



## The Board of Trustees of the Eastham Public Library

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[www.easthamlibrary.org](http://www.easthamlibrary.org)

Ignatius (Al) Alfano–2023  
Chair  
Holly Funston–2022  
Vice Chair  
Derek Burritt–2022  
Secretary  
Mary Shaw–2023  
Willow Shire–2024  
Charlotte LaBranche–2022  
Student Ambassador

### MINUTES OF THE BOARD OF TRUSTEES OF THE EASTHAM PUBLIC LIBRARY

April 9, 2022 at 9:00 a.m.

**Location: Eastham Public Library - Gregory S. Turner Meeting Room**

THIS IS A REMOTE PARTICIPATION MEETING. PUBLIC PARTICIPATION IS VIA PHONE.

To call in dial 1-646-558-8656, then the meeting ID 862 7913 6973

This meeting will be live broadcast on Local Access Channel 18, and Live Streaming is available on the Town website at [www.eastham-ma.gov/home/pages/channel-18](http://www.eastham-ma.gov/home/pages/channel-18)

Under An Act Extending Certain COVID-19 Measures Adopted During the State of Emergency, signed by Governor Baker on June 16, 2021, the public body may continue to participate remotely. This act extends, until April 1, 2022, the remote meeting provisions of his March 12, 2020, Executive Order Suspending Certain Provisions of the Open Meeting Law.

Trustees/Staff Present: Al Alfano, Derek Burritt (via Zoom), Holly Funston (via Zoom), Mary Shaw, Willow Shire, Student Ambassador Charlotte LaBranche, Library Director Melanie McKenzie  
Guests: Friends President Debbie Abbott

1. **Call to Order:** The meeting was called to order by Al Alfano at 9:00 a.m.

2. Staff Visit – Corey Farrenkopf, Staff Librarian

3. **Minutes** (March 12, 2022)

A **MOTION** (M. Mary, S. Holly) was made to approve the minutes of March 12. Approved, 5-0.

4. **Financial Report (Quarterly Review: November, February, May, August)**

a. FY22 Budget

b. FY22 Fund Commitments

Melanie request for \$250 Piano Tuning x 3: Move \$750 from Bohlen fund

Melanie request for \$210 Staff Development: Move \$210 from Bohlen fund

c. Account Balances

d. Memorial Gifts (if any)

e. Supplemental Staffing Funds

Melanie request for \$2,000 Supplemental Funding: Move \$2,000 from Bohlen fund

5. **Director's Report**

a. Library Hours & Service Update

Library staff are excited to announce that we will be expanding library hours going into the summer.

Beginning May 17, the library will be open until 8 pm on Tuesdays and Thursdays.

These evening hours will allow more of the public to use the library casually, and it will allow staff more opportunities to host community programs.

#### b. Spring Programming Update

We are pleased to be able to welcome community groups back into the library. Staff have begun to mediate booking of the Turner Room for community groups to hold office hours or educational events. We will be hosting another community blood drive with Cape Cod Healthcare on Friday, April 29. Corey Farrenkopf had the first session of his Generative Poetry Workshop this past Tuesday. This virtual event was a success with over 60 attendees. Karen MacDonald's 4-week Birding Series featuring Phil Kyle will start next Saturday, April 16. Spots are limited and reservations are required for both events.

Library staff are pleased to announce several upcoming events in support of our local youth. (check updated info)

The NRHS Orchestra reached out seeking a performance location for a spring concert, and we are thrilled to be hosting them on Thursday, April 28 at 7pm. Springtime is also exam season for our high school students, so we will be offering the Turner Room as a group study space during several weekends in April & May. In addition, we will be setting up some fun "study break" activities for students in the lobby that they can use to break up their study sessions.

The Eastham Library is eager to do its part to support our youth as completely as we can. With the mental health of our local students on the minds of library staff, Marianne Sinopoli has coordinated several Suicide Awareness & Prevention events. In partnership with Sharing Kindness, the Library will show the film *My Ascension*, a documentary film to spread hope and prevent suicide, on Tuesday, April 26 at 6pm.

Youth Services Librarian Fran McLoughlin has several upcoming events for our juvenile patrons as well. Read & Play with Miss Lucy has started up again on Wednesday mornings. Starting last week, Saturdays are Fun-Days at the Library! Fran will be bringing out different groups of toys for kids to enjoy in the Children's Program Room. Fran has also installed a new StoryWalk for April: *We Planted a Tree* by Diane Muldrow and illustrated by Bob Staake.

#### c. 5th Grade Graduation Books

Youth Services Librarian, Fran McLoughlin, has ordered copies of the books *Seedfolks* by Paul Fleischman for the 5th grade graduating class. The books are currently backordered, but we have reached out to the vendor to inquire about the likelihood of them arriving by June.

