

**MINUTES**  
**FINANCE COMMITTEE**  
**Meeting:** March 9, 2022

**Present:** Jerry Cerasale, Chair; Steve Cole, Vice-Chair; Mary Shaw, Clerk; Roy Merolli; George Deptula; Tom Gardner; Rick Knight; Jacqui Beebe, Town Administrator; Art Autorino, Select Board Representative; Rich Bienvenue, Assistant Town Administrator/Finance Director

**Members Absent:** Peter Wade; Russ French

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Jerry Cerasale called the meeting to order at 5:01 PM. This is a remote meeting via Zoom.

- **Approval of Minutes**
  - No action taken.
  
- **Discussion of Town Budget for Unallocated; CPA Warrant Articles; Budget Recap.**
  - Deferred to Town Administrator Report
  - Resumed at 5:03
  - Rich Bienvenue updated and reviewed the “Unallocated Expenses” Budget for the Committee.
    - Steve Cole indicated that Human Services contracts might be more appropriately classified in a different part of the budget such as Community Services and highlight these programs in our summary explanation of the budget in the warrant.
    - Mary Shaw commented that information related to the Family Support Package should be included in the Strategic Planning Committee updates.
    - Mary Shaw commented regarding miss labeled headings – to be corrected. And, also inquired as to energy costs for the library. Rich Bienvenue explained the budgeting of energy costs for the Town.
    - Mary Shaw asked what the Navigator program was. Jacqui Beebe explained that it was a case management program for the outer cape run through Outer Cape Health Services.
    - Mary Shaw inquired what the “Early Retirement Incentive” costs represented. Rich Bienvenue explained the ERI process and how the costs were derived and charged.
    - Roy Merolli inquired about the type of Veterans Services provided by the amounts included in the budget. Jacqui Beebe explained the benefits provided by the Veterans Services District.
    - Roy Merolli inquired about the contribution by employees for health insurance. Jacqui Beebe answered the contribution is 65% funded by the town, 35% funded by employee contributions.
  - Rich Bienvenue provided an update on the status of the budget because of budgetary savings, additional local receipts, updated expense amounts, and final budgetary recommendations.
    - Reviewed a page labeled “Summary of Revised FY 2023 Operating Budget Proposal” which summarizes the changes from the first draft of the budget.
    - General discussion and inquiry among Committee members and staff regarding budgetary philosophy, overrides, and funding sources.



- **Discussion and votes on Town Warrant Articles**

- Review and discussion of Community Presentation Act Articles
  - Mary Shaw motions to recommend CPA Article A – Appropriation and Reservations of CPA Act FY 23 Estimated Annual Revenues, 2<sup>nd</sup> by Roy Merolli. Roll Call Vote 7-0-0
  - Steve Cole recuses himself from discussion on CPA Article B.
  - Tom Gardner motions to recommend CPA Article B – Fund Cape Housing Institute, 2<sup>nd</sup> by George Deptula. Roll Call Vote 6-0-0 (Steve Cole recused).
  - George Deptula motions to recommend CPA Article C – Fund Eastham Affordable Housing Trust, 2<sup>nd</sup> by Roy Merolli. Roll Call Vote 7-0-0.
  - Mary Shaw motions to recommend CPA Article D – Fund Eastham Historical Society Schoolhouse Museum Windows Project, 2<sup>nd</sup> by Tom Gardner. Roll Call Vote 7-0-0.
  - Roy Merolli motions to recommend CPA Article E – Fund Construction/Improvements to Town Clerk Storage Facility/Vault, 2<sup>nd</sup> by Mary Shaw. Roll Call Vote 7-0-0.
  - George Deptula motions to recommend CPA Article F – Fund Acquisition of Property at 580 Massasoit Road for Historic Preservation, 2<sup>nd</sup> by Tom Gardner. Roll Call Vote 7-0-0
- Review and discussion of Article “Adopt Proviso of Rental Revolving Fund.”
  - Tom Gardner motions to recommend, 2<sup>nd</sup> by Roy Merolli. Roll Call Vote 7-0-0.
- Update, no action or vote, on proposed Zoning and by-law articles.

- **Discussion on Finance Committee Letter for Town Warrant**

- No action taken

- **Discussion of Schedule to review and vote on remaining Town Warrant Articles**

- No action taken

- **Town Administrator Report**


- Taken out of order @ 5:02
- Jacqui Beebe compiling statistics for various town services.

- **New Business**

- None
- Jerry Cerasale outlined probable agenda for future meetings and associated timelines associated with submitting the warrant for printing.

- **Adjourn** – Motion by Steve Cole, 2<sup>nd</sup> by Mary Shaw. Roll call vote 7-0-0, passed. Meeting adjourned at 6:58 pm.

Respectfully submitted,

  
Mary Shaw, Clerk

