheeler Dump Truck		1FVHG3DVXKHG5101	M3031A	\$200,000	20	7/1/19	4	HeavyEquip	92,000			12,519	-	4	1	3	2	2	2	14	
DPW	2017	INTERNATIONAL	SWEEPER		1HTMMAN7HH474099	M96918	\$295,000	20	7/1/17	6	HeavyEquip				12,555	1,423	6	1	3	1	2	1	14	
DPW	2011	JOHN DEERE	LOADER		1DW54K2VA0633138	M85251	\$200,000	20	7/1/11	12	HeavyEquip	30,500			85,000	8,406	12	8	3	2	2	2	29	
DPW	2019	VOLVO	L70H - Loader		VCE0L70HT0S623790	M6134A	\$204,311	20	7/1/19	4	HeavyEquip	29,750			2,000	1,772	4	0	3	1	1	1	10	
DPW	2022	JCB	437		JCB49AFVM2474217		\$200,000	20	9/15/22	0	HeavyEquip				1,000	863	0	0	3	1	1	1	6	
DPW	2021	JCB	Backhoe 3CX15		JCB3CXAPTM2998866	M1506B	\$200,000	20	2/22/22	1	HeavyEquip				1,000	214	1	0	3	1	1	1	7	
DPW	2009	BOBCAT	SKID STEER		A3LN35966	No Plate	\$30,000	15	6/15/09	14	HeavyEquip				1,000	1,206	14	0	3	5	5	5	32	
DPW	2021	Avant	GREEN MACHINE		104561	M1507B	\$88,000	10	2/22/22	1	HeavyEquip				1,000	312	1	0	3	3	3	3	13	
DPW	2009	CAT	EXCAVATOR		CAT0314DLBY00301	No Plate	\$250,000	20	2/22/09	14	HeavyEquip				50,000	5,458	14	4	3	5	5	5	36	
DPW	2007	MORBARK	TORNADO CHIPPER		4S8S2161X7W024697	M79534	\$35,000	20	7/1/07	16	FleetEquip	7,500			50,000	5,000	16	4	2	2	2	2	28	
DPW	2010	KUBOTA	TRACTOR w/ Boom Mower		M965DSC70049	M82797	\$68,500	20	7/1/10	13	FleetEquip				2,000	2,040	13	0	2	2	2	2	21	
DPW	2012	BARBER	SURF RAKE		1H9GU13182N485323	M88708	\$50,000	15	7/1/12	11	FleetEquip	4,000			10,000	1,000	11	0	2	2	2	2	19	
DPW	2020	VIBROSCREEN	SCM-40		ZV9TAFEFF7LP021109	M2048	\$65,000	15	9/30/21	1	HeavyEquip	11,759			1,000	100	1	0	3	1	1	1	7	
DPW	2015	ATLAS	COMPRESSOR/TRAILER		4500A1013FR049683	M95034	\$20,000	15	7/1/15	8	FleetEquip	2,099			1,000	51	8	0	2	2	2	2	16	
DPW	2016	CAM	UTILITY TRAILER		5JPBU2525FR040553	M92823	\$10,000	20	7/1/16	7	FleetEquip	16,100			1	7	7	0	2	1	1	1	12	
DPW	2016	CAM	UTILITY TRAILER		5JPBU2226GP041845	M95049	\$10,000	20	7/1/16	7	FleetEquip	9,996			1	7	7	0	2	1	1	1	12	
DPW	1996	HOMEMADE	Homemade Trailer		(M55455)	M55455	\$500	20	7/1/96	27	FleetEquip	1,000			1	27	0	2	3	3	3	3	38	
DPW	2020	SOLAR TECH	Sign Trailer		4GM2M13111L462597	M6763A	\$18,500	15	7/1/20	3	FleetEquip	2,050			3	0	3	0	2	1	1	1	8	
DPW	1999	SHADOW	UTILITY TRAILER		AU01S1629XA993695	M5253A	\$20,000	20	7/1/99	24	FleetEquip	7,000			1	24	0	2	3	3	3	3	35	
Trs St	2001	PETERBILT	Roll Off Truck		1NP5L80X21N567104	M88189	\$220,000	20	7/1/01	22	HeavyEquip				407,716	-	22	12	3	3	3	2	45	