219 Ian's books to Nauset High School graduating class.

#### d. 125th Anniversary

"In 1897 Mr. William Henry Nickerson gave land (site of the present Library building) next to the Universalist Church, "Chapel in the Pines," to the Village Improvement Society for a Town Library. Mr. Nickerson was born in 1841 in the Crosby Tavern on Bridge Road, Eastham, the son of Joshua and Mercy (Walker) Nickerson, and direct descendent of William Nickerson, pioneer of Chatham, Massachusetts in 1637. [Mr. W. H.] Nickerson was a large land-owner in Eastham.

In 1889 he donated a piece of land on Samoset Road to the Universalist Church; and in 1897 he gave the adjoining site to the Village Improvement Society, on which to build a Town Library."

"The Trustees of the Library met in the new building for the first time on Saturday, Jan. 8, 1898; and the public was admitted." – excerpt from *History of the Eastham Public Library* researched and written by Helen B. Schwind, 1976.

The 125th Anniversary sub-committee has had several meetings and determined a few activities they would like to see at the library to help commemorate the 125th anniversary of the VIS Library Building.

In the late spring/early summer, the library director will launch a small exhibit in the Library Lobby featuring elements of the library's history. This will include historic library records, information from Helen B. Schwind's *History of the Eastham Public Library*, and fun images from the Library's past.

This exhibit will be supplemented by an informational page on the Library's website, outlining the Library's history over the past 125 years.

During the summer, library staff will offer additional activities, such as library trivia, a library scavenger hunt, and potentially a StoryWalk related to Eastham.

#### **6. Building Review**

a. See checklist

#### **7. Old Business**

a. Trustees Thank-you to Staff

b. Art Exhibits

#### **8. New Business**

a. Solicitations for Wall of Honor – due 4/2

Russ Moehlich, Approved 5-0; AI to follow-up with proper name presentation; Melanie to reach out to Sign-O-Rama.

b. Meeting Room Policy Review & Acceptance

**A MOTION** (M. AI, S. Holly) was made to accept the revisions to the Meeting Room Policy as discussed with Small Meeting Room and Eastham Meeting Room sections remaining. Approved 4-1.

c. Trustees Search Update

Two candidates submitted papers and certified: Ian Hamilton, Joanna Stevens

d. Future Financial Needs of the Library

List should be created and incorporated into Strategic Plan.

e. Forms for financial assistance for 4- and 5-year-olds in Children's Room.

f. On behalf of library, AI is attending Town Master Plan meeting.

#### **9. NRHS Student Ambassador, Charlotte LaBranche**

Charlotte on student mental health: School participated in survey on mental health. Positivity assembly upcoming. AI requests Charlotte to identify ways the library can support students with regards to mental health.

Friday student newsletter at school. Looking into including Library section.

#### **10. Friends of the Library Update**

The printer in Melanie's office, which is owned by the Friends and used by the staff, Friends, and Trustees, is on its last legs. We voted Thursday to purchase a new copier, Konica Minolta C300i, from Kenmark Office Systems for \$5,250. It will remain on the same maintenance plan as the existing one. And they will remove and recycle the current one. We will save \$1,750 by not leasing for 5 years.

News from the VIS Room: In the last two months, we have been lucky to receive 2 collections. One group of beautiful quilting and fabric arts books came from a member of Judy's group that has the show in the hallway gallery right now. We put them on the display cart outside the VIS and have sold all but 2.

The other is an amazing collection of Native American books from Gloria Schropfer's brother-in-law on Long Island. Between Tuesday and Thursday afternoon we sold at least 7 or 8 oversized photo and art books priced from \$5 to \$30 off the cart. There's some remaining and a lot of paperback non-fiction that we'll put out for the June book sale.

Speaking for the Friends, I would like to say that we are excited about all the important programming coming soon and in the pipeline from the staff. We are grateful to be able to support financially all of them, whether it's \$500 or \$8,000.

Thanks!

Debbie Abbott

President

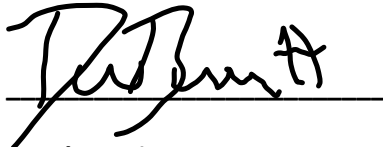
Friends of the Eastham Library

**11. Public Comment**

**12. Next Meeting:** The next meeting of the Board of Trustees of the Eastham Public Library will be on Saturday, May 21, 2022 at 9:00 a.m. in the Eastham Public Library–Gregory S. Turner Meeting Room. THIS IS A HYBRID IN-PERSON AND REMOTE PARTICIPATION MEETING. PUBLIC PARTICIPATION IS VIA PHONE. (NOTE: Al and Melanie meet two Tuesdays prior to Board of Trustee meetings to prepare the agenda. Trustees are welcome to attend the agenda prep meeting. Please notify Melanie 1 week before so the agenda can be posted.)

**14. Adjournment:** At 10:45 a.m., a **MOTION** (M. Mary, S. Willow) was made to adjourn. Approved, 5-0.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "D. Burritt", is written over a horizontal line. The signature is cursive and stylized.

Derek Burritt, Secretary