

FINANCE COMMITTEE MINUTES

Meeting: September 27, 2023

Committee Members Present: Mary Shaw, Chair; Joanna Buffington; Roy Merolli; Tom McNamara; Paul B. Brown; Rick Knight (Remote participation); Steven Kononchik

Staff & Other representatives: Jacqui Beebe, Town Manager, Rich Bienvenue, Assistant Town Manager/Finance Director; Colleen Mercurio, Principal Assessor; Mira Milkova, Administrative Assistant

Members Absent: Peter Wade; Russ French

1) Call to Order

- a) Mary Shaw called the meeting to order at 4:00 pm.

2) Review and possible vote on Minutes of prior meeting August 23, 2023.

- a) Motion to approve 8.23.2023 minutes by Paul B. Brown, Seconded by Roy Merolli. Vote 5-0-2. Tom McNamara and Joanna Buffington abstained.

3) Assessing Division Update by Colleen Mercurio

- a) Colleen Mercurio updated the Committee with the Town of Eastham Tax Rate Classification for FY24.

4) Preliminary Prior FY (6/30/23) Budgetary Results

- a) Rich Bienvenue presented the FY23 Year End Financial Review.

5) Old Business

- a) Capital Project Committee discussion. The first meeting will be held on October 1st, 2023.
- b) Mary Shaw updated the board with the NRHS Budget and Finance Subcommittee.

6) Town Manager Report & Staff Updates

Written report was distributed. Jacqui Beebe updated the board on:

- a) Town Hall Renovations - Status
- b) Regional Health Grant
- c) Master Planner Consultant Bids
- d) Wastewater presentation to the Select Board scheduled for October 16, 2023.

7) New Business

- a) Paul B. Brown volunteered to write the Finance Committee FY2023 Annual Report
- b) Discussion on Department Budget questions to be continued at the next Finance Committee Meeting in October.

8) Adjourned (Next regular meeting October 25, 2023)

- a) Motion by Tom McNamara to adjourn the meeting, Second by Joanna Buffington. Vote 7-0. The meeting was adjourned at 6:20 pm.