Trs St	2020	PETERBILT	Roll Off Truck		1NPCLPEX4LD732558	M6759A	\$220,000	20	7/1/20	3	HeavyEquip	72,000			101,637	-	3	10	3	2	1	1	20	
Trs St	2004	MACK	Tractor Truck		1M1AA18Y54N155444	M79281	\$120,000	20	7/1/04	19	HeavyEquip				286,060	-	19	12	3	2	2	2	40	
Trs St	2010	SPECTEC	Ejector Trailer		159E5382A5188366	M83224	\$125,000	20	7/1/10	13	FleetEquip	80,000			1	-	13	0	2	2	2	2	21	
Trs St	2016	SPECTEC	Ejector Trailer		159E53823G5188896	M97091	\$125,000	20	7/1/16	7	FleetEquip	80,000			1	-	7	0	2	2	2	2	15	
Trs St	2015	SPECTEC	Ejector Trailer		159E53821F5188698	M95050	\$125,000	20	7/1/15	8	FleetEquip	80,000			1	-	8	0	2	2	2	2	16	
NAT. RES.	2002	KUBOTA	TRACTOR		54558	No plate	\$40,000	15	3/18/02	21	HeavyEquip				1	436	21	0	3	2	2	2	30	
NAT. RES.	2022	SAFE BOAT	23' Center Console (Harbor Boat)		EGO02579J222	No Plate	\$150,000	20	6/1/23	0	FleetEquip				1	41	0	0	2	1	1	1	5	
NAT. RES.	2011	EASTERN	Cuddy Cabin (Boat)		SCG22614C111	No Plate	\$50,000	20	4/26/11	12	FleetEquip				1	12	0	2	2	2	2	2	20	
NAT. RES.	2008	CAROLINA SKIFI J14 (Boat)			EKHU886D808	No Plate	\$8,000	20	4/1/08	15	FleetEquip				1	15	0	2	2	2	2	2	23	
NAT. RES.	2005	CAROLINA SKIFI 198DL3 (Boat)			EKHH1120H405	No Plate	\$8,000	20	6/5/05	18	FleetEquip				1	18	0	2	2	2	2	2	26	
NAT. RES.	2024	LOADRITE	AB25T8400 Boat Trailer		5A4F5WZ25R2015089	No Plate	\$20,000	20	7/5/23	0	FleetEquip				1	0	0	2	1	1	1	1	5	
NAT. RES.	2002	SHORE LANDER	Boat Trailer		1MDA54W233A233659		\$5,000	20	7/1/02	21	FleetEquip				1	21	0	2	1	2	2	2	28	
NAT. RES.	2019	LOADRITE	Boat Trailer		5A4YMFN11K2000739	M4074	\$5,000	20	7/1/19	4	FleetEquip				1	4	0	2	1	2	2	2	11	
NAT. RES.	2009	LOAD RITE	Boat Trailer		5A4XRJ1X92018078	M81719	\$5,000	20	7/1/19	4	FleetEquip				1	4	0	2	1	2	2	2	11	
INVENTORY/EQUIPMENT OWNED - NOT IN SERVICE, NOT TO BE REPLACED																								
DPW	1987	TROJAN	UTILITY LOADER		3128001	M99981		20	7/1/87	36	HeavyEquip				-	2,354	36	12	3	3	3	3	60	
DPW	1990	FORD	DUMP TRUCK		1FDXK64P6LVA35793	M97291		20	7/1/90	33	HeavyEquip	26,500			18,755	-	33	1	3	3	3	3	46	
DPW	1991	INTERNATIONAL	4800		1HTSENEEN3MH332231	M56794		20	7/1/91	32	HeavyEquip	28,000			27,080	-	32	2	3	3	3	3	46	
DPW	1993	INTERNATIONAL	Tanker		1HTSCPML3PH481910	M97292		20	7/1/93	30	HeavyEquip				13,927	-	30	1	3	3	3	3	43	
DPW	2006	STECO	PUSHOUT SEMI TRAILER		5EWES382261254230	M46547		20																

