

Strategic Planning Committee
Meeting Minutes – April 11, 2022 (remote meeting)

Members Present: Karen Strauss(chair), Joanna Buffington, Jim Kivlehan, Mary Shaw, Bob Bruns, Patti McGraw

Members Absent: Rick Leary

Staff Present: Lauren Barker,

Guests Present: Art Autorino

1. Meeting was called to order at 4:04pm by Karen.
2. Meeting has been recorded and available for viewing
3. Meeting minutes of March 14, 2022 and March 25,2022 were approved as amended. Vote 6-0.
4. 'Starting with Why' presentation has been delayed to a future meeting
5. 'Meetings with committees/departments' – after a general discussion, the group determined that the committee would only meet with town committees/departments on an as needed basis. Lauren will focus on updating the 2021 project status report and call out the most important successes and needs improvement areas relative to the strategic plan. A draft of this update will be provided to the committee for the May meeting, and it is to be finalized by the June meeting. The committee will then determine next steps on areas that need improvement. All present voted in favor of this approach
6. 'Year-end Select Board Report' – after a general discussion the committee is tentatively planning to give the annual select board update in July once the new Select Board members are seated. The annual update will leverage the findings in the 2021 project status report. All present voted in favor of this approach
7. 'Local Comprehensive Plan Overview' – after Lauren provided an overview of the LCP the committee engaged in a general discussion. The committee has an oversight role over the upcoming update of the plan. It was decided to invite a member of the Cape Cod Commission to attend a future committee meeting to discuss further the LCP. All present voted in favor of this approach
8. Next meeting of the committee changed to May 9th at 4:00pm. Topics to include an update of the 2021 project plan status
9. The meeting was adjourned at 5:27pm. Motioned by Joanna. Seconded by Bob. Vote: all favor, none against.

Respectfully submitted,
Jim Kivlehan, Clerk