



TOWN OF EASTHAM

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COMMUNITY PRESERVATION ACT COMMITTEE MINUTES

Earle Mountain Room
October 4, 2023, 5:00pm

Members present: Mary Shaw, Dan Coppelman, Carolyn McPherson, Edmund Casarella. Members attending via zoom Janet Benjamins & Mark Herman

Members absent: Joanna Buffington, Dave Hobbs & Eileen Morgan

Staff present: Paul Lagg, Town Planner; Stacey Wadey, Administrative Assistant

Staff attending by Zoom: Teena Tilton, Town Accountant

1. **Call to Order** – The meeting was called to order by Mary Shaw at 5:00pm.
2. **Agenda taken out of order.**
3. **Review Applications received to date –**
 - One application was received from the Historical Society for the Old Schoolhouse Museum reconstruction of the 3rd building.
 - Eastham Elementary School maybe submitting a grant application regarding their playground, but it will likely come in as a placeholder in order to meet the 11/1/23 deadline
 - Community Preservation Committee members discussed reconstruction processes under Historic Preservation rules and whether methods/materials need to be considered. Paul gave some insight on the process per the secretary of the interior. The plans for the Old Schoolhouse were also sent to the Community preservation Coalition for guidance.
 - Peter Williams of the Historical Society said that the same architect, Peter McDonald, who designed the previous reconstruction project on that site designed the current project.
4. **Community Preservation Act Coalition dues of \$3,500.00**
 - Carolyn McPherson made a motion to approve the payment of FY24 Annual Membership dues of \$3,500.00 to the Community Preservation Coalition to be paid from the administrative Account; Ed Casarella seconded; Vote to approve 6-0
5. **Review CPA Windmill Weekend Table**

- Mary Shaw gave a debrief on the table that was set up for Windmill Weekend. The committee discussed the possibility of other opportunities to have a table set up at other events.

6. Review of recent financial information

- Mary Shaw thanked Teena Tilton for preparing the CP3 report.
- Final Reports
 - Ed Casarella made a motion to return unused funds of \$8,169.00 for Field of Dreams Resurfacing to the original funding source. Carolyn McPherson seconded; vote to approve 6-0
 - Dan Coppelman made a motion to return unused funds of \$1,778.73 for Field of Dreams Construction to the original funding source. Seconded by Ed Casarella, vote to approve 6-0

7. 5 year plan update

- Paul Lagg sent out a request for quotes with a deadline response date of 10/18/2023 – update will be provided at the next meeting.

2. Approval of meeting minutes

- Dan Coppelman made a motion to approve all meeting minutes as presented (with minor changes that were discussed); Seconded by Ed Casarella; vote to approve 6-0

8. Adjournment

- Dan Coppelman made a motion to adjourn the meeting at 5:59; seconded by Ed Casarella; vote to approve 6-0
- Next meeting scheduled for Wednesday, November 1, 2023 @ 5pm

Respectfully submitted as prepared by Stacey Wadey

Stacey Wadey