



TOWN OF EASTHAM

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www.eastham-ma.gov

Board of Library Trustees
Tuesday, October 25, 2022 @ 5 PM
Eastham Public Library
190 Samoset Rd Eastham MA and VIA Zoom

This meeting/hearing will be held in-person at the location provided on this notice. Members of the public are welcome to attend this in-person meeting. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly.

This is a reoccurring meeting in Zoom. Please use the same meeting ID & Passcode for this Board for the next 12 months.

Join Zoom Meeting

<https://us02web.zoom.us/j/86373888510?pwd=dk9oQStUYkJKNUczZTRxcDdPek1VZz09>

Meeting ID: 863 7388 8510

Passcode: 257831

Trustee Liaisons: Building - Mary Shaw; Finance - Al Alfano; Landscaping & Art - Willow Shire; Policy - Joanna ; Programming & Friends of the Library - Ian

1. **Call to Order**
2. **Minutes (September 13, 2022)**
3. **Financial Report (Quarterly Review: November, February, May, August)**
 - a. FY23 Materials Budget
 - b. FY23 Account Balances & Update from Finance Team
 - c. FY23 Fund Commitments – update on Useful Renewal fund commitment
 - d. Memorial Gifts (if any)
 - e. FY24 Draft Budget update
4. **Director’s Report**
 - a. Library Hours & Services Update
 - b. Programming Update & Community Offerings
 - c. ARIS & Financial Report - completed
 - d. Action Plan – due December; review at November meeting
5. **Building Review**
 - a. See checklist
 - b. Debrief on meeting with DPW Director John Roughley
6. **Old Business**
 - a. High school use of study space vis a vis construction at NRHS
 - b. Trustees By-Law Review & Approval
7. **New Business**
 - a. Library Policies List
 - b. Prepping for Thank You to Library Staff
8. **NRHS Student Ambassador, Bailey Nobili**
9. **Friends of the Library Update**
10. **Public Comment**
11. **Next meeting: Tuesday, November 8, 2022 at 5 PM**
Trustees Agenda Planning Meeting will occur at 11am on Monday, October 31, 2022.
12. **Adjourn**

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