

Eastham Affordable Housing Trust
January 12, 2023 9am hybrid meeting

In attendance: Carolyn MacPherson, Karen Burns, Bonnie Nuendel

Staff: Paul Lagg, Rachel Butler

Guests: Mary Shaw, CPC representative, Teena Tilton, Town Accountant

Meeting was called to order at 9:05 am.

A motion to accept the minutes of Nov 10, 2022, was made by Karen, 2nd by Bonnie.
3/0 passed.

Carolyn submitted a budget to review of the years 2020-2022 Actual numbers, with projected numbers for years 2023 and 2024. A correction was made from the original budget to reflect a change in the 2023 projected CPA funding to \$300,000.

Teena submitted a comprehensive spreadsheet that represents the history of CPA funding to the Trust from 2011-present. Carolyn, Paul, and Teena will reconcile budget numbers using this format. This CPA funding worksheet will be presented to CPC at their next meeting. Mary agreed that the proposed format of reporting to CPC is acceptable.

A motion was made by Karen to have Carolyn sign off on discharge of HELP loan of \$12,948.53 with a notary present. Bonnie 2nd. 3/0 passed.

A motion was made by Karen to allocate \$295,000 to HECH for a one-year contract, to be renewed for 3 years if the admin cost has not exceeded \$45,000; to run the HELP program. (\$250,000/10 loans, \$45,000 admin) Bonnie 2nd, 3/0 passed

A motion was made by Karen to sign award a contract with HPC for case management of the Rental Assistance program for 3 years at \$388,500. Bonnie 2nd, 3/0 passed
Paul mention that the Town of Eastham will not be moving forward at this time with special legislation of changing the 200% AMI for us of CPC monies.

The Town has hired David White as the Maintenance Coordinator. There will be a transition plan to end contract with the CDP.

Other business: The Town is talking with Habitat for Humanity regarding a one-acre piece of property to purchase for building.

Carolyn made the motion to adjourn, Karen 2nd, 3/0 passed.

Next meeting: February 9, 2023 9 am.

Respectfully submitted,

Karen Burns