# TOWN OF EASTHAM, MASSACHUSETTS

## SECTION 8: Fire Department Capital Plan

- FY 2025 Requested Capital Budget and Five-Year Capital Plan
- FY 2025 Capital Request Submission Forms
- Department Vehicle/Fleet Inventory & Condition Assessment
- Additional Materials

**TOWN OF EASTHAM, MASSACHUSETTS**

FIRE DEPARTMENT

FY 2025 Capital Budget and Five Year Capital Improvement Plan for Fiscal Year 2026 through 2030 and Years 6-10 Thereafter

ASSET TYPE/ITEM	Classification	Dept.	FY 2025		FY 2026		FY 2027		FY 2028		FY 2029		FY 2030		Thereafter (Yrs. 6-12) Amount
			Amount	Src.	Amount	Src.	Amount	Src.	Amount	Src.	Amount	Src.	Amount	Src.	
<b>FACILITIES AND LAND</b>															
Exhaust System	Operational Ec	Fire													
Subtotal Facilities & Land			-		-		-		-		-		-		-
<b>INFRASTRUCTURE</b>															
None															
Subtotal Infrastructure			-		-		-		-		-		-		-
<b>FLEET INVENTORY (VEHICLES)</b>															
2022 Ambulance 1 Replacement	Vehicles	Fire					480,000	LI							
2022 Ambulance 2 Replacement	Vehicles	Fire									500,000	LI			
2016 Ambulance 3 Replacement	Vehicles	Fire	480,000	LI											500,000
1993 Rigid Hull Inflatable Boat (Cove)	Vehicles	Fire	200,000	AF											
1998 Stewart LMTV All-Terrain Rescue Truck	Vehicles	Fire													
2005 E-One Pumper - not to be replaced	Vehicles	Fire													
2013 E-One Pumper	Vehicles	Fire													
2019 Ford F-550 Forestry Unit	Vehicles	Fire													
2016 Polaris 6 Wheel UTV	Vehicles	Fire													
2020 Surf Rescue Boat	Vehicles	Fire													
2022 Quint Engine/Ladder & Equip	Vehicles	Fire													
FD Fleet Vehicle Replacement Prg. (3 light duty veh	Vehicles	Fire	30,000	CL	30,000	CL	30,000	CL	30,000	CL	30,000	CL	30,000	CL	150,000
FD Fleet Replacement Prg. (additional)	Vehicles	Fire	40,000	FC											
Subtotal Fleet Inventory			750,000		30,000		510,000		30,000		530,000		30,000		650,000
<b>EQUIPMENT</b>															
Medical/Rescue Equipment Replacement Prg.	Operational Ec	Fire	15,000	AF	15,000	AF	15,000	AF	15,000	AF	15,000	AF	15,000	AF	75,000
Fire Suppression Equipment Replacement Prg.	Operational Ec	Fire	25,000	CL	25,000	CL	25,000	CL	25,000	CL	25,000	CL	25,000	CL	125,000
SCBA Compressor System	Operational Ec	Fire													75,000
Specialty Equipment	Operational Ec	Fire			15,000	FC			15,000	FC					30,000
Defibrillators/Medical Equipment	Operational Ec	Fire													100,000
2006 Karavan Boat Trailer	Operational Ec	Fire													
2011 Magnum Light Tower Trailer	Operational Ec	Fire													
2016 Utility Trailer (for ATV)	Operational Ec	Fire													
2018 EZ Haul 6x12 Trailer	Operational Ec	Fire													
2019 EZLoad Trailer (Water Rescue Equipment)	Operational Ec	Fire													
Subtotal Equipment			40,000		55,000		40,000		55,000		40,000		40,000		405,000
<b>TOTAL CAPITAL PLAN EXPENDITURE AMOUNTS</b>			<b>790,000</b>		<b>85,000</b>		<b>550,000</b>		<b>85,000</b>		<b>570,000</b>		<b>70,000</b>		<b>1,055,000</b>

<b>ANTICIPATED FUNDING SOURCES</b>								
(CL) Capital Levy (Recurring)		55,000		55,000		55,000		55,000
(CEx) Capital Levy Exclusion								
(BI) Bond Issuance								
(LI) Lease Issuance		480,000		480,000		500,000		
(FC) Free Cash		40,000	15,000		15,000			
(CPA) Community Preservation Act								
(AF) Ambulance Fund		215,000	15,000	15,000	15,000	15,000	15,000	
(CF) Cable Fund								
(OAF) Other Available Fund								
(Grt) Grant								
Other								1,055,000
<b>TOTAL ANTICIPATED FUNDING</b>		<b>790,000</b>	<b>85,000</b>	<b>550,000</b>	<b>85,000</b>	<b>570,000</b>	<b>70,000</b>	<b>1,055,000</b>
Capital Plan Funding Surplus (Deficit)		-	-	-	-	-	-	-

**TOWN OF EASTHAM, MASSACHUSETTS**

FIRE DEPARTMENT

FY 2025 Capital Budget and Five Year Capital Improvement Plan for Fiscal Year 2026 through 2030 and Years 6-10 Thereafter

ASSET TYPE/ITEM	Classification	Dept.	FY 2025		FY 2026		FY 2027		FY 2028		FY 2029		FY 2030		Thereafter (Yrs. 6-12) Amount
			Amount	Src.	Amount	Src.	Amount	Src.	Amount	Src.	Amount	Src.	Amount	Src.	
Memo: Additional Funds w/drawn from Ambulance fund for debt pymts on leases:															
Ambulances			118,420		118,420										
Quint			114,766		114,766		114,766		114,766		114,766			114,766	
Ambulance 3 Replacement			120,000		120,000		120,000		120,000		120,000				

**TOWN OF EASTHAM, MASSACHUSETTS - Fire Department Fleet Replacement Program**

**Summary** FD maintains a fleet of 3 light duty vehicles as indicated below. These vehicles are replaced on a periodic cycle on a regular basis and are good candidates for a replacement program due to the operational needs and impact.

**Light-Duty Vehicles:** Replace 1 light-duty vehicle every other year (Squad truck, Fire Chief command vehicle, Dep. Chief Command Veh.)

