



# Eastham Conservation Department

2500 State Highway  
Eastham, MA 02642  
(508) 240-5900

## Staging Checklist

INFORMATION		
When:	October 15 <sup>th</sup> through April 15 <sup>th</sup>	
Form:	Staging Application	
Contact:	Conservation Agent	
CHECKLIST	NOTES	
<b>REQUEST STAGING PERMIT</b>		
<input type="checkbox"/>	Completed Application for Staging Permit to Conservation office.	
<input type="checkbox"/>	\$5,000.00 Insurance Bond, per staging location.	
<input type="checkbox"/>	Submit payment fee prior to any staging activity.	
<b>SAND CONDITION REQUIREMENTS PRIOR TO DELIVERY</b>		
<input type="checkbox"/>	Clean, natural materials free of any refuse, debris, mortar, asphalt. Clean inert, hard durable grains of quartz free from loam or clay, surface coatings and deleterious material.	
<input type="checkbox"/>	Sand must be screened to less than a 1/2 inch.	
<b>PRIOR TO BEACH ACCESS</b>		
<input type="checkbox"/>	Meet with Conservation Agent and DPW.	
<input type="checkbox"/>	Approved Staging Permit.	
<input type="checkbox"/>	Notify Conservation with start date.	
<input type="checkbox"/>	Display DEP number.	
<input type="checkbox"/>	All stones must be stored and transported in an enclosed steel container.	
<input type="checkbox"/>	All stones must be placed on steel plates in parking lot.	
<input type="checkbox"/>	No storage of stones on Town beach.	
<b>AT COMPLETION OF WORK</b>		
<input type="checkbox"/>	Clean staging area of equipment and left over sand and materials.	
<input type="checkbox"/>	Supply Conservation Office with a list of DEP numbers, Name, Address and Cubic Yards of Sand placed.	
<input type="checkbox"/>	Return beach grades to original condition, screen access ramp.	
<input type="checkbox"/>	Provide Receipt for sand to Conservation.	
<input type="checkbox"/>	Inform Conservation Office that work is completed.	
<input type="checkbox"/>	Reinstall beach fencing.	

- **No chip/chink stone is permitted for use on coastal structures.**
- **All loose materials are to be stored in metal containers.**

