

## MINUTES

### SELECT BOARD MEETING – JOINT WITH THE FINANCE COMMITTEE

**Meeting:** Monday, March 20, 2023, 5:30 PM

**Location:** Eastham Town Hall – Earle Mountain Room

**Present:** Aimée Eckman, Clerk; Jerry Cerasale; Suzanne Bryan; Jacqui Beebe, Town Manager; Richard Bienvenue, Assistant Town Manager/Finance Director

**Remote Participation:** Arthur Autorino, Vice Chair;

**Not Present:** Jamie Demetri, Chair;

**Finance Committee Members Present:** Mary Shaw, Tom Gardner, Rick Knight, Tom McNamara, Russ French,

**Finance Committee Members Remote:** Roy Merolli, Paul Brown, Peter Wade, Joanna Buffington

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Aimée Eckman called the Select Board meeting to order at 5:30 PM.

### PUBLIC / SELECT BOARD INFORMATION

Aimée Eckman provided the following information:

- The Housing Authority has an open seat for a 5 Year term and no one has pulled papers yet. Please consider running for this committee.
- The Eastham Public Library is looking for nominations for this year's Wall Of Honors. The deadline for nominations is April 1, 2023 and information on requirements to be nominated can be found on the Library page of the Town Website at [www.eastham-ma.gov](http://www.eastham-ma.gov).
- The date for the parade for the Eastham Windmill is set for September 10, 2023 at 10AM and the theme is "Under the Sea".

Jacqui Beebe clarified that the notification in your recent tax bill refers to a change in the lockbox address for your tax payments. It is not the Lockboxes offered by the Fire Department.

### APPOINTMENTS

Aging in Eastham Report Presentation – Joan Lockhart, Chair, Council on Aging Board of Directors & Dorothy Burrirt, Director, Council on Aging.

Dorothy Burrirt introduced Joan Lockhart and confirmed that the report confirms what the COA is seeing and experiencing.

Joan Lockhart noted that the report is based on a 33% response rate which is very high. It provides the information needed to support the COA as it develops its strategic plan for the future. UMASS will present a PowerPoint summary of the report at the Board's April 3, 2023 meeting. They will then present the information to the Town at a future date to be set and it was agreed that the summer would be the best time to ensure that the part time resident taxpayers can also attend.

It was asked if Eastham will be setting up a committee or group to review the results and begin the process to implement the recommendations. Dorothy Burrirt confirmed that they will be discussing this at the next COA Board of Directors meeting.

Master Plan Presentation of Findings and Project Results – Jeremy Lake, Union Studios, Paul Lagg, Community Development Director/Town Planner; Lauren Barker, Economic Development Planner. Lauren Barker introduced the presentation and provided opening comments. The presentation is a concept for the project and should not be considered the actual building plans for the project. Lauren provided 2 websites for anyone interested in further information about the Master Plan:

- [northeasthammasterplan.com](http://northeasthammasterplan.com)
- [easthamtime.org](http://easthamtime.org).

Jeremy Lake and Eric Busch, Peregrine Group, provided the presentation and responded to questions and comments as made. The full presentation can be heard and viewed through the video of this meeting on the Town website at [www.eastham-ma.gov](http://www.eastham-ma.gov). The PowerPoint presentation can also be viewed in the Agenda Packet for this meeting.

The Select Board and the public discussed the presentation in further detail.

**May Shaw called the meeting of the Finance Committee to order at 6:39PM.**

### **PUBLIC HEARING**

Proposed FY25-29 Five Year Capital Improvement Plan and FY24 Operating Budget  
Aimée Eckman read the Legal Notice for the Public Hearing.

Rich Bienvenue reviewed the proposed budget and capital plan. The full presentation can be heard and viewed through the video of this meeting on the Town website at [www.eastham-ma.gov](http://www.eastham-ma.gov).

The Select Board, Finance Committee and the public discussed the presentation in further detail.

**Mary Shaw adjourned the meeting of the Finance Committee at 7:24PM**

### **LICENSING**

#### Common Victuallar License Renewal:

1. Foot-Off-First, Inc. dba Sam's Deli – 100 Brackett Road
2. Whalewalk Inn – 220 Bridge Road
3. Poitras Enterprises, Inc. dba Poit's – 5270 State Highway
4. Little Cod, Inc. dba The Friendly Fisherman – 4580 State Highway
5. Eastham Café – 50 Brackett Road
6. Eastham Ice Cream, Inc. dba Ben & Jerry's – 50 Brackett Road
7. Orleans-Eastham Lodge of Elks #2572 – 10 McKoy Road
8. Laura & Tony's Kitchen – 5960 State Highway

Jerry Cerasale made a motion to approve the Common Victuallar License Renewals as listed  
Suzanne Bryan seconded the motion

**ROLL CALL VOTE: Aimée Eckman, Yes; Jerry Cerasale, Yes, Suzanne Bryan, Yes, Arthur Autorino, Yes**

Seasonal All Alcohol License Renewals:

1. Foot-Off-First, Inc. dba Sam's Deli – 100 Brackett Road
2. Orleans-Eastham Lodge of Elks #2572 – 10 McKoy Road
3. Laura & Tony's Kitchen – 5960 State Highway

Jerry Cerasale made a motion to approve the Seasonal All Alcohol License Renewals as listed  
Suzanne Bryan seconded the motion

