



Eastham Conservation Department

2500 State Highway
Eastham, MA 02642
(508) 240-5900

Staging Checklist

| INFORMATION | | |
|--|---|--|
| When: | October 15 th through April 15 th | |
| Form: | Staging Application | |
| Contact: | Conservation Agent | |
| CHECKLIST | NOTES | |
| REQUEST STAGING PERMIT | | |
| <input type="checkbox"/> | Completed Application for Staging Permit to Conservation office. | |
| <input type="checkbox"/> | \$5,000.00 Insurance Bond, per staging location. | |
| <input type="checkbox"/> | Submit payment fee prior to any staging activity. | |
| SAND CONDITION REQUIREMENTS PRIOR TO DELIVERY | | |
| <input type="checkbox"/> | Clean, natural materials free of any refuse, debris, mortar, asphalt. Clean inert, hard durable grains of quartz free from loam or clay, surface coatings and deleterious material. | |
| <input type="checkbox"/> | Sand must be screened to less than a 1/2 inch. | |
| PRIOR TO BEACH ACCESS | | |
| <input type="checkbox"/> | Meet with Conservation Agent and DPW. | |
| <input type="checkbox"/> | Approved Staging Permit. | |
| <input type="checkbox"/> | Notify Conservation with start date. | |
| <input type="checkbox"/> | Display DEP number. | |
| <input type="checkbox"/> | All stones must be stored and transported in an enclosed steel container. | |
| <input type="checkbox"/> | All stones must be placed on steel plates in parking lot. | |
| <input type="checkbox"/> | No storage of stones on Town beach. | |
| AT COMPLETION OF WORK | | |
| <input type="checkbox"/> | Clean staging area of equipment and left over sand and materials. | |
| <input type="checkbox"/> | Supply Conservation Office with a list of DEP numbers, Name, Address and Cubic Yards of Sand placed. | |
| <input type="checkbox"/> | Return beach grades to original condition, screen access ramp. | |
| <input type="checkbox"/> | Provide Receipt for sand to Conservation. | |
| <input type="checkbox"/> | Inform Conservation Office that work is completed. | |
| <input type="checkbox"/> | Reinstall beach fencing. | |

- **No chip/chink stone is permitted for use on coastal structures.**
- **All loose materials are to be stored in metal containers.**



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2021-2022 STAGING APPLICATION

Office Use

Amount:

Week:

DPW:

Company Name: _____

Staging Location: _____

Staging Start Date – Completion Date: _____

Circle one of the following:

Staging Reason: *Nourishment *Revetment Stairs Fence Other _____

Staging Fee Paid: *\$50.00 (sand nourishment) *\$200.00 (revetment, shoreline stabilization work)
 *(per week, per location)

Permit Fee Paid: \$50.00 Permit Fee + *Staging Fee = \$ _____.

STAGING INFORMATION

| DEP# | NAME | ADDRESS | CUBIC YARDS |
|------|------|---------|-------------|
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Remember to attach your \$5,000.00 Insurance Bond.