

# FINANCE COMMITTEE MINUTES

Meeting: March 29, 2023

**Committee Members Present:** Mary Shaw, Chair; Rick Knight; Roy Merolli (Remote participation); Joanna Buffington; Tom Gardner; Russ French; Peter Wade; Tom McNamara; Paul B Brown

**Staff & Other representatives:** Jacqui Beebe, Town Manager (Arrived approx. 5:48); Rich Bienvenue, Assistant Town Manager/Finance Director; Paul Lagg, Community Development Director (Departed approx. 6:03); Art Autorino, Select Board Representative (Remote Participation)

**Members Absent:** None

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## 1. Call to Order

- Meeting called to order at 5:02 pm. This is an in-person meeting with remote participation via Zoom.

## 2. Review of FY 24 Operating Budget (Selected departments)

- No further updates

## 3. Review of Draft Warrant

- The Committee continued its review of the Draft Town Meeting Warrant. Paul Lagg, Community Development Director was present to participate in the discussion and answer questions related to Zoning and Community Preservation Act Articles. Each article was considered separately, discussed and votes taken on each. Motions and votes on each article are as follows:
  - Motioned by Russ French to recommend to Town Meeting *Article 1. Authorization and Spending Limit for Revolving Accounts*, second by Tom McNamara. Vote: 9-0.
  - Motioned by Tom McNamara to recommend to Town Meeting *Article 7A, Zoning – Definitions*, second by Rick Knight. Vote: 8-1-0. Mary Shaw was opposed.
  - Motioned by Russ French to recommend to Town Meeting *Article 8A CPA - Reservations of FY24 Estimated Annual Revenues*, second by Tom McNamara. Vote: 9-0.
  - Motioned by Mary Shaw to recommend to Town Meeting *Article 8B.CPA - Cape Cod Housing Institute Funding Support*, second by Roy Merolli. Vote: 9-0.
  - Motioned by Joanna Buffington to recommend to Town Meeting *Article 8C CPA – Affordable Housing Trust Fund Support*, second by Russ French. Vote: 9-0.
  - Motioned by Tom Gardner to recommend to Town Meeting *Article 8D CPA - HAC/Orleans Housing Project*, second by Rick Knight. Vote: 9-0.
  - Motioned by Mary Shaw to recommend to Town Meeting *Article 8E.CPA - Historic Property Survey*, second by Russ French. Vote: 9-0.
  - Motioned by Paul B Brown to recommend to Town Meeting *Article 8F.CPA - Open Space Land Purchase*, second by Tom McNamara. Vote: 9-0.
  - Motioned by Russ French to recommend to Town Meeting *Article 8G. CPA – Wiley Park Shade Shelter*, second by Joanna Buffington. Vote: 9-0.
  - Motioned by Tom McNamara to recommend to Town Meeting *Article 8H. CPA – Town Hall Renovation*, second by Rick Knight. Vote: 8-0-1 (Joanna Buffington, Abstained).
  - Motioned by Rick Knight to recommend to Town Meeting *Article 3A. 5 Year Capital Plan*, second by Tom McNamara. Vote: 9-0.
  - Motioned by Russ French to recommend to Town Meeting *Article 2. Operating Budget*, second by Peter Wade. Vote: 9-0.

**4. Old Business**

- Discussion regarding drafting the Finance Committee report for the Town Meeting Warrant. Consensus for Rich Bienvenue to work with Paul Brown to draft and to send out in advance of the next meeting to Committee members.
- Discussion concerning additional participation/input over the school's budget process. No action taken.

**5. Town Manager Report and Staff Updates**

- Action deferred.

**6. New Business**

- Discussion about next meeting on 5/6/23.

**7. Adjourn**

- Motion by Russ French to adjourn the meeting, 2<sup>nd</sup> by Rick Knight. Vote: 9-0. The meeting was adjourned at 7:26pm.