

Search Committee January 2023 minutes

Jan. 23,2023 10am Town Hall

Present: Dee Mattfeldt, Gail Brown,Kate Paradise, Ellen Greer

Zoom: Sheldon Ross, Hilda Merolli

Absent: Ron Mullett

Old business; Dec. minutes amended to include Hilda. Voted to approve unanimously. Clerk to get committee minutes 1 week post meeting, committee has 1 week to make corrections, all go to clerk, spell out initials etc.

Vacancy List

Sheldon reports

26 current vacancies

60 active applications on file

52 upcoming vacancies for 2023

Finance Comm had a resignation

Open Space had a resignation

Strategic Planning developing a new committee.

Numbers questioned for active applications being over twice the vacancies, and how to access them. Sheldon to ask for list of applicants and pending term expirations.

Historical Commission -1

T-time-2

Recycling comm-1 alt

Board of Health (BOH)- 1 alternate

Cemetery Commission -3 (defunct)

OnBoard

Applicant can apply to any board or commission regardless of openings, in future all 3 choices will be sent to corresponding Search Liaison. Kate to check with Linda Sassi on this.

Search Comm Documents

Sheldon and Dee - redoing Search packet and making it a Handbook for future members.

Ellen to update interview process sheet and create a Word Document.

Shelly asked Gail to take the lead on the process document.

Hilda and Dee will work on the committee brochure.

Kate- list year round businesses and contacts to reach community for potential candidates.

Hilda-suggested a mentor to guide new members through the process.

Meeting adjourned at 11am

Next meeting Feb. 13 Monday

Respectfully submitted

Ellen Greer