



## TOWN OF EASTHAM

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[www.eastham-ma.gov](http://www.eastham-ma.gov)

**Board of Library Trustees**  
**Tuesday, November 14 2023 @ 5 PM**  
**Eastham Public Library**  
**190 Samoset Rd Eastham MA and VIA Zoom**

This meeting/hearing will be held in-person at the location provided on this notice. Members of the public are welcome to attend this in-person meeting. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly.

**This is a reoccurring meeting in Zoom. Please use the same meeting ID & Passcode for this Board for the next 12 months.**

### Join Zoom Meeting

<https://us02web.zoom.us/j/86373888510?pwd=dk9oQStUYkJKNUczZTRxcDdPek1VZz09>

Meeting ID: 863 7388 8510

Passcode: 257831

Trustee Liaisons: Building - Mary Shaw; Finance - Al Alfano; Landscaping & Art - Willow Shire; Policy - Joanna; Programming & Friends of the Library - Ian

1. **Call to Order**
2. **Staff Visit – Marianne Sinopoli, Outreach Librarian**
3. **Minutes (October 18, 2023)**
4. **Financial Report (Quarterly Review – July, Oct, Jan, Apr)**
  - a. FY25 Draft Budget Review
  - b. MAR & MER Overview
  - c. Crawley donation – **VOTE** on earmarking for supplemental staffing
  - d. Remaining ELBFI Mission Funds & **VOTE** on Sign-a-rama expense
  - e. \$1500 for Youth Services purchases – **VOTE** on funding source
  - f. Memorial Gifts (if any)
5. **Director’s Report**
  - a. Programs & Services Update
  - b. New Fall Library Hours
  - c. Professional Development
  - d. Strategic Planning – our “why” and next steps
  - e. Outreach Updates
  - f. CLAMS Updates
6. **Building Review**
  - a. Parking Lot update
7. **Old Business**
  - a. Trustees Checklist (**VOTE** to approve?)
8. **New Business**
  - a. Art Exhibit Policy - **VOTE** to approve
  - b. Music & Piano Usage Policy – **VOTE** to approve
9. **NRHS Student Ambassador**
  - a. Library Staff will share upcoming publicity the Student Ambassador
10. **Friends of the Library Update**
11. **Public Comment**
12. **Next meeting: Tuesday, December 12, 2023 at 5 PM**  
*\*Trustees Agenda Planning Meeting will occur at 9am on Friday, December 1, 2023. \**
13. **Adjourn**

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