

Eastham Registrars Meeting Minutes
Eastham Town Hall, Small Meeting Room – 11AM
December 2, 2022

In Attendance:

Board of Registrars:

Lisa Radke (R)	Term to expire 2023
Colleen O’Duffy-Johnston (D)	Term to expire 2024
Suzanne Requa-Trautz (U)	Term to expire 2025
Cindy Nicholson, Town Clerk	elected

Assistant Registrar:

Linda Sassi, Asst. Town Clerk	Term to expire 2023
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Meeting called to order at 11:00am by Cindy Nicholson

1) Nauset Regional High School Dual election – JANUARY 10TH

a. What is known:

- i. Vote by Mail is happening
- ii. Ballots ordered and expected by December 8th.
- iii. Post cards are in production to be mailed directly to all registered Eastham voters who are interested ballots being mailed to them for one or all elections in 2023
- iv. Affidavit envelopes are needed and have been ordered
- v. Samples of both election ballots to be held on January 10th was distributed.
- vi. Instructions were created – color coded to the specific election

b. What is not known:

- i. When the post cards were going to be mailed
- ii. When the envelopes from the State will be received

c. Schedule – to pre-kit or pre-assembly and when?

- i. Linda to order and prepare white labels to be adhered to BACK of the affidavit envelope identifying WHICH ballot to insert (this can be part of the pre-assembly piece)
- ii. Print and cut the instruction sheets for appropriate election
- iii. Pre-assembly as much as possible and keep in separate blue totes

DECEMBER 9TH – pre-assembly – beginning at 9am. Cindy to recruit some volunteers.

DATES were discussed and it was determined we all need to BE FLEXIBLE and “stay out of the weeds”. Linda has reserved the small meeting for the 9th and 19th.

Last day to register for this election is December 30th and we need to be open till 5PM. Linda and Lisa volunteered to stay.

2) **Annual Town Census;** registrars are eligible to work on the census that will also be arriving in January. More information to follow when known.

Meeting adjourned at 12:00 NOON.

Submitted,

Cindy Nicholson
Town Clerk