



The Board of Trustees of the Eastham Public Library
190 Samoset Road
Eastham, MA 02642
508-240-5950
www.easthamlibrary.org

Ignatius (Al) Alfano–2023
Chair
Joanna Stevens 2025
Vice Chair
Willow Shire–2024
Secretary
Mary Shaw–2023
Ian Hamilton–2025
Bailey Nobili –2023
Student Ambassador

MINUTES OF THE BOARD OF TRUSTEES OF THE EASTHAM PUBLIC LIBRARY
May 9th, 2023 at 5:00 p.m.

Location: Eastham Public Library - Gregory S. Turner Meeting Room

THIS IS A REOCCURRING, IN-PERSON MEETING.

This meeting will be held in-person at the Eastham Public Library. Members of the public are welcome to attend this in-person meeting. Please note that, while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly.

To Join Zoom Meeting

<https://us02web.zoom.us/j/86373888510?pwd=dk9oQStUYkJKNUczZTRXcDdPek1VZz09>

Meeting ID: 863 7388 8510

Passcode: 257831.

To call in, dial 1-646-558-8656, then the meeting ID 862 7913 6973

This meeting will also be broadcast on Local Access Channel 18

Present: Trustees: Al Alfano, Mary Shaw, Willow Shire, Joanna Stevens

Ian Hamilton, participated remotely via Zoom

Library Director: Melanie McKenzie

Friends President: Debbie Abbott

Absent: Student Ambassador: Bailey Nobili

1. Call to Order: The meeting was called to order by our Chair, Al Alfano, at 5:00 p.m.

2. Minutes:

a. February 14th, 2023

A Motion (M. Mary, S. Al) was made to accept the minutes of February 14th, 2023.

Approved, 3- 0.

b. April 11th, 2023

A Motion (M. Joanna, S. Willow) was made to accept the minutes of April 11th, 2023.

Approved, 4-0.

3. Financial Report: (Quarterly Review: November, February, May, August)

a. FY23 Account Balances were reviewed. Melanie noted that we are doing well with a few

accounts nearing 100% of the budget but there is funding available for use from other accounts.

- b. Special Library Funds were discussed with an emphasis of accuracy which makes future budgeting more accurate. We continue to try to consolidate some of the very small accounts.
- c. FY23 Materials and Material Supplies. Mary noted that some amounts from the Friends need to be noted accurately. Also Museum passes have increased due to the end of Covid. We will look for ways to provide passes to those museums which do not normally offer them to libraries.
- d. FY23 Fund Commitments were discussed
- e. FY24 Budget & Capital Plan. No changes were noted. Melanie and Debbie, from the Friends, have met to discuss the support that the Friends will provide for the Materials Budget. Al noted that more money is needed in some categories. Melanie will look into the plans for funding the Children's category as well as periodicals. The Friends fund periodicals and Debbie asked that we get one invoice from the vendor, W.C. Cox.
- f. Memorial Gifts. There were no Memorial gifts.

4. Director's Report

- a. Recent Programing attendance.
 - i. Mime Show held during school vacation week – 29 attendees
 - ii. Acoustic Shred Fest – 80 attendees, throughout the day
 - iii. Importance of Planting Trees program with Russell Norton – 31 attendees
- b. Alzheimer's and Brain Awareness Month (June) will be featured in a display that will also feature the Caregivers Collection.
- c. COA Health & Wellness Fair on May 12 will feature a display table highlighting the Caregiver's Collection, Home Delivery Services and other offerings from the library. Marianne will host the table and will also have forms to register new patrons.
- d. 20th Anniversary Turnip Cookbook is headed to the printers and will be available for the summer season.
- e. 2024 Creative Paper Art Mini Series. Sian Robertson has been scheduled for an Altered Book Art Workshop on January 13, 2024 as the lead-in to Book Art 2024. We are putting together a proposal for additional paper art workshops for the other three Saturdays in January and hope to include a 2-session paper making/book-making workshop with Heather Pilchard and possibly a paper cutting workshop with Jian Gao who is having a library exhibit in September 2023.
- f. Sara Pennypacker, children's author and local summer resident, has agreed to do a program for us this July. When asked about the fee, her assistant replied "As for a fee, please pay as much as you can as

Sara will be donating the full amount back to the library."