**Admin Vehicles:** Vehicles cost approx. \$55,000 incl equipment. And are planned to be held for 6 years each.

**5 Year Cost Calculation:**  $55,000 * 3 = 165,000$  0 total cost, divided by 6 years = 27,500 annually.

**Planned Replacement**

<u>Vehicle</u>	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>	<u>Year 5</u>
Squad	55000				
Fire Chief			55000		
Deputy Chief					55000

**TOWN OF EASTHAM, MASSACHUSETTS - Fire Department Departmental Equipment Replacement Program**

<p>Summary:</p>	<p>FD has significant equipment needs that represent assets with a usefull life of greater than 1 year and are not provided for within the annual operating budget. To the extent this equipment need is of an ongoing recurring nature and has significant operational impacts, these items are good candidates for a recurring replacement program. These items consist of job required outfitting of a non-controversial nature funding for which has traditionally been provided on an ad-hoc basis.</p>
<p>Portable Radios:</p>	<p>Chief recently replaced all department portable inventory and believes he is all set for 8-10 years. Total inventory of 23 radio replacement is not provided in this recurring budget, but will provide for 1 replacemnet radio each year @ \$4,000.</p>
<p>Medical/Rescue Equipment</p>	<p>Consists of 2 defibrillators for ambulances and 7 AED's that are in various condition and age. Estimated cost is 100k over 10 year life. Also consists of extrication equipment with a \$60k total inventory cost w/ 12 year life. Funded from Ambulance Fund. Although portable radio's are being provided under the "suppression equipment" funding, they are also applicable for this program and are authorized to be funded from the medical/rescue equipment line.</p>
<p>Fire Suppression Equipment</p>	<p>Consists of SCBA (18 sets @ \$10k each w/ life of 10 years); Turnout Gear (44 sets, \$4k ea. w/ life of 10 years) Hose and truck equipment replacement averages approx. \$40k over 5 years. Large purchases of these items made in recent years, so not anticipated that full funding of these costs is needed in the upcoming 5 year period. Estimate of \$21,000 per year is sufficient with the understanding that a larger "catch-up" funding may be needed in the future if not adjusted.</p>
<p>Specialty equipment</p>	<p>is currently non-routine and consists of special suits (haz-mat, ice rescue) etc. Not included in this recurring funding plan.</p>
<p>5 Year Cost Calculation:</p>	<p>Medical/Rescue Equipment = \$15,000 annually from ambulance fund. Fire Supression equipment = \$25,000 annually from levy.</p>

**Planned Replacement**

Year 1    Year 2    Year 3    Year 4    Year 5

Date of Update		9/1/2023	CONDITION ASSESSMENT (POINTS)																					
Department	Model	Year	Manufacturer	Make/Model	Description	VIN #	Plate #	Est. Cost	Expected		In-Service	Years in	Drive	FEV Policy	Combine	Engine	Miles/			M&R			Total	
									New	Max Life (Years)							Age	Hours	Type of Service	Reliability	Costs	Condition		Points
FIRE	1998	STEWART	LMTV (High Wtr/All Terrain Veh.)	AT8744BDCG	MFB217	\$104,626	25	7/1/98	25	HeavyEquip	22,770					6,230	1,685	25	0	3	1	3	2	34
FIRE	2013	E ONE	PUMPER	4EN6AHA85D2007871	MFB221	\$498,483	20	7/1/13	10	HeavyEquip	45,000					33,516	2,245	10	3	3	3	3	3	25
FIRE	2005	E ONE	TYPHOO CUSTOM RESCUE PUMPER	4EN6AAA8251000567	MF7468	\$350,000	20	7/1/05	18	HeavyEquip	45,000					23,902	2,595	18	2	3	3	3	3	32
FIRE	2019	FORD	F-550 Forestry Truck	1FD0W5HT8KED68809	MFD909	\$175,124	20	7/1/19	4	HeavyEquip	19,500					6,911	818	4	0	3	1	1	1	10
FIRE	2016	FORD	F550 AMBULANCE	1FDUFSHT1GEA85239	MFA940	\$253,328	5	7/1/16	7	Ambulance	18,000					156,640	5,324	7	12	4	5	4	3	35
Fire	2016	POLARIS	6 Wheel ATV			\$19,000	15	7/1/16	7	FleetEquip						301	86	7	0	2	1	2	2	14
FIRE	2016	TRAILER	UTILITY (ATV Trailer)	5B5PS1424FH005515	MFB721	\$2,652	25	7/1/16	7	FleetEquip	7,000					1		7	0	2	1	1	1	12
FIRE	2019	EZLOAD	TRAILER (Surf Rescue boat)	1ZETAAGB4KA005347		\$969	25	7/1/19	4	FleetEquip	1,250					1		4	0	2	1	1	1	9
Fire	1993	AVON	Rigid Hull Inflatable Boat (Cove)				20	7/1/00	23	FleetEquip						10,001	577	23	1	2	5	5	5	41
FIRE	2006	KARAVAN	BOAT TRAILER FOR 19'	5KTBS20166F000737	MFB809	\$500	25	7/1/06	17	FleetEquip	1,200					1		17	0	2	1	1	2	23
FIRE	2011	MAGNUM	LIGHT TOWER TRAILER	5AJLS1619BB012622	MFA325	\$8,260	20	7/1/11	12	FleetEquip	1,890					1	352	12	0	2	1	1	2	18
FIRE	2018	EZHAUL	6X12 Trailer	5WFBE1217JW083570	MFC766	\$9,700	25	7/1/18	5	FleetEquip	2,900					1	1	5	0	2	1	1	1	10
FIRE	2020	ZODIAC	SURF RESCUE BOAT	FR-XMPD575F11920		\$9,000	20	7/1/20	3	FleetEquip						5,000	32	3	0	2	1	1	1	8
FIRE	2022	FORD	F-550 AMBULANCE	1FDUFSHTONEE91459	MFA945	\$550,000	5	9/1/21	2	FleetEquip	19,500					26,059	817	2	2	2	1	1	1	9
FIRE	2022	FORD	F-550 AMBULANCE	1FDUFSHT9NEE68293	MF6253	\$550,000	5	9/1/21	2	FleetEquip	19,500					21,418	708	2	2	2	1	1	1	9
FIRE	2022	PIERCE	75' QUINT PUMPER	MF6270		\$1,500,000	5	9/1/21	2	FleetEquip	19,500					5,767	338	2	0	2	1	1	1	7
RP FIRE	2022	RAM	1500 BIG HORN	1C6RRFFGONN295350		\$56,000	7	9/1/22	1	FleetEquip	7,500					5,000		1	0	2	1	1	1	6
RP FIRE	2017	FORD	EXPLORER - Chief Command Veh	1FM5K8D87HGE01316	MFG260	\$46,507	7	7/1/17	6	Utility	6,180					82,510		6	8	3	2	1	2	22
RP FIRE	2017	FORD	EXPLORER - DC Comm. Veh.	1FM5K8D87HGE01317	MFG261	\$46,507	7	7/1/17	6	Utility	6,180					60,400		6	6	3	2	1	2	20

