

FINANCE COMMITTEE MINUTES

Meeting: February 8, 2023

Present: Mary Shaw, Chair; Rick Knight; Roy Merolli (Remote Participation); Joanna Buffington; Tom Gardner; Russ French (arrived 5:15)
Jacqui Beebe, Town Manager; Rich Bienvenue, Assistant Town Manager/Finance Director; Art Autorino, Select Board Representative (Remote participation) (departed approx. 5:43 pm)
Members Absent: Peter Wade; Thomas McNamara

1. Call to Order

- Mary Shaw called the meeting to order at 5:00 pm. This is an in-person meeting with remote participation via Zoom.

2. Review and vote on Minutes – No action, deferred

3. Review of FY 24 Operating Budget (Selected departments)

- Community Development Department
 - Paul Lagg discussed department operations and requested budget. Discussion and questions from Finance Committee members – concluded approximately 5:30.
- Fire Department
 - Dan Keane, Fire Chief discussed department operations and requested budget. Discussion and questions from Finance Committee members – concluded approximately 6:46.

4. Old Business

- Mary Shaw inquired about the Memorandum of Agreement (MOA) between the four Outer Cape Town's regarding sharing of services – Town Manager to provide.

5. Town Manager Report and Staff Updates

- The Town Manager's written update to the Select Board was distributed. No further update.

6. New Business

- Mary Shaw updated the Committee on upcoming reports: Final plan of the Master Planning process for T-Time/TCP being presented to Select Board on March 20, 2023. Final report on COA Strategic Planning process also being presented on March 20, 2023, to the Select Board.
- Mary Shaw inquired about the status of the elementary school. Rich Bienvenue informed the Committee that a sprinkler pipe had burst during the recent cold weather event which damaged several classrooms. Remediation is currently underway with an anticipated re-opening by February 10; however, damage is significant and will be an insurance claim that will take time to resolve.

7. Adjourn

- Motion by Joanna Buffington to adjourn the meeting, 2nd by Rick Knight. Vote: 6-0. The meeting was adjourned at 6:54 pm.