

**MINUTES  
FINANCE COMMITTEE**

**Meeting:** January 25, 2023

**Present:** Mary Shaw, Chair; Peter Wade, Vice Chair; Roy Merolli (Remote Participation); Joanna Buffington; Tom Gardner; Russ French; Jacqui Beebe, Town Manager; Rich Bienvenue, Assistant Town Manager/Finance Director; Art Autorino, Select Board Representative (left meeting approx. 6:45 pm)

**Members Absent:** Thomas McNamara; Rick Knight

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**1. Call to Order**

- Mary Shaw called the meeting to order at 5:00 pm. This is an in-person meeting with remote participation via Zoom.

**2. Review and vote on Minutes**

- No minutes to vote – deferred.

**3. Nominations and possible vote on designating Clerk**

- No nominations or volunteers
- Rich Bienvenue will follow up with Tom McNamara as to his availability/interest.

**4. Review of upcoming meeting schedule**

- Rich Bienvenue distributed the upcoming meeting schedule as reviewed and agreed upon at the previous meeting.

**5. Review of FY 24 Operating Budget (Selected departments)**

- Rich Bienvenue reviewed and responded to member questions, and there was general discussion relative to the following departmental budgets in the Operating Budget.
  - Elected and General
  - Town Administration
  - Municipal Finance
  - Town Clerk
  - Unallocated
  - Debt Service

**6. Old Business**

- Town Charter Status – Charter has been approved. Still working on constituting the Capital Projects Committee.

**7. Town Administrator Report and Staff Updates**

- Deferred, no update.

**8. New Business**

- None

**9. Adjourn**

- Motion by Joanna Buffington to adjourn the meeting, 2<sup>nd</sup> by Russ French. Vote: 6-0. The meeting was adjourned at 7:10 pm.