# TOWN OF EASTHAM, MASSACHUSETTS

## SECTION 9: Police Department & Dispatch Capital Plan

- FY 2025 Requested Capital Budget and Five-Year Capital Plan
- FY 2025 Capital Request Submission Forms
- Department Vehicle/Fleet Inventory & Condition Assessment
- Additional Materials





**TOWN OF EASTHAM, MASSACHUSETTS - Police Department Fleet Replacement Program**

Summary	PD maintains a fleet of 11 vehicles as indicated below. These vehicles are replaced on a periodic cycle on a regular basis and are good candidates for a replacement program due to the operational needs and impact.
Patrol Vehicles:	Replace 2 vehicles every two years. All 6 patrol vehicles replaced over 3 year cycle. Expected cost over next 5 year cycle is \$52k each, 10 vehicles replaced over 5 year cycle
Utility Vehicle:	Replace utility vehicle once every 9 years. Estimated cost of \$50k
Admin Vehicles:	Replace one admin vehicle every 3 years. Chief gets new vehicle, old Chief vehicle goes to Deputy, old Deputy vehicle goes to Detective. Each admin vehicle owned for 9 years. Estimated cost of \$45k, two replacements in a 5 year cycle. Any patrol or admin vehicle up for replacement may be retained if it is in good working order and condition for use as an "extra" admin vehicle for general use, training and required travel.
5 Year Cost Calculation:	$52,000 * 10 + 50,000 * 1 + 45,000 * 2 = 660,000$ total cost, divided by 5 years = 132,000 annually.

**Planned Replacement**

<u>Vehicle</u>	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>	<u>Year 5</u>
Patrol 1	x			x	
Patrol 2	x			x	
Patrol 3		x			x
Patrol 4		x			x
Patrol 5			x		
Patrol 6			x		
Utility Vehicle					x
Admin Vehicle - Chief	x			x	
Admin Vehicle - Deputy					
Admin Vehicle - Detective					
Extra Admin					