- g. Jonathan O'Dell, MCDHH, will be coming to the library in July to present an informative program for the public about making the library user friendly to those with hearing impediments. We'd love to make an event of it and give him some local recommendations and perhaps take him out to lunch.
- h. Free Citizenship Classes on Tuesday evenings - Citizenship classes began May 2 with 7 registrants, many from Eastham. Stephanie Souza reports that often participants spread the word and numbers increase over the 6 weeks.
- i. Puppet Playhouse with Mary Wilson needed a larger venue so we will host the program for Cape Cod Children's Place on Mondays from May 22 through June.
- j. Additional May programing events
 - i. May 11th - Nauset Orchestra Spring Concert.
 - ii. May 13th - Escape Room for Youth
 - iii. May 16th - Trivia Night
 - iv. May 20th - Fort Hill Walk with Marcus Hendricks
 - v. May 23rd -Vegetable Growing on Cape Cod
- k. May Art exhibits:

Melanie thanked the Art Committee for the recent collaboration on the Changing the World One Poem/Song at a Time exhibit and coordinating the very popular Pserendipities exhibit by Natalie Ross Miller.
- l. Future Art Exhibits:
 - i. August - Traveling Wampum Exhibit is scheduled and the exhibit layout has been approved. Paula Peters will be available to give a talk on August 10th on Wampum while the exhibit is here.
 - ii. January 2024 - We will be able to borrow the Rowland Scherman Civil Rights Photo Collection for a January 2024 art exhibit to commemorate Martin Luther King Jr Day. Rowland Scherman is a freelance photographer, the most published photographer in Life magazine during the 60s.
- m. Goat Green of Cape Cod - Maybe coming next week? Corey and Melanie are working to compile informational posters about the goats for the public. Stacey and our gardening volunteers are keeping a close eye on the vegetation.
- n. NRHS Woodworking Project - An NRHS Woodworking student will earn community service hours by constructing 2 sets of nesting display pillars. MidCape Home Centers has donated the lumber (\$400 value) and delivered it to the school. Special thanks to NRHS Woodworking Department.
- o. Special thanks to: The Friends of the Library for their steadfast support. The Friends of the Library are always contributing their time and energy to helping with library programs and events. In addition to the many upcoming programs they are sponsoring, the community is also appreciative of their recent offer to co-sponsor a Wampum Workshop with the MLK Action Group featuring Darius Coombs on June 8th.

And we thank the The Nauset Fellowship Friends for their thoughtful gift to the Library Staff for National Library Week.

- p. An Afternoon of Jazz, with the Front Street Jazz Ensemble, will take place on Wednesday, June 7th at 4pm in memory of Philip Puzzo, who was Norma Marcelino's brother.
- 5. Building Review.** Completed items have been removed from the checklist. Melanie has reached out to the DPW and the window washing service requesting dates for services.
- 6. Old Business**
- a. Library Brochure status & cost. Al made some edits and asked for any additional edits in order to go to print by mid-June as we would like to have the brochure available for summer visitors.
- b. Update re: Trustees Accounts Mary and Al will be meeting with town personnel in late May.
- 7. New Business**
- a. Wall of Honor – a review of the process will begin following the June meeting. Al will solicit ideas for changes prior the next meeting.
- b. Organizational ALA Membership is \$175 for very small libraries. Al proposed that we ask Melanie to research information on subscribing for the next meeting.
- 8. NRHS Student Ambassador**
- a. Debbie gave several tours to students to encourage their use of the library.
- b. Al asked Bailey for suggestions for a new Student Ambassador for next year. In addition, Debbie was approached by an NRHS student who expressed interest. Ian will also contribute names.
- 9. Friends of the Library Update**
- a. The Nominating Committee reported that everyone is returning for another one-year term and Henri Holekamp will be joining the board in June. Henri has been working Tuesday afternoons on book donations, has been volunteering and regularly attending the Friends meetings.
- b. The FY 2024 Spending Plan was approved. Debbie met with Melanie and agreed that approximately \$55,000 will be directed towards Adult and Children's Services, Museum Passes, and the Turnip Festival.
- c. The Annual membership letter is scheduled to be mailed around June 1st.
- d. The 20th Anniversary Turnip Cookbook will be published this summer. Marianne has solicited recipes from all the restaurants who participated in the Taste of Turnips at the 2022 festival.
- e. Next meeting is June 1st, 2023.
- f. The Friends Annual Meeting will be on June 17th.
- g. Book Sale will be held June 24/25.

11. Public Comment. There was no public comment.

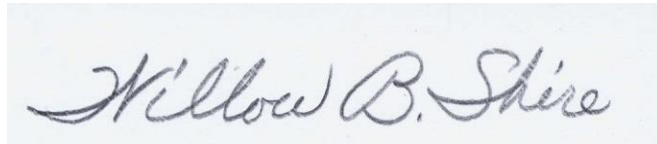
12. Next meeting: Tuesday, June 13th, 2023 at 5 PM

Trustees Agenda Planning Meeting will occur at 10am on Monday, June 5th, 2023.

13. Adjournment:

A Motion (M.Mary, S. Joanna) was made to adjourn at 6:26 p.m. Approved, 5-0.

Respectfully submitted,

A rectangular box containing a handwritten signature in cursive script that reads "Willow B. Shire".

Willow Shire, Trustee

Trustee Liaisons: Building - Mary Shaw; Finance - Al Alfano; Landscaping & Art - Willow Shire;
Policy - Joanna ; Programming & Friends of the Library - Ian