**ROLL CALL VOTE: Aimée Eckman, Yes; Jerry Cerasale, Yes, Suzanne Bryan, Yes, Arthur Autorino, Yes**

Coin-Operated Amusements License Renewals:

1. Poitras Enterprises, Inc. dba Poit's – 5270 State Highway
2. Gift Barn – 4180 State Highway

Jerry Cerasale made a motion to approve the Coin-Operated Amusement License Renewals as listed  
Suzanne Bryan seconded the motion

**ROLL CALL VOTE: Aimée Eckman, Yes; Jerry Cerasale, Yes, Suzanne Bryan, Yes, Arthur Autorino, Yes**

Miniature Golf License Renewals:

1. Poitras Enterprises, Inc. dba Poit's – 5270 State Highway
2. Gift Barn – 4180 State Highway

Jerry Cerasale made a motion to approve the Miniature Golf License Renewals as listed  
Suzanne Bryan seconded the motion

**ROLL CALL VOTE: Aimée Eckman, Yes; Jerry Cerasale, Yes, Suzanne Bryan, Yes, Arthur Autorino, Yes**

**ADMINISTRATIVE MATTERS**

Barnstable County Retirement Association's Request for Cost of Living Adjustment for Retirees

Jacqui Beebe confirmed that the County is looking to increase the COLA for retirees from 3% to 5%. The Board discussed the request in further detail.

Arthur Autorino made a motion to authorize Barnstable County Retirement to make the COLA Adjustment as requested for 1 year

Jerry Cerasale seconded the motion

**ROLL CALL VOTE: Aimée Eckman, Yes; Jerry Cerasale, Yes, Suzanne Bryan, Yes, Arthur Autorino, Yes**

Cape Cod National Seashore Advisory Commission Applicants:

Suzanne Bryan made a motion to approve the nominations of David W. Crary, Jr. and Joanne Stevens to the Cape Cod National Seashore Advisory Commission

Arthur Autorino seconded the motion

**ROLL CALL VOTE: Aimée Eckman, Recused; Jerry Cerasale, Yes, Suzanne Bryan, Yes, Arthur Autorino, Yes**

Suzanne Bryan made a motion to recommend David Crary as the voting member of the Cape Cod National Seashore Advisory Commission and Joanna Stevens as the alternate voting member  
Arthur Autorino seconded the motion

**ROLL CALL VOTE: Aimée Eckman, Recused; Jerry Cerasale, Yes, Suzanne Bryan, Yes, Arthur Autorino, Yes**

Board of Registrars Reappointments:

1. Lisa Radke, Board Member
2. Linda Sassi, Assistant Registrar

Jerry Cerasale made a motion to approve the reappointments as noted  
Suzanne Bryan seconded the motion

**ROLL CALL VOTE: Aimée Eckman, Yes; Jerry Cerasale, Yes, Suzanne Bryan, Yes, Arthur Autorino, Yes**

EVERSOURCE License Agreement – 875 Oak Leaf Way

Jacqui Beebe reviewed the license agreement with the Board.

Suzanne Bryan made a motion to approve the License Agreement with EVERSOURCE  
Arthur Autorino seconded the motion

**ROLL CALL VOTE: Aimée Eckman, Yes; Jerry Cerasale, Yes, Suzanne Bryan, Yes, Arthur Autorino, Yes**

Warrant Articles Review

Jacqui Beebe confirmed that the warrant has been vetted by Town Counsel. It is complete with the exception of summaries and 1 article for the Conservation Commission.

The Board asked to postpone votes on the articles until the April 3, 2023 meeting when the full Board will be in attendance.

**TOWN MANAGER REPORT**

Jacqui Beebe noted that the report in the packet is very complete and she just brought attention to the following:

- NRSD Building Project and the pictures of from the daily reports she is receiving
- Stormwater projects
- The State Public Health Emergency in place for COVID will end on May 11, 2023

**NEW/UPCOMING AGENDA ITEMS**

The Board identified the following items for future meetings:

- No updates to the pending items
- Aimée Eckman confirmed that based on the email recently directed to her has been referred to John Roughly and he will review and advise David Ritchie and Aimee Eckman

## MINUTES

1. February 27, 2023 – Executive Session
2. March 6, 2023 – Regular Session

Jerry Cerasale made a motion to approve the Executive Session minutes for February 27, 2023  
Suzanne Bryan seconded the motion

**ROLL CALL VOTE: Aimée Eckman, Yes; Jerry Cerasale, Yes, Suzanne Bryan, Yes, Arthur Autorino, Yes**

Jerry Cerasale made a motion to approve the Regular Session minutes for March 6, 2023  
Suzanne Bryan seconded the motion

**ROLL CALL VOTE: Aimée Eckman, Yes; Jerry Cerasale, Yes, Suzanne Bryan, Yes, Arthur Autorino, Yes**

## ADJOURNMENT

Jerry Cerasale made a motion to adjourn at 7:53PM  
Suzanne Bryan seconded the motion

**ROLL CALL VOTE: Aimée Eckman, Yes; Jerry Cerasale, Yes, Suzanne Bryan, Yes, Arthur Autorino, Yes**

Respectfully submitted,



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Laurie Gillespie-Lee

**Public documents for this meeting can be viewed on the town website through this link:**

<https://www.eastham-ma.gov/DocumentCenter/View/2166/03-20-2023-Select-Board-Packet>