**TOWN OF EASTHAM, MASSACHUSETTS - Police Department Departmental Equipment Replacement Program**

Summary:	PD has significant equipment needs that represent assets with a useful life of greater than 1 year and are not provided for within the annual operating budget. To the extent this equipment need is of an ongoing recurring nature and has significant operational impacts, these items are good candidates for a recurring replacement program. These items consist of job required outfitting of a non-controversial nature funding for which has traditionally been provided on an ad-hoc basis. Currently, tasers are provided via an operating lease arrangement which is provided for in the annual operating budget.
Portable Radios:	There are approximately 25 portable radios at a cost of \$4,000 each. These radios have an estimated life of 10 years for a total 5 year cost of \$50,000 if replaced evenly over the plan.
Body Armor:	Body Armor and vests are standard issue for each officer and needs to be replaced or upgraded periodically. Each set is approx. \$1,000 and has an estimated life of 5 years. There are typically 20 sets in inventory. \$1,000 each for a 5 year cost of \$20,000. Typically, half of this cost can be funded by a grant.
Mobile Data Computers:	PD patrol vehicles have specialized mobile data terminals for use in patrol vehicles. There are 4 MDT's with an estimated life of 5 years (these are transferred if vehicles are replaced). Estimated cost of \$7,500 each for a 5 year cost of \$30,000.
Firearms Replacement:	Firearms carried by police officers generally have a life expectancy of 10 years. Cost of replacing inventory of firearms is estimated at \$15,000, resulting in a \$1,500 annual cost/\$7,500 for 5 years.
5 Year Cost Calculation:	$\$50,000$ (Radio's) + $20,000$ (armor) - $10,000$ (grant funding) + $30,000$ (MDT's) + $7,500$ (Firearms) = $97,500$ total 5 year cost, divided by 5 = $19,500$ annually

**Planned Replacement**

<b>Vehicle</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>
Portable Radios	5	5	5	5	5
Body Armor	4	4	4	4	4
MDT's	1	1	1	1	
Firearms					

Date of Update		9/1/2023	CONDITION ASSESSMENT (POINTS)																						
Department	Model	Year	Manufacturer	Make/Model	Police Unit #	VIN #	Plate #	Est. Cost	Expected Max Life (Years)	In-Service Date	Years in Service	Function	Drive System	GVW	FEV Policy Exempt	Combine d MPG	Engine Miles	Engine Hours	Age	Miles/Hours	Type of Service	M&R			Total Points
																						Reliability	Costs	Condition	
RP POLICE	2018 FORD EXPLORER	2018	FORD	EXPLORER	Unit 2	1FM5K8D83JGC43241	8HG278	\$53,000	9	7/1/18	5	Admin	AWL Other	6,180			67,301		5	6	1	3	3	3	21
RP POLICE	2022 FORD EXPLORER - Hybrid	2022	FORD	EXPLORER - Hybrid	Unit 1	1FM5K8FW8NNA10940	3FXJ55	\$55,000	9	11/1/22	0	Admin	AWL Other	6,180			11,100		0	1	1	1	1	1	5
RP POLICE	2016 FORD EXPLORER	2016	FORD	EXPLORER	Unit 4	1FM5K8D81GGB43650	782ZK8	\$53,000	9	7/1/16	7	Admin	AWL Other	6,180			102,202		7	10	1	3	3	3	27
RP POLICE	2023 Chevrolet Tahoe	2023	Chevrolet	Tahoe	Unit 3	1GNSKLED0PR174454	MPF868	\$65,000	3	5/12/23	0	Patrol	4wd	7,500			14,700		0	1	5	1	1	1	9
RP POLICE	2017 FORD F150	2017	FORD	F150	Unit 6	1FTEW1EF7HFC91807	MPD185	\$55,000	10	7/1/17	6	Utility	4wd	7,000			15,441		6	1	3	2	2	3	17
RP POLICE	2022 FORD EXPLORER	2022	FORD	EXPLORER	Unit 8	1FM5K8AB2NGB49373	MPJ221	\$55,000	5	2/2/23	0	Patrol	AWL Other	4,551			21,109		0	2	5	1	1	1	10
POLICE	2013 FORD TAURUS	2013	FORD	TAURUS	Unit 11	1FAHP2H89DG222415	389TM6	\$53,000	5	7/1/13	10	Patrol	AWL Other	4,234			100,419		10	10	5	2	3	3	33
RP POLICE	2018 FORD EXPLORER	2018	FORD	EXPLORER	Unit 10	1FM5K8AR5JGB68121	MPD731	\$53,000	5	7/1/18	5	Patrol	AWL Other	6,342			120,000		5	11	5	2	2	3	28
RP POLICE	2020 FORD EXPLORER	2020	FORD	EXPLORER	Unit 9	1FM5K8AB9LGD00819	MPF790	\$53,000	5	12/15/20	2	Patrol	AWL Other	6,342			66,677		2	6	5	2	2	2	19
RP POLICE	2020 FORD EXPLORER	2020	FORD	EXPLORER	Unit 5	1FM5K8AB8LGC99596	MPF789	\$53,000	5	3/10/21	2	Patrol	AWL Other	6,342			68,805		2	6	5	2	2	3	20
RP POLICE	2021 FORD EXPLORER - Hybrid	2021	FORD	EXPLORER - Hybrid	Unit 7	1FM5K8AW7MNA20798	MPF874	\$55,000	5	5/6/22	1	Patrol	AWL Other	6,342			47,473		1	4	5	2	1	2	15
RP POLICE	2021 DODGE CHARGER	2021	DODGE	CHARGER	Unit 12	2C3CDXK65MH622202	1TLK19	\$52,000	5	12/3/21	1	Patrol	AWL Other	5,000			40,819		1	4	5	2	2	2	16
POLICE	2022 DECATUR SPEED TRAILER	2022	DECATUR	SPEED TRAILER	Radar	1A9S30ES9C1872268	MP731J	\$7,655	7	9/15/22	0	FleetEquip		900			1		0	0	2	1	1	1	5
POLICE	2017 SOLARTECH TRAILER	2017	SOLARTECH	TRAILER	Sign Board	4GM2M1313H1462107	M99713	\$16,750	10	7/1/17	6	FleetEquip		2,050			1		6	0	2	2	3	2	15
	2004 CHEVROLET SILVERADO	2004	CHEVROLET	SILVERADO	Transfer from RecDept.	1GCHC29U14E306452	M70668	\$30,000	10	7/1/04	19	Utility	2wd	5,443	N		91,618		19	9	3	5	3	5	44

**TOWN OF EASTHAM, MASSACHUSETTS**

85/101

CAPITAL IMPROVEMENT & MAINTENANCE PROGRAM  
CAPITAL REQUEST SUBMISSION FORM - Fiscal Year 2025

<b>Request Title:</b>	Body Camera Equipment	<b>Amount:</b>	45,000	<b>New/Replace/Addition</b>	New
<b>Department:</b>	Police Dept.	<b>Type:</b>	Equipment	<b>Classification:</b>	Operational Equipment
				<b>Category:</b>	III. Important
					<b>Priority:</b> 2

**DESCRIPTION:** *Provide a project description, including an overview of its timeline, location(s), stakeholders, cost drivers, supporting detail and expected useful life.*

The Eastham Police Department has been planning to implement a body worn camera program for several years. There has been much change in the technology, pricing, availability, and funding options for these devices. This technology has become so prevalent within the field of policing at this point, that it is now time for Eastham PD to move forward with implementing this program. Body worn cameras will provide a level of accountability from the police department to the community as well as protect officers against false complaints and claims. The cameras will also help properly document incidents and assist with report writing and criminal prosecutions. This project would be a 5 year lease program through Motorola Watchguard. The initial year is the most expensive due to networking changes within the Eastham Police Facility to support this new technology. Storage of the data would be cloud based. Future years, after the first year, would have a cost of approximately \$20,000 per year.

**BENEFITS/IMPACTS:** *Highlight project benefits, including efficiencies created, service enhancements, cost savings, Select Board/Strategic Goals achieved. Describe short and long-term consequences of not completing the project.*

Body worn cameras would provide a high level of accountability from police officers to the community. Body worn cameras also protect police officers from false claims and complaints as well as help with report writing and criminal prosecutions.

**JUSTIFICATION:** *Succinctly summarize your request and statement of need.*

The Eastham Police Department already possesses many top notch pieces of equipment that help us provide a top level of police services to the Eastham Community. This would be yet another tool to improve our overall level of police services.

**OPERATING BUDGET IMPACT:** *Describe how this request/project impacts operating budgets. i.e. Does it increase/reduce energy costs? Reduce current maintenance, staffing, or support costs?*

Licensing and technology costs estimated to cost approx \$20 k annually, will need to be added to operating budget.

**FUNDING:** *Describe how you anticipate funding this request. Are there any grant opportunities available and have we pursued those options?*

Grants may be available to fund acquisition, but ongoing operating costs will need to be accommodated in the department budget funded through the tax levy.

# TOWN OF EASTHAM, MASSACHUSETTS

## SECTION 10: Health and Environment Capital Plan

- FY 2025 Requested Capital Budget and Five-Year Capital Plan
- FY 2025 Capital Request Submission Forms
- Department Vehicle/Fleet Inventory & Condition Assessment
- Additional Materials



# TOWN OF EASTHAM, MASSACHUSETTS

## SECTION 11: Library Capital Plan

- FY 2025 Requested Capital Budget and Five-Year Capital Plan
- FY 2025 Capital Request Submission Forms
- Department Vehicle/Fleet Inventory & Condition Assessment
- Additional Materials



# TOWN OF EASTHAM, MASSACHUSETTS

## SECTION 12: Council on Aging Capital Plan

- FY 2025 Requested Capital Budget and Five-Year Capital Plan
- FY 2025 Capital Request Submission Forms
- Department Vehicle/Fleet Inventory & Condition Assessment
- Additional Materials



Fleet Replacement Program

3 Transportation vans w/ replacement cost of \$40,000 and 8 year estimated life.

$\$120,000 / 8 \text{ years} = \$15,000$  annual funding.

Date of Update		CONDITION ASSESSMENT (POINTS)																					
Department	Model Year	Manufacturer	Make/Model	VIN #	Plate #	Est. Cost New	Expected		Years in Service	Function	Drive System	GVW	FEV Policy Exempt	Combined MPG	Miles	Engine Hours	Age	Miles/Hours	Type of Service	M&R			Total Points
							Max Life (Years)	In-Service Date												Reliability	Costs	Condition	
RP COA	2010	TOYOTA	SIENNA VAN	5TDJK4CC1AS030781	M81709	\$26,490	8	7/1/10	13	Transport	4WD	4,297			137,514		13	12	3	4	4	3	39
RP COA	2015	TOYOTA	SIENNA VAN	5TDJK3DC2FS108503	M92805	\$32,455	8	7/1/15	8	Transport	4WD	5,995			108,098		8	10	3	2	2	2	27
COA	2018	FORD	CCRTA - ECONOLINE VAN (14-	1FDFF4FS6JDC17294	M2750A	\$68,852	8	7/1/18	5	Transport	2WD	14,500			14,039		5	1	3	1	2	2	14
COA	2019	DODGE	CCRTA - CARAVAN (2019)	2C7WDGBGOKR521443	M4070A	\$48,400	8	7/1/19	4	Transport	4WD	4,483		20	14,513		4	1	3	1	2	2	13
RP COA	2020	TOYOTA	SIENNA VAN	5TZZ3DC3LS071214D	M4032	\$30,000	8	9/1/20	3	Transport	4WD	5,995			10,033		3	1	3	1	1	1	10
COA	2019	DODGE	CCRTA - CARAVAN (2020)	2C7WDGBGXKR808353	M8523A	\$48,400	8	7/1/21	2	Transport	AWL Other	4,483		20	2,248		2	0	3	1	1	1	8

# TOWN OF EASTHAM, MASSACHUSETTS

## SECTION 13: Beach and Recreation Capital Plan

- FY 2025 Requested Capital Budget and Five-Year Capital Plan
- FY 2025 Capital Request Submission Forms
- Department Vehicle/Fleet Inventory & Condition Assessment
- Additional Materials



### **Vehcile Replacement Program**

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Recreation department uses 3 transportation type vehicles in operation of rec programs.

Assumed service life of 8 years and replacement cost of \$40,000 each for a total of \$120,000 over 8 year cycle.

\$120,000 / 8 years = \$15,000 annual funding.

### **Equipment Replacement Program**

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	<b>Cost</b>	<b># of Units</b>	<b>Life</b>	<b>10-Year Unit replacement</b>	<b>10-Year Cost</b>	<b>Annual</b>
ADA chairs (5)	3,500	5	5	10	35,000	3,500
Guard Chairs (4)	3,000	4	5	8	24,000	2,400
mobi mats (12)	10,000	12	10	12	120,000	12,000
Gate Shacks (6)	5,000	6	10	6	30,000	3,000
						20,900

Date of Update		CONDITION ASSESSMENT (POINTS)																							
Department	Model	Year	Manufacturer	Make/Model	Description	VIN #	Plate #	Est. Cost New	Expected		Years in Service	Function	Drive		FEV Policy Exempt	Combined MPG	Engine Miles	Engine Hours	Miles/Type of Service			M&R			Total Points
									Max Life (Years)	In-Service Date			Age	Miles/Hours					Type of Service	Reliability	Costs	Condition			
RECREATION	2004	CHEVROLET	SILVERADO	Trs. to Trs. Station	1GCHG29U14E306452	M70668	\$30,000	10	7/1/04	10	Utility	2WD	5,443	N	—	91,618	10	9	3	5	3	5	44		
RECREATION	2011	FORD	TRACON VAN	Trs. to Police Dept	NM0K59BNXBTO63122	M88195	\$22,769	10	7/1/11	12	Transport	2WD	4,965	N	—	71,732	12	7	3	4	2	4	32		
RP RECREATION	2014	CHEVROLET	EXPRESS VAN		1GNWGPFA4E1146232	M90149	\$40,000	10	7/1/14	9	Transport	2WD	8,600	N	—	39,672	9	3	3	1	2	1	19		
RP RECREATION	2018	CHEVROLET	SILVERADO		1GCRCEH2J2J107154	M98617	\$40,000	10	7/1/18	5	Utility	2WD	6,900	N	—	20,423	5	2	3	1	1	1	13		
RECREATION	2005	FORD	ECONOLINE VAN	Trs. from COA	1F8NE31L15HA04346	M46984	\$40,000	8	7/1/05	18	Transport	2WD	8,600	N	—	41,617	18	4	3	4	4	4	37		

Department uses Town Hall fleet vehicle for summer beach patrols

# TOWN OF EASTHAM, MASSACHUSETTS

## SECTION 14: Community Development Capital Plan

- FY 2025 Requested Capital Budget and Five-Year Capital Plan
- FY 2025 Capital Request Submission Forms
- Department Vehicle/Fleet Inventory & Condition Assessment
- Additional Materials



# TOWN OF EASTHAM, MASSACHUSETTS

## SECTION 15: Eastham Elementary School Capital Plan

- FY 2025 Requested Capital Budget and Five-Year Capital Plan
- FY 2025 Capital Request Submission Forms
- Department Vehicle/Fleet Inventory & Condition Assessment
- Additional